YEARLY STATUS REPORT - 2023-2024

Part A	
Data of the Institution	
1.Name of the Institution	C. Abdul Hakeem College
• Name of the Head of the institution	Dr. S. A. Sajid
• Designation	Principal
• Does the institution function from its own campus?	Yes
• Phone No. of the Principal	04172266487
• Alternate phone No.	04172266987
• Mobile No. (Principal)	9442416730
• Registered e-mail ID (Principal)	principal@cahc.edu.in
• Address	Hakeem Nagar, Melvisharam
• City/Town	Melvisharam
• State/UT	Tamil Nadu
• Pin Code	632509
2.Institutional status	
• Autonomous Status (Provide the date of conferment of Autonomy)	19/06/2014
• Type of Institution	Men
• Location	Rural

• Financial Status	**Grants-in aid**
• Name of the IQAC Co-ordinator/Director	**Dr. P. Mohamed Vaseem**
• Phone No.	**04172266487**
• Mobile No:	**9364468111**
• IQAC e-mail ID	**itops@cahc.edu.in**
3.Website address (Web link of the AQAR (Previous Academic Year)	https://www.cahc.edu.in/
4.Was the Academic Calendar prepared for that year?	**Yes**
• if yes, whether it is uploaded in the Institutional website Web link:	https://cahc.edu.in/academics/academic-calendar/

5.Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 3	**A+**	**3.50**	**2022**	**21/09/2022**	**20/09/2027**

6.Date of Establishment of IQAC	**05/01/2006**

7.Provide the list of Special Status conferred by Central and/or State Government on the Institution/Department/Faculty/School (UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC, etc.)?

12-03-2025 09:56:56

Institution/ Department/Faculty/School	Scheme	Funding Agency	Year of Award with Duration	Amount
Department of Zoology	Grant in AId	Indian Council of Medical Research	29/11/2023	8.07844
Department of Zoology	Grant in AId	Department of Biotechnology	10/11/2023	10.24725
Department of Zoology	Grant in AId	Department of Biotechnology	26/04/2024	18.04720
C. Abdul Hakeem College	Grant in AId	BIRAC	13/05/2024	24.76

8.Provide details regarding the composition of the IQAC:

- Upload the latest notification regarding the composition of the IQAC by the HEI

View File

9.No. of IQAC meetings held during the year | 2

- Were the minutes of IQAC meeting(s) and compliance to the decisions taken uploaded on the institutional website?

Yes

- If No, please upload the minutes of the meeting(s) and Action Taken Report

No File Uploaded

10.Did IQAC receive funding from any funding agency to support its activities during the year?

No

- If yes, mention the amount

11.Significant contributions made by IQAC during the current year (maximum five bullets)

IQAC aligned the curriculum with measurable outcomes, organized faculty workshops, and monitored teaching methods to meet OBE goals.
IQAC facilitated the redesign of question papers and standardized assessments to align with course outcomes, ensuring continuous review.
IQAC supported the Placement Cell through industry collaborations, skill development programs, and mock interviews, enhancing placement opportunities.
IQAC promoted ICT integration, facilitated faculty training, and incorporated virtual classrooms and e-learning resources into the curriculum.
IQAC supported the adoption of NEP 2020 by fostering interdisciplinary learning, a flexible curriculum, and teaching practices that encourage critical thinking.

12.Plan of action chalked out by IQAC at the beginning of the academic year towards quality enhancement and the outcome achieved by the end of the academic year:

Plan of Action	Achievements/Outcomes
Organize Field Visits/Industrial Visits for Internship	801
Improve the Students Placements	201
Improve the Students Progression to Higher Education	123
Capacity Development Programme to teaching and non-teaching staffs	9
Value Added Courses conducted	22

13.Was the AQAR placed before the statutory body?	Yes

- Name of the statutory body

Name of the statutory body	Date of meeting(s)
Internal Quality Assurance Cell	13/03/2024

14.Was the institutional data submitted to	Yes

AISHE ?	

- Year

Year	Date of Submission
2022-2023	**05/04/2024**

15.Multidisciplinary / interdisciplinary

The curriculum is designed to offer a comprehensive, interdisciplinary approach aimed at fostering the development of key human abilities, including cognitive, affective, and psychomotor skills. These domains span the arts, humanities, languages, sciences, and social sciences, helping students acquire the necessary competencies for success in the 21st century. The Part IV skill-based modules in the program focus on equipping students with advanced skills essential in today's world. Over 15 non-major papers across various disciplines provide students with the flexibility to choose courses that align with their individual learning needs. To ensure students gain a well-rounded understanding of computer applications, computer-based papers have been incorporated into the curricula of B.Sc. (Maths), B.Com., B.B.A., B.Com. (CS.), and other programs. A new subject, "Internship," has been introduced to the curriculum, offering students practical experience that bridges theoretical knowledge with real-world application, enhancing their professional development. Co-curricular activities such as MOOCs, Value-Added Courses, Library Usage, and other extracurricular programs like NSS, NCC, Sports, and YRC are considered Extension Activities within Component V of the program. The curriculum now includes important themes related to Fundamental Rights, Environmental Protection, Professional Ethics, and Values to promote moral awareness and ethical integrity among students.

16.Academic bank of credits (ABC):

The College is registered with NAD-ABC and encourages students to participate in SWAYAM courses. The credits earned from SWAYAM/NPTEL courses will be included in students' academic records through the upcoming regulations outlined by the UGC's Academic Bank of Credits. The College implements the Choice Based Credit System (CBCS) and an Elective System to address local, regional, national, and global needs, promoting social awareness, enhancing competencies, and improving employability in alignment with the institution's vision. The CBCS offers students the flexibility to select courses from a range of prescribed options, including allied/elective and non-major

courses. Currently, students are encouraged to take courses on platforms such as SWAYAM/NPTEL, Coursera, TCS iON, and others. The credits earned through these MOOCs platforms are considered part of the Extension Activities under Component V of the program.

17.Skill development:

The curriculum is designed to provide students with a comprehensive and well-rounded education. It is regularly updated, with new courses focusing on employability, skill development, and entrepreneurship being introduced. Skill-based courses are integrated directly into the curriculum. The skill-based courses offered in Part IV of the program aim to equip students with advanced skills that are essential for the challenges of the twenty-first century. The inclusion of computer-based courses in programs like B.Sc. (Maths), B.Com., B.B.A., and B.Com. (CS.) further enhances the curriculum by providing students with essential computer knowledge. To align students' academic learning with real-world experience, a new "Internship" course was introduced to meet vocational needs and facilitate practical learning. Following the guidelines of Thiruvalluvar University and TANSCHE, Professional English and Communicative English were introduced in the 2018 regulation to improve students' communication skills.

18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

Incorporating the Indian Knowledge System (IKS) into the curriculum is essential for preserving cultural heritage and enriching the educational experience. Here are some effective strategies for its integration, focusing on Indian languages, culture, and online learning: Dedicated IKS Courses: Develop specialized courses that focus on Indian art, literature, history, and philosophy, exploring their relevance in today's world. Integration of Arts and Crafts: Include modules that cover traditional Indian arts, crafts, music, and dance, emphasizing their historical importance and modern-day practices. Interactive Platforms: Use tools such as forums, webinars, and virtual workshops to facilitate discussions on IKS topics among students and faculty. Field Projects: Encourage History students to undertake projects that engage with local communities, focusing on traditional practices, crafts, or environmental knowledge. Internships with Local Experts: Facilitate internships for students with practitioners of traditional Indian knowledge in areas such as agriculture, health, or the arts. Faculty Development: Encourage faculty participation in Faculty Development Programs organized by UGC-HRDCs. IKS Training for Faculty: Provide training for faculty on IKS, effective teaching methods, and the use of

technology in delivering IKS-related content. Cultural Sensitivity: Promote cultural awareness and sensitivity among faculty to foster an inclusive and respectful learning environment.

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

Following the UGC's directive, the college introduced Outcome Based Education (OBE) in 2018 and 2019. OBE is an essential element of the curriculum restructuring, defining its objectives, processes, and outcomes. This OBE framework acts as a foundation for the future, helping students achieve their goals and contributing to societal progress. Effective implementation of OBE requires careful planning, which is why the IQAC regularly organizes seminars and workshops to help faculty understand the complexities of OBE. The IQAC addresses key issues during these programs, which are communicated to all teachers, including: Are the written outcomes specific, measurable, and achievable? Are the teaching methods adopted aligned with the defined outcomes? Are the assessment tools designed in alignment with the expected outcomes?

20.Distance education/online education:

The institution plans to offer programs in online mode once it meets the minimum requirements set by UGC.

Extended Profile

1.Programme

1.1   **32**

Number of programmes offered during the year:

File Description	Documents
Institutional Data in Prescribed Format	[View File](#)

2.Student

2.1   **2889**

Total number of students during the year:

File Description	Documents
Institutional data in Prescribed format	[View File](#)

2.2   **999**

Number of outgoing / final year students during the year:

File Description	Documents
Institutional Data in Prescribed Format	View File

2.3 **2391**

Number of students who appeared for the examinations conducted
by the institution during the year:

File Description	Documents
Institutional Data in Prescribed Format	View File

3.Academic

3.1 **658**

Number of courses in all programmes during the year:

File Description	Documents
Institutional Data in Prescribed Format	View File

3.2 **112**

Number of full-time teachers during the year:

Extended Profile

1.Programme

1.1 Number of programmes offered during the year:	**32**

File Description	Documents
Institutional Data in Prescribed Format	View File

2.Student

2.1 Total number of students during the year:	**2889**

File Description	Documents
Institutional data in Prescribed format	View File

2.2 Number of outgoing / final year students during the year:	**999**

File Description	Documents
Institutional Data in Prescribed Format	View File

2.3 Number of students who appeared for the examinations conducted by the institution during the year:	**2391**

File Description	Documents
Institutional Data in Prescribed Format	View File

3.Academic

3.1 Number of courses in all programmes during the year:	**658**

File Description	Documents
Institutional Data in Prescribed Format	View File

3.2 Number of full-time teachers during the year:	**112**

File Description	Documents
Institutional Data in Prescribed Format	<u>View File</u>

3.3 Number of sanctioned posts for the year:	**112**

4.Institution	
4.1 Number of seats earmarked for reserved categories as per GOI/State Government during the year:	**520**
4.2 Total number of Classrooms and Seminar halls	**46**
4.3 Total number of computers on campus for academic purposes	**279**
4.4 Total expenditure, excluding salary, during the year (INR in Lakhs):	**198.98**

Part B

CURRICULAR ASPECTS

1.1 - Curriculum Design and Development

1.1.1 - Curricula developed and implemented have relevance to the local, national, regional and global developmental needs which are reflected in Programme Outcomes (POs), Programme Specific Outcomes (PSOs) and Course Outcomes (COs) of the various Programmes offered by the Institution.

The curriculum was developed based on the guidelines provided by Thiruvalluvar University, the Tamil Nadu State Council for Higher Education, and the UGC. It follows the Elective System and Choice Based Credit System (CBCS). The curriculum emphasizes developing competencies and employability skills, fosters social awareness, and aligns with the needs of local, regional, national, and global development. It is periodically revised with valuable input from

industry experts, faculty, alumni, and students. The design and development of the curriculum are overseen by the Board of Studies and the Planning and Evaluation Committee, with final approval from the Academic Council. In 2018, Outcome-Based Education (OBE) was introduced. Additionally, the curriculum is further strengthened by skill-based courses such as internships, professional English, communicative English, and self-study options through online platforms like MOOCs, SWAYAM, and NPTEL.

File Description	Documents
Upload additional information, if any	View File
Link for additional information	https://cahc.edu.in/syllabus/

1.1.2 - Number of Programmes where syllabus revision was carried out during the year

0

File Description	Documents
Minutes of relevant Academic Council/BOS meeting	View File
Details of syllabus revision during the year	View File
Any additional information	View File

1.1.3 - Number of courses focusing on employability/entrepreneurship/ skill development offered by the Institution during the year

540

File Description	Documents
Curriculum / Syllabus of such courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approval for these courses	View File
MoUs with relevant organizations for these courses, if any	No File Uploaded
Any additional information	View File

1.2 - Academic Flexibility

1.2.1 - Number of new courses introduced across all programmes offered during the year

1

File Description	Documents
Minutes of relevant Academic Council/BoS meetings	View File
Any additional information	View File
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Programmes offered through Choice Based Credit System (CBCS)/Elective Course System

32

File Description	Documents
Minutes of relevant Academic Council/BoS meetings	View File
Any additional information	View File
List of Add on /Certificate programs (Data Template)	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates cross-cutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability, and Human Values into the curriculum

Gender Equity:

The institution promotes gender equality by providing quality higher education, ensuring equal opportunities for both boys and girls. The college supports women's rights, privileges, and freedoms through seminars, inter-class competitions, and academic events that advocate for gender equity, upholding the belief that "All are equal in the eyes of God." Women are encouraged to engage in research programs at the college. Additionally, the college honors women by organizing seminars and inviting female experts as resource persons.

Sustainability and the Environment:

The college mandates an "Environmental Studies" course for all

first-year undergraduate students, which fosters awareness of environmental issues and encourages the adoption of sustainable development practices among the younger generation.

Human Values and Professional Ethics:

In response to the importance of instilling values, the college includes compulsory courses on "Human Rights" and "Value Education" in the UG and PG curricula, respectively. To further promote ethics in their fields, "Research and Publication Ethics" has been incorporated into all research programs, and "Business Ethics" is included in the M.Com. programs.

File Description	Documents
Upload the list and description of the courses which address issues related to Gender, Environment and Sustainability, Human Values and Professional Ethics in the curriculum	View File
Any additional information	View File

1.3.2 - Number of value-added courses for imparting transferable and life skills offered during the year

22

File Description	Documents
List of value-added courses	View File
Brochure or any other document relating to value-added courses	View File
Any additional information	View File

1.3.3 - Number of students enrolled in the courses under 1.3.2 above

1055

File Description	Documents
List of students enrolled	View File
Any additional information	View File

1.3.4 - Number of students undertaking field work/projects/ internships / student projects

801

File Description	Documents
List of programmes and number of students undertaking field projects / internships / student projects	View File
Any additional information	View File

1.4 - Feedback System

1.4.1 - Structured feedback and review of the syllabus (semester-wise / year-wise) is obtained from 1) Students 2) Teachers 3) Employers and 4) Alumni   A. All 4 of the above

File Description	Documents
Provide the URL for stakeholders' feedback report	https://cahc.edu.in/syllabus/
Upload the Action Taken Report of the feedback as recorded by the Governing Council / Syndicate / Board of Management	View File
Any additional information	View File

1.4.2 - The feedback system of the Institution comprises the following   A. Feedback collected, analysed and action taken made available on the website

File Description	Documents
Provide URL for stakeholders' feedback report	https://cloud.cahc.edu.in/index.php/s/ypJajiqMZaqpnpE
Any additional information	View File

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment of Students

2.1.1.1 - Number of students admitted (year-wise) during the year

996

File Description	Documents
Any additional information	[View File](#)
Institutional data in prescribed format	[View File](#)

2.1.2 - Number of seats filled against reserved categories (SC, ST, OBC, Divyangjan, etc.) as per the reservation policy during the year (exclusive of supernumerary seats)

520

File Description	Documents
Any additional information	[View File](#)
Number of seats filled against seats reserved (Data Template)	[View File](#)

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses students' learning levels and organises special programmes for both slow and advanced learners.

- **The student's performance in continuous internal assessments (CIA) and their overall +2 grade are used as indicators to evaluate their understanding of the material.**
- **The class mentor, in collaboration with the department head, assesses the students' comprehension based on their CIA performance, categorizing them into slower and faster learners. Slower learners are paired with suitable mentors to help them improve.**
- **Remedial lessons are designed to revisit or reinforce topics to provide slower learners with the necessary attention and support.**
- **Advanced learners are encouraged to participate in seminars and lead group discussions, while slower learners are assigned assignments to aid their progress.**
- **Instructors motivate advanced learners by providing journals and reference materials to satisfy their curiosity and offering access to additional lectures on key topics through platforms like NPTEL, SWAYAM, Coursera, and TCS iON.**
- **Advanced learners are encouraged to engage in seminars, conferences, workshops, and are guided to excel in competitive campus interviews for exams such as NET, SLET, GATE, TNPSC, etc.**

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://www.coursera.org/programs/c-abdul-hakeem-college-hrh5z

2.2.2 - Student – Teacher (full-time) ratio

Year	Number of Students	Number of Teachers
16/06/2023	2889	112

File Description	Documents
Upload any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student-centric methods such as experiential learning, participative learning and problem-solving methodologies are used for enhancing learning experiences:

- The college has integrated student-centered teaching and learning strategies into the curriculum of every program.
- Student-centered approaches, supported by Outcome-Based Education (OBE), help achieve course outcomes (COs), program-specific outcomes (PSOs), and program outcomes (POs).
- Academic routines incorporate problem-solving techniques in areas such as accounting, thermodynamics, and mathematics to develop program outcomes related to issue resolution.
- Each year, a significant number of faculty members are assigned to attend refresher or orientation courses through platforms like ARPIT, SWAYAM, UGC-HRDCs, etc., to enhance their understanding of student-centered methods, thereby improving teaching and learning in the classroom.
- Some student-centered methods employed to enhance learning experiences include:
  - Experiential learning:
    - Industrial visits,
    - Demonstration,
    - Poster presentation,
    - Virtual Reality (VR Lab) labs,
    - Educational tours, etc.
  - Participative Learning:
    - Role Play,

- Group Discussion, etc.
  - **Problem solving skills:**
    - Case studies,
    - Brain storming, etc.

File Description	Documents
Upload any additional information	[View File]()
Link for additional Information	https://cahc.edu.in/syllabus/

2.3.2 - Teachers use ICT-enabled tools including online resources for effective teaching and learning

- **College faculty use ICT tools to enhance and support the teaching-learning process, and the institution encourages blended learning among educators.**
- **Teachers are encouraged to utilize widely recognized open-source learning management systems (LMS) such as Google Classroom and MOODLE to effectively facilitate teaching and learning.**
- **Through an LMS, teachers can share lectures, notes, videos, assignments, and student work, fostering seamless communication and learning.**
- **The college library, equipped with ICT facilities, provides faculty and students with access to a range of electronic resources, including e-journals, e-PG Pathshala, eBooks, and NPTEL/SWAYAM.**
- **The college's IQAC initiated the use of the Coursera Digital Platform (https://www.coursera.org/programs/c-abdul-hakeem-college-hrh5z) to ensure uninterrupted learning for students.**
- **The college uses digital platforms for Continuous Internal Assessment (CIA), allowing teachers to assess students' learning levels and evaluate their academic progress.**
- **During the pandemic, teachers utilized mobile apps for various activities, including:**
  - **Classroom management via LMS platforms like Google Classroom,**
  - **Communication through Email, WhatsApp, Telegram, etc.,**
  - **Discussion forums using Google Meet, Zoom, etc.,**
  - **Formative assessments with tools like Google Forms and Exam.Net.**

File Description	Documents
Provide link for webpage describing ICT enabled tools including online resources for effective teaching and learning process	https://cahc.edu.in/syllabus/
Upload any additional information	View File

2.3.3 - Ratio of students to mentor for academic and other related issues

2.3.3.1 - Number of mentors

110

File Description	Documents
Upload year-wise number of students enrolled and full-time teachers on roll	View File
Circulars with regard to assigning mentors to mentees	View File

2.3.4 - Preparation and adherence to Academic Calendar and Teaching Plans by the institution

- The College Calendar, or Academic Almanac, provides comprehensive information on academics, working days, continuous internal assessment (CIA) tests, semester exams, holidays, and other important details that are useful for students.
- It includes details about various programs and value-added courses offered by the college, helping students explore additional qualifications they can pursue.
- The calendar clearly outlines the schedules for CIA and semester exams, making it easy for both teachers and students to plan and organize their teaching and learning activities effectively.
- In department meetings before each semester, the syllabus distribution based on workload is discussed and planned.
- Before each semester, each faculty member prepares a lesson plan based on the assigned hours and syllabus sections, which is documented in the work diary.
- The Head of the Department and Principal regularly monitor the adherence to teaching plans throughout the term (30 working days).
- At the end of the semester, the Head of the Department and

Principal review and certify the work diaries.

File Description	Documents
Upload the Academic Calendar and Teaching Plans during the year	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full-time teachers against sanctioned posts during the year

112

File Description	Documents
Year-wise full-time teachers and sanctioned posts for the year	View File
List of the faculty members authenticated by the Head of HEI	View File
Any additional information	View File

2.4.2 - Number of full-time teachers with PhD/ D.M. / M.Ch. / D.N.B Super-Specialty / DSc / DLitt during the year

65

File Description	Documents
List of number of full-time teachers with PhD./ D.M. / M.Ch. / D.N.B Super-Specialty / D.Sc. / D.Litt. and number of full-time teachers for 5 years	View File
Any additional information	View File

2.4.3 - Total teaching experience of full-time teachers in the same institution: (Full-time teachers' total teaching experience in the current institution)

13

File Description	Documents
List of teachers including their PAN, designation, Department and details of their experience	View File
Any additional information	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Number of days from the date of last semester-end/ year- end examination till the declaration of results during the year

3

File Description	Documents
List of Programmes and the date of last semester-end / year-end examinations and the date of declaration of result	<u>View File</u>
Any additional information	<u>View File</u>

2.5.2 - Number of students' complaints/grievances against evaluation against the total number who appeared in the examinations during the year

141

File Description	Documents
Upload the number of complaints and total number of students who appeared for exams during the year	<u>View File</u>
Upload any additional information	<u>View File</u>

2.5.3 - IT integration and reforms in the examination procedures and processes including Continuous Internal Assessment (CIA) have brought in considerable improvement in the Examination Management System (EMS) of the Institution

- **Academic bodies like the Examination Committee, Board of Studies, and Academic Council regularly recommend modifications to examination procedures.**
- **External paper setters are responsible for preparing the question papers for the end-of-semester exams.**
- **A database of question paper setters is maintained for easy identification and retrieval.**
- **The exam papers are evaluated once, and the results are released promptly after the central valuation process is completed.**
- **Students have the option to request a revaluation and obtain photocopies of their answer scripts.**
- **After approval from the Passing Boards for each subject, the Controller's Office publishes the results on the college website.**

- **The Controller of Examinations' office is equipped with an automated system developed by iGraphix, which is regularly updated to ensure accurate and error-free operations.**
- **Continuous Internal Assessment (CIA) is a key component of the examination system.**
- **Both CIA and End-Semester Exam (ESE) question papers incorporate Program Outcomes (POs), Program Specific Outcomes (PSOs), and Course Outcomes (COs), with appropriate assessment tools, in line with outcome-based education.**
- **To close the loop, ongoing improvements in curriculum design, teaching, and assessment are made based on the analysis of student performance in the ESE.**

File Description	Documents
Upload any additional information	[View File]()
Paste link for additional Information	https://cahc.edu.in/examination/

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme Outcomes and Course Outcomes for all Programmes offered by the institution are stated and displayed on the website and communicated to teachers and students

Following UGC guidelines, the College adopted Outcome-Based Education (OBE) starting in the 2018–2019 academic year. The Planning and Assessment Committee, in collaboration with the IQAC, initiated the process of revising the curriculum to align with OBE principles. A dedicated group was formed by the committee to develop Program Outcomes (POs) for both the science and arts disciplines, ensuring alignment with Graduate Attributes (GAs) and the College Vision. Graduate Attributes, which encompass essential knowledge, skills, and attitudes, are considered critical for every graduate in the 21st century. The POs were completed and shared with all faculty members through orientation programs, workshops, Faculty Development Programs (FDPs), and other events organized by the IQAC. The Board of Studies then discussed and finalized the discipline-specific Program Specific Outcomes (PSOs) and course-specific Course Outcomes (COs) for each course in relation to the POs. These POs, PSOs, and COs are clearly outlined in the curriculum and made available on the college website for reference.

The OBE process involves:

1. **Defining Outcomes (what students should be able to achieve),**

2. **Instruction (how the teacher plans to help students achieve these outcomes),**
3. **Designing Assessment (how the outcomes will be measured).**

File Description	Documents
Upload COs for all courses (exemplars from the Glossary)	[View File](#)
Upload any additional information	[View File](#)
Link for additional Information	https://cahc.edu.in/syllabus/

2.6.2 - Attainment of Programme Outcomes and Course Outcomes as evaluated by the institution

- **The college ensures that students have achieved the learning objectives by the end of each course.**
- **Assessment methods used to evaluate the attainment of course and program outcomes include both Direct and Indirect methods.**
- **Direct assessment methods include:**
  - **Continuous Internal Assessment Tests,**
  - **Assignments,**
  - **Seminars,**
  - **End Semester Examinations.**
- **Indirect assessment methods include:**
  - **Evaluation of Teaching Plans: Course instructors update teaching plans periodically based on the achievement of Course Outcomes (COs).**
  - **Feedback Analysis: Curriculum development and delivery are adjusted based on feedback from stakeholders.**
  - **Exit surveys, which are conducted after the completion of the program.**
- **Currently, course outcomes are assessed through student progress in Continuous Internal Assessment Tests, Assignments/Seminars, and End Semester Examinations, using direct methods.**
- **For practical, project, and internship courses, evaluation is based on ongoing performance throughout the course. The End Semester Examination for these courses may involve rubrics-based assessment.**
- **The institution continually monitors and evaluates the quality of courses offered, the teaching-learning process, and the attainment of outcomes.**

File Description	Documents
Upload any additional information	View File
Paste link for additional Information	https://cahc.edu.in/syllabus/

2.6.3 - Pass Percentage of students

2.6.3.1 - Total number of final year students who passed in the examinations conducted by Institution

741

File Description	Documents
Upload list of Programmes and number of students appear for and passed in the final year examinations	View File
Upload any additional information	View File
Paste link for the annual report	https://cloud.cahc.edu.in/index.php/s/7FoG TJW6bikra4Z

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire). Results and details need to be provided as a weblink

https://cloud.cahc.edu.in/index.php/s/p2wdHn52KNoTYop

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Promotion of Research and Facilities

3.1.1 - The institution's research facilities are frequently updated and there is a well-defined policy for promotion of research which is uploaded on the institutional website and implemented

The institution's primary goal is to foster a research culture among rural students, aiming to convert learning outcomes into meaningful contributions for societal progress.

The Research Hub on campus was established to provide services to anyone in need, ensuring that the institution's research policy is strictly followed and not exploited for unauthorized research projects.

The Research Advisory Committee promotes a culture of research through an interdisciplinary and transdisciplinary approach, encouraging both undergraduate and graduate students and staff to engage in research activities. The Committee is also responsible for maintaining ethical standards and integrity.

The AAHL focuses on research related to diseases affecting economically important aquatic animals. It has established strong collaborations with national and international research organizations, aquaculture industries, farmers, and hatchery operators. The AAHL is recognized as a National Repository for Fish Cell Lines and Viral Pathogens, funded by the Department of Biotechnology (DBT), Government of India. Additionally, it is the only OIE reference laboratory in India.

File Description	Documents
Upload the Minutes of the Governing Council/ Syndicate/Board of Management related to research promotion policy adoption	View File
Provide URL of policy document on promotion of research uploaded on the website	https://cahc.edu.in/research/
Any additional information	View File

3.1.2 - The institution provides seed money to its teachers for research

3.1.2.1 - Seed money provided by the institution to its teachers for research during the year (INR in lakhs)

0

File Description	Documents
Minutes of the relevant bodies of the institution regarding seed money	View File
Budget and expenditure statements signed by the Finance Officer indicating seed money provided and utilized	View File
List of teachers receiving grant and details of grant received	No File Uploaded
Any additional information	No File Uploaded

3.1.3 - Number of teachers who were awarded national / international fellowship(s) for advanced studies/research during the year

2

File Description	Documents
e-copies of the award letters of the teachers	View File
List of teachers and details of their international fellowship(s)	View File
Any additional information	No File Uploaded

3.2 - Resource Mobilization for Research

3.2.1 - Grants received from Government and Non-Governmental agencies for research projects, endowments, Chairs during the year (INR in Lakhs)

61.11

File Description	Documents
e-copies of the grant award letters for research projects sponsored by non-governmental agencies/organizations	View File
List of projects and grant details	View File
Any additional information	View File

3.2.2 - Number of teachers having research projects during the year

3

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional Information	https://cahc.edu.in/research/
List of research projects during the year	[View File](#)

3.2.3 - Number of teachers recognised as research guides

36

File Description	Documents
Upload copies of the letter of the university recognizing teachers as research guides	[View File](#)
Institutional data in Prescribed format	[View File](#)

3.2.4 - Number of departments having research projects funded by Government and Non-Government agencies during the year

1

File Description	Documents
Supporting document from Funding Agencies	[View File](#)
Paste link to funding agencies' website	https://cahc.edu.in/research/list-of-projects/
Any additional information	[View File](#)

3.3 - Innovation Ecosystem

3.3.1 - Institution has created an ecosystem for innovations and creation and transfer of knowledge supported by dedicated centres for research, entrepreneurship, community orientation, incubation, etc.

Innovative Ecosystem

The Aquatic Animal Health Laboratory (AAHL) conducts research on diseases impacting commercially valuable aquatic species. It maintains strong collaborations with farmers, hatchery operators,

aquaculture businesses, and both national and international research organizations. Funded by the Department of Biotechnology (DBT), Government of India, the AAHL is recognized as the National Repository for Fish Cell Lines and Viral Pathogens. It is also the only OIE reference laboratory in India.

Technologies Developed and Transferred for Entrepreneurship

The Agharkar Research Institute, in collaboration with AAHL, has developed a lateral flow immunoassay to detect WSSV in infected shrimp. This tool helps in monitoring shrimp health in ponds after stocking to prevent WSSV infection. The technology has been transferred to Pathgene Healthcare Pvt. Ltd. in Tirupati, A.P., for commercialization.

Incubation Centre for Fish Cell Lines

The AAHL offers facilities, fish cell lines from various species, and training to use these cell lines for various purposes, including drug screening, toxicological studies, and the development of vaccines and diagnostic tools for fish viral infections. AAHL maintains one of the largest repositories of fish cell lines and viral pathogens in India and provides training to researchers across the country.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	https://cahc.edu.in/research/research-facilities/

3.3.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR), Entrepreneurship and Skill Development during the year

16

File Description	Documents
Report of the events	[View File](#)
List of workshops/seminars conducted during the year	[View File](#)
Any additional information	[View File](#)

3.4 - Research Publications and Awards

3.4.1 - The Institution ensures implementation of its Code of Ethics for Research uploaded in the website through the following: Research Advisory Committee Ethics Committee Inclusion of Research Ethics in the research methodology course work Plagiarism check through authenticated software

A. All of the above

File Description	Documents
Code of Ethics for Research, Research Advisory Committee and Ethics Committee constitution and list of members of these committees, software used for plagiarism check	[View File](#)
Any additional information	[View File](#)

3.4.2 - Number of PhD candidates registered per teacher (as per the data given with regard to recognized PhD guides/ supervisors provided in Metric No. 3.2.3) during the year

3.4.2.1 - Number of PhD students registered during the year

35

File Description	Documents
URL to the research page on HEI website	https://cahc.edu.in/research/research-guides/
List of PhD scholars and details like name of the guide, title of thesis, and year of registration	[View File](#)
Any additional information	[View File](#)

3.4.3 - Number of research papers per teacher in CARE Journals notified on UGC website during the year

67

File Description	Documents
List of research papers by title, author, department, and year of publication	[View File](#)
Any additional information	[View File](#)

3.4.4 - Number of books and chapters in edited volumes / books published per teacher during the year

38

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://cloud.cahc.edu.in/index.php/s/YTbH JDf9DCo7re4

3.4.5 - Bibliometrics of the publications during the year based on average Citation Index in Scopus/ Web of Science/PubMed

3.4.5.1 - Total number of Citations in Scopus during the year

465

File Description	Documents
Any additional information	View File
Bibliometrics of the publications during the year	View File

3.4.6 - Bibliometrics of the publications during the year based on Scopus/ Web of Science – h-Index of the University

3.4.6.1 - h-index of Scopus during the year

8

File Description	Documents
Bibiliometrics of publications based on Scopus/ Web of Science - h-index of the Institution	View File
Any additional information	View File

3.5 - Consultancy

3.5.1 - Revenue generated from consultancy and corporate training during the year (INR in lakhs)

3.68

File Description	Documents
Audited statements of accounts indicating the revenue generated through consultancy and corporate training	View File
List of consultants and revenue generated by them	View File
Any additional information	View File

3.5.2 - Total amount spent on developing facilities, training teachers and clerical/project staff for undertaking consultancy during the year

4.99

File Description	Documents
Audited statements of accounts indicating the expenditure incurred on developing facilities and training teachers and staff for undertaking consultancy	View File
List of training programmes, teachers and staff trained for undertaking consultancy	View File
List of facilities and staff available for undertaking consultancy	View File
Any additional information	View File

3.6 - Extension Activities

3.6.1 - Extension activities carried out in the neighbourhood sensitising students to social issues for their holistic development, and the impact thereof during the year

The college is strongly dedicated to social service alongside academics and research, as evidenced by its various Service-Oriented Units, including Rangers, NSS, NCC, Rotaract, Youth Red Cross, Red Ribbon, CCC, Media Club, and others. Every student, regardless of their academic program or membership in any service unit, is expected to engage in some form of extension activity.

There are 400 student volunteers enrolled across 4 NSS Units, with 100 volunteers in each unit. A highlight of NSS activities is the Annual Special NSS Camp.

The College's NCC Unit, with 160 cadets, is recognized as the Best Unit in the 10th Tamil Nadu Battalion NCC. Every year, top-performing cadets are selected to participate in the Republic Day Parade at Rajpath in New Delhi.

The Red Ribbon service unit focuses on assisting the elderly and the ill in local hospitals. It also organizes blood donation drives to support patients in need at various facilities, including the Primary Health Center in Melvisharam, the Govt. Hospital in Vellore, CMC Vellore, and other hospitals.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	https://cahc.edu.in/extension-activities/

3.6.2 - Number of awards and recognition received by the Institution, its teachers and students for extension activities from Government / Government-recognised bodies during the year

28

File Description	Documents
Number of awards for extension activities in during the year	[View File](#)
e-copy of the award letters	[View File](#)
Any additional information	[View File](#)

3.6.3 - Number of extension and outreach programmes conducted by the institution through NSS/NCC/Red Cross/YRC, etc. during the year (including Government-initiated programmes such as Swachh Bharat, AIDS Awareness, and Gender Sensitization and those organised in collaboration with industry, community and NGOs)

52

File Description	Documents
Reports of the events organized	[View File](#)
Any additional information	[View File](#)

3.6.4 - Number of students participating in extension activities listed in 3.6.3 during the year

2889

File Description	Documents
Reports of the events	[View File](#)
Any additional information	[View File](#)

3.7 - Collaboration

3.7.1 - Number of collaborative activities during the year for research/ faculty exchange/ student exchange/ internship/ on-the-job training/ project work

91

File Description	Documents
Copies of documents highlighting collaboration	[View File](#)
Any additional information	[View File](#)

3.7.2 - Number of functional MoUs with institutions of national and/or international importance, other universities, industries, corporate houses, etc. during the year (only functional MoUs with ongoing activities to be considered)

24

File Description	Documents
e-copies of the MoUs with institution/ industry/ corporate house	[View File](#)
Details of functional MoUs with institutions of national, international importance, other institutions etc. during the year	[View File](#)
Any additional information	[View File](#)

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching-learning, viz., classrooms, laboratories, computing equipments, etc.

- **All 46 classrooms are equipped with ICT facilities.**
- **The Auditorium, Seminar Hall, Mini Seminar Hall, and Conference Hall are furnished with computers, LCD projectors, and audio systems to facilitate meetings, seminars, workshops, and conferences.**

- The college provides dedicated rooms for NCC, NSS, sports, and the gym, as well as a multimedia room, 50 LCD projectors, a digital library, two smart boards, and four LCD TVs for lectures and video conferences.
- The institution is equipped with advanced research instruments such as High-Performance Liquid Chromatography (HPLC), UV/Visible Spectrophotometer, Fourier Transform Infrared Spectroscopy, Electrochemical Workstation, Spin Coating Machine, Particle Size Analyzer, Deep Freezers (-20°C and -80°C), Electrophoresis unit, ELISA Reader and Washer, Fluorescence Microscope, Fluorescence Inverted Microscope, PCR Work Station, Real Time PCR, Ultracentrifuge, UV Transilluminator, incinerator, digital calorimeters, and more.
- The Computer Laboratory, with 279 computers and necessary facilities, is available for students in Computer Science, Commerce, B.B.A., and B.C.A.
- The college offers 200 Mbps leased line internet access, LCD TVs for displaying academic activities, and reliable power supply through 4 generators (85 KWh) and a 25 KWh solar panel.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	https://cahc.edu.in/campus/

4.1.2 - The institution has adequate facilities for cultural activities, yoga, sports and games (indoor and outdoor) including gymnasium, yoga centre, auditorium etc.)

The college offers abundant sports facilities that are on par with its academic and research infrastructure. These facilities enable the College Sports Personalities to excel and achieve success in various Divisional, Inter-Divisional, University, State, National, and International events and tournaments. Ample resources are provided to support students in practicing and excelling in sports.

Cultural Activities: The college offers a wide range of cultural activities that complement students' academic achievements, as co-curricular activities are closely linked to academics and provide exposure to important aspects beyond the classroom. Inter-Class Competitions such as Quiz, News Reading, Oratory, Essay Writing, Mono Action, Mime, and Drawing help reveal students' hidden

talents. Additionally, departments organize Inter-Class and Inter-Collegiate events to motivate students to compete and showcase their exceptional talents.

The college has dedicated spaces to host cultural events, including:

- An Auditorium on the First Floor with a seating capacity of 800 students
- An Auditorium on the Ground Floor with seating for 500 students
- A Spacious Seminar Hall with a capacity of 400 students
- A Mini Seminar Hall with air-conditioning and a capacity of 100 students

File Description	Documents
Geotagged pictures	[View File](#)
Upload any additional information	[View File](#)
Paste link for additional information	https://cahc.edu.in/campus/

4.1.3 - Number of classrooms and seminar halls with ICT-enabled facilities

46

File Description	Documents
Upload any additional information	[View File](#)
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	[View File](#)

4.1.4 - Expenditure for infrastructure augmentation, excluding salary, during the year (INR in Lakhs)

49.81048

File Description	Documents
Upload audited utilization statements	[View File](#)
Details of Expenditure, excluding salary, during the years	[View File](#)
Any additional information	[View File](#)

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The library has implemented the latest version of the automation software, iGrapix. It provides an Online Public Access Catalogue (OPAC) for students to easily search for available books in the library. Additionally, the library offers access to UGC-INFLIBNET's N-List e-resources, allowing students to explore a wide range of e-journals, e-books, and other online materials. Remote electronic access allows students to browse and select books of their choice from any location without difficulty.

Name of the ILMS software

iGrapix

Nature of automation (fully or partially)

Fully Automated

Version

Customized

Year of automation

2012

The library is fully automated to streamline the process of locating books, issuing them, and recording relevant information. Available facilities include a Daily Web Portal, Rare Manuscripts, an E-Source Centre, Delnet, Shodganga, Shodgangothri, the National Digital Library, NPTEL, SWAYAM, and more.

Services listed below are offered to students:

1. Reprographic Facility
2. Online OPAS
3. Reference Volumes with provision to take Photocopies
4. Rare Manuscripts for consultation by Research Scholars
5. Access to National Digital Library
6. Scanning and Printing
7. Internet Browsing
8. CD Rom Search

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://cahc.edu.in/facilities/central-library/

4.2.2 - Institution has access to the following: A. Any 4 or more of the above
e-journals e-ShodhSindhu Shodhganga
Membership e-books Databases Remote
access to e-resources

File Description	Documents
Details of subscriptions like e-journals, e-books, e-ShodhSindhu, Shodhganga membership	View File
Upload any additional information	View File

4.2.3 - Expenditure on purchase of books/ e-books and subscription to journals/e-journals during the year (INR in lakhs)

7.216

File Description	Documents
Audited statements of accounts	View File
Any additional information	View File
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Usage of library by teachers and students (footfalls and login data for online access)

4.2.4.1 - Number of teachers and students using the library per day during the year

891

File Description	Documents
Upload details of library usage by teachers and students	[View File](#)
Any additional information	[View File](#)

4.3 - IT Infrastructure

4.3.1 - Institution has an IT policy covering Wi-Fi, cyber security, etc. and has allocated budget for updating its IT facilities

The institution regularly updates the campus's IT infrastructure, including Wi-Fi, software maintenance, and installation. To enhance the efficiency of administrative, academic, accounting, and examination processes, the college has been using iGraphix software since 2012. All administrative and academic procedures are fully automated and conducted online, with IT integration in areas such as administration, finance, planning and development, student admission, and examinations. Each office assistant has access to a computer and an open cabin to ensure process accuracy, and the college office is fully automated to streamline official tasks. Students can access important information such as exam hall seat numbers, library book details, OPAS, and results through their ERP login credentials.

The college has high-speed internet connectivity, which is regularly upgraded as needed, with a current leased line of 200 Mbps. In 2017, there were only 10 ICT-enabled classrooms, but this number has now increased to 46. Additionally, a lecture capture system has been installed to support the development of e-content.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	https://cloud.cahc.edu.in/index.php/s/ij42Tbj6qJ4f6MN

4.3.2 - Student - Computer ratio

Number of Students	Number of Computers
2889	279

File Description	Documents
Upload any additional information	View File

4.3.3 - Bandwidth of internet connection in the Institution and the number of students on campus

A. ?50 Mbps

File Description	Documents
Details of bandwidth available in the Institution	View File
Upload any additional information	View File

4.3.4 - Institution has facilities for e-content development: Facilities available for e-content development Media Centre Audio-Visual Centre Lecture Capturing System (LCS) Mixing equipments and software for editing

A. All four of the above

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://cahc.edu.in/e-resources/
List of facilities for e-content development (Data Template)	View File

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of physical and academic support facilities, excluding salary component, during the year (INR in lakhs)

148.55681

File Description	Documents
Audited statements of accounts	[View File](#)
Upload any additional information	[View File](#)

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities – classrooms, laboratory, library, sports complex, computers, etc.

- **All infrastructure facilities are maintained by the housekeeping committee, which is led by an engineer.**
- **The institution has a well-established system for managing various infrastructure and other learning activities.**
- **The institution's physical upkeep is largely handled by a team of maintenance personnel, including plumbers, electricians, carpenters, and other service providers; lifts, air conditioners, generators, water purifiers, CCTV, power backup, and other equipment are maintained annually; the supporting staff cleans the classrooms, labs, staff rooms, library, seminar halls, and corridors every day; and tables, desks, and chairs are renovated during summer vacation.**
- **Every department submits an annual budget, and money is set aside to satisfy the expectations.**
- **A team of staff members are in charge for regular maintenance of computers, servers, network facility, data backup and recovery**

- **The books in the library are arranged according to their classification**
- **Maintenance of books and infrastructure in the library are monitored by the library supporting staff**
- **Every year stock taking and maintenance of the library books is carried out. Missing books and damaged books are identified**

- **Physical Director and Sports Advisory Committee are monitoring the effective functioning of the physical education department**

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	**Nil**

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefitted by scholarships and freeships provided by the Government during the year

2410

File Description	Documents
Upload self-attested letters with the list of students receiving scholarships	View File
Upload any additional information	View File

5.1.2 - Number of students benefitted by scholarships and freeships provided by the institution and non-government agencies during the year

946

File Description	Documents
Upload any additional information	View File
Institutional data in prescribed format	View File

5.1.3 - The following Capacity Development and Skill Enhancement activities are organised for improving students' capabilities Soft Skills Language and Communication Skills Life Skills (Yoga, Physical fitness, Health and Hygiene) Awareness of Trends in Technology   **A. All of the above**

File Description	Documents
Link to Institutional website	https://cahc.edu.in/tag/2023-2024/
Details of capability development and schemes	View File
Any additional information	View File

5.1.4 - Number of students benefitted from guidance/coaching for competitive examinations and career counselling offered by the institution during the year

2725

File Description	Documents
Any additional information	View File
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The institution adopts the following mechanism for redressal of students' grievances, including sexual harassment and ragging: Implementation of guidelines of statutory/regulatory bodies Creating awareness and implementation of policies with zero tolerance Mechanism for submission of online/offline students' grievances Timely redressal of grievances through appropriate committees

A. All of the above

File Description	Documents
Minutes of the meetings of students' grievance redressal committee, prevention of sexual harassment committee and Anti-ragging committee	View File
Details of student grievances including sexual harassment and ragging cases	View File
Upload any additional information	View File

5.2 - Student Progression

5.2.1 - Number of outgoing students who got placement during the year

283

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	View File

5.2.2 - Number of outgoing students progressing to higher education

253

File Description	Documents
Upload supporting data for students/alumni	[View File](#)
Details of students who went for higher education	[View File](#)
Any additional information	**No File Uploaded**

5.2.3 - Number of students qualifying in state/ national/ international level examinations during the year

5.2.3.1 - Number of students who qualified in state/ national/ international examinations (e.g.: IIT-JAM/NET/SET/JRF/ GATE /GMAT /CAT/ GRE/ TOEFL/Civil Services/State government examinations) during the year

5

File Description	Documents
Upload supporting data for students/alumni	[View File](#)
Any additional information	[View File](#)

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports and/or cultural activities at inter-university / state /national / international events (award for a team event should be counted as one) during the year

24

File Description	Documents
e-copies of award letters and certificates	[View File](#)
Any additional information	[View File](#)

5.3.2 - Presence of an active Student Council and representation of students in academic and administrative bodies/committees of the institution

The college has revamped the methods for involving students in both the academic and administrative functions of the institution.

Student Representation in Various Committees

Department Associations Each department has its own association, and every student in the department is a member.

Internal Quality Assurance Cell Student involvement in teaching, learning, and both curricular and extracurricular activities is encouraged and effectively implemented whenever feasible.

Anti-Ragging & Prevention of Sexual Harassment Committee A dedicated committee has been established to address students' grievances and academic concerns. Led by a senior faculty member, the committee ensures that all issues are promptly addressed to the satisfaction of students.

Class Representatives

- **Class representatives are responsible for communicating messages from the Principal or Department Head to the students.**
- **They must attend meetings with the Principal when called.**
- **They are also encouraged to motivate students to engage in various co-curricular and extracurricular activities.**

File Description	Documents
Upload any additional information	View File
Paste link for additional information	**Nil**

5.3.3 - Number of sports and cultural events / competitions organised by the institution

21

File Description	Documents
Report of the event	View File
List of sports and cultural events / competitions organised per year	View File
Upload any additional information	View File

5.4 - Alumni Engagement

5.4.1 - The Alumni Association and its Chapters (registered and functional) contribute significantly to the development of the institution through financial and other support services

- **The members of this association play a key role in strengthening the relationships between current students and alumni from previous years.**
- **The annual alumni meet is held on January 26th.**
- **The association actively participates in suggesting academic improvements, particularly in designing and updating the curriculum, as it has representation on the college's Boards of Studies.**
- **Alumni also contribute their expertise as resource persons for seminars, conferences, and association meetings.**
- **The association organizes various activities, including distributing new folders to recent graduates and post-graduates to store their diplomas and other important certificates.**
- **It also honors new graduates by publishing congratulatory advertisements in popular English and Tamil newspapers on every Graduation Day as a symbol of fraternity.**
- **The association supports financially disadvantaged students by covering their college fees, examination fees, sports scholarships, and more.**
- **In addition, the association makes several monetary contributions toward the development of the college's infrastructure.**

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional Information	**Nil**

5.4.2 - Alumni's financial contribution during the year

D. 2 Lakhs - 5 Lakhs

File Description	Documents
Upload any additional information	[View File](#)

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of an effective leadership in tune with the vision and mission of the Institution

The college's governance is guided by effective and inspiring

leadership, aligning with the institution's goals and objectives. The vision and mission of the college are strategically designed to promote academic excellence by providing high-quality education that prepares students to contribute to the betterment of rural communities. The institution's Committee oversees the operations to ensure smooth functioning, with the principal, supported by department heads and staff, taking primary responsibility for managing the institution.

The college's governance is built upon well-established admission, academic, and research policies. Its commitment to efficient governance is evident in its transformation of the campus into a Research Hub. The college exemplifies governance by aligning with its vision and mission, while also ensuring academic excellence and fostering a competitive research environment. Faculty members are actively involved in administration through various roles such as Conveners, Coordinators, Chairpersons, Secretaries, and Members of different committees.

File Description	Documents
Upload any additional information	View File
Paste link for additional Information	https://cahc.edu.in/administration/

6.1.2 - Effective leadership is reflected in various institutional practices such as decentralization and participative management

The principal delegates administrative responsibilities to the college committee through the office superintendent, the vice president of the college union, and other administrative staff. Academic matters are managed by the principal, Controller of Examinations, department heads, and the faculty in charge.

Additionally, the secretary and college committee contribute to higher-level committees such as the Academic Council, Financial Committee, and Governing Body. The college's decentralized operations are driven by the College Committee, Principal, Heads of Departments, Staff, Student Representatives, College Stakeholders, Subject-Matter Experts, and others.

The IQAC Coordinator acts as a guide, providing direction for continuous quality improvement. Just as academic oversight is crucial, department heads closely monitor their departments' functions. The NCC Officer, NSS Programmers, and other service-

oriented units play key roles in organizing successful events, outreach programs, and extension activities.

The Controller of Examinations, assisted by their staff, oversees all aspects of exam administration, from the creation of hall passes to the release of results.

File Description	Documents
Upload strategic plan and deployment documents on the website	View File
Upload any additional information	View File
Paste link for additional Information	https://cahc.edu.in/administration/

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ Perspective plan has been clearly articulated and implemented

The key changes made to the strategic plan's preparation and implementation are categorized into three areas:

1. Curriculum-Structure Design
2. Curriculum-Review & Revision
3. Curriculum-Flexibility & Enrichment

To enhance students' employability and entrepreneurial skills and better prepare them for national and international career opportunities, the college plans to expand capacity-building courses across various programs. These include internships, student projects, and skills-based subjects.

Curriculum-Review & Revision Over the past six years, the college has implemented three regulations:

- 2014-2015 Regulation – Adhered to Thiruvalluvar University guidelines
- 2015 Regulation – Limited revision of courses
- 2018 Regulation – A major overhaul of the curriculum structure

Course revisions were based on valuable input from students, experts, alumni, parents, and industry representatives.

Curriculum-Flexibility & Enrichment The college offers over 15 non-major courses across various disciplines, providing students with flexibility to choose according to their interests and learning needs. Additionally, to offer opportunities for further qualifications, the college provides 33 certificate courses in different disciplines.

File Description	Documents
Strategic Plan and deployment documents on the website	[View File](#)
Paste link for additional information	https://cahc.edu.in/syllabus/
Upload any additional information	[View File](#)

6.2.2 - The functioning of the various institutional bodies is effective and efficient as visible from the policies, administrative set-up, appointment and service rules, procedures, etc.

The college's organizational structure is as well-defined as the blueprint for a well-designed building. The esteemed Managing Committee oversees the institution's operations and holds the highest authority in matters of research, academics, and administration. The Committee's distinguished members also serve on the Governing Body, which formulates strategies for both administrative and academic growth. The active involvement of the College Managing Committee ensures the smooth and efficient functioning of the institution.

The college's statutory bodies are responsible for enforcing policies that enhance all aspects of administrative and educational activities. These bodies include:

1. **Governing Body**
2. **College Development Committee**
3. **Academic Council**
4. **Board of Studies**
5. **Finance Committee**

The college adheres to the UGC guidelines for staff appointments and follows the regulations of government and other regulatory bodies. All relevant government and statutory policies are implemented promptly upon their enactment.

The IQAC is entrusted with the responsibility of overseeing strategies that ensure the institution's proper functioning and

maintain quality as its hallmark.

File Description	Documents
Paste link to Organogram on the institution webpage	https://cahc.edu.in/organogram/
Upload any additional information	View File
Paste link for additional Information	https://cahc.edu.in/organogram/

6.2.3 - Implementation of e-governance in areas of operation: Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Documen	View File
Screen shots of user interfaces	View File
Details of implementation of e-governance in areas of operation	View File
Any additional information	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non-teaching staff and avenues for their career development/ progression

The college offers a range of welfare measures to both teaching and non-teaching staff, focusing on their professional development and academic growth. These measures include:

- **A contributory provident fund for staff in the un-aided stream.**
- **Educational loan facilities and financial assistance for staff in the un-aided stream.**
- **Special leave provisions for staff to participate in training and research programs.**
- **Opportunities to attend orientation and refresher courses.**
- **The teaching staff association organizes meetings to honor staff members who have received awards.**
- **Various training programs are provided for administrative staff.**

- **Advances are made available to staff to cover emergency expenses.**
- **The teaching staff association raises donations to offer support to students or staff members who experience serious accidents.**
- **Financial support is offered to staff for participating in seminars.**
- **The college management approves interest-free personal loans for staff members.**
- **The Managing Committee provides free education for the children of staff in both streams.**
- **Increments are given to management staff as recognition for their dedicated service.**
- **Festival advances are provided to staff.**

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	**Nil**

6.3.2 - Number of teachers provided with financial support to attend conferences / workshops and towards payment of membership fee of professional bodies during the year

25

File Description	Documents
Upload any additional information	[View File](#)
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	[View File](#)

6.3.3 - Number of professional development / administrative training programmes organized by the Institution for its teaching and non-teaching staff during the year

9

File Description	Documents
Reports of the Human Resource Development Centres (UGC HRDC/ASC or other relevant centres)	View File
Upload any additional information	View File

6.3.4 - Number of teachers who have undergone online/ face-to-face Faculty Development Programmes during the year: (Professional Development Programmes, Orientation / Induction Programmes, Refresher Courses, Short-Term Course, etc.)

43

File Description	Documents
Summary of the IQAC report	View File
Reports of the Human Resource Development Centres (UGC ASC or other relevant centers)	View File
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly

- The Chairperson holds the authority to make decisions and is responsible for the overall management of the institution's funds.
- The Secretary is the authorized signatory for the salary grants and other financial support from the government for the aided section, and oversees the monitoring and allocation of government funds.
- The Finance Committee reviews the expenditure from the UGC Autonomous Grant for the year and discusses the budget allocation for the upcoming year. Resolutions are passed for approval by the Governing Body.
- The Principal is accountable for ensuring the effective use of funds for both academic and administrative purposes, and submits the audited statement of accounts and utilization certificate for funds received from various funding agencies.
- At the beginning of each year, the Principal prepares the annual budget for academic and non-academic activities, which is then recommended by the Secretary and approved by

the Chairperson.
- The following audits are regularly conducted:
  - Internal Financial Audit
  - External Financial Audit
  - Audit by the Regional Joint Directorate of Collegiate Education, Vellore
  - Audit by the Accountant General, Government of Tamil Nadu
  - External Financial Audit (Self Finance)

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

6.4.2 - Funds / Grants received from non-government bodies, individuals, and philanthropists during the year (not covered in Criterion III and V) (INR in lakhs)

0.31

File Description	Documents
Annual statements of accounts	View File
Details of funds / grants received from non-government bodies, individuals, philanthropists during the year	View File
Any additional information	No File Uploaded

6.4.3 - Institutional strategies for mobilisation of funds and the optimal utilisation of resources

The institution efficiently mobilizes and utilizes funds across academic, non-academic, and other activities.

A. Sources of Funds:

1. State government grant-in-aid for staff salaries.
2. Tuition fees from students enrolled in self-financing programs.
3. Government funding for:
   - Academic, research, and infrastructure development.
   - Research training, seminars, symposia, workshops, and coaching for competitive exams.
4. Scholarships funded by the government.

5. Contributions from the Melvisharam Muslim Educational Society.
6. Scholarships for students provided by NGOs.
7. Funds raised through endowments.
8. Funds generated from research consultancy.

B. Utilization of Funds:

1. Academic Activities:

   ○ Workshops and seminars
   ○ Orientation and re-training of faculty
   ○ Course redesign and development of teaching materials
   ○ Expenditures related to governing body and committee meetings
   ○ Examination reforms
   ○ Extension activities

2. Development of Physical Facilities:

   ○ Construction of classrooms and laboratories
   ○ Purchase of equipment and furniture
   ○ Development of sports and games facilities
   ○ Procurement of hardware and software
   ○ Installation of solar panels

3. Scholarships

4. Endowments

5. Research & Development

6. Maintenance:

   ○ Upkeep of buildings and infrastructure
   ○ Renovations and repairs of academic facilities such as classrooms and furniture

7. Laboratory Expenses

8. ICT Maintenance

9. Library

10. Staff Salaries

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional Information	Nil

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing quality assurance strategies and processes visible in terms of incremental improvements made during the preceding year with regard to quality (in case of the First Cycle): Incremental improvements made during the preceding year with regard to quality and post-accreditation quality initiatives (Second and subsequent cycles)

Implementation of Outcome Based Education

- **The curriculum was restructured to enhance the teaching-learning process.**
- **Programme Outcomes were designed by the IQAC in collaboration with stakeholders and subject experts.**
- **The preparation of Programme Specific Outcomes and Course Outcomes was regularly monitored by appointing experts both from within and outside the campus.**
- **Faculty members received comprehensive training through Faculty Development Programs, workshops, and seminars on OBE to ensure effective implementation.**

Promotion of Research

The Internal Quality Assurance Cell (IQAC) plays a pivotal role in promoting research within the institution. It encourages faculty and students to engage in research activities by providing support for research projects, organizing workshops, and facilitating access to funding opportunities. IQAC ensures the integration of research objectives into the curriculum, encourages interdisciplinary research, and fosters collaborations with national and international institutions. It also helps in the preparation of research proposals and facilitates the dissemination of research findings through conferences and publications. By creating an environment conducive to research, IQAC significantly enhances the institution's research culture.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

6.5.2 - The institution reviews its teaching-learning process, structures and methodologies of operation and learning outcomes at periodic intervals through its IQAC as per norms

Strengthened the functioning of the autonomous stature

The college adopted Curriculum Frameworks focused on Learning Outcomes and expanded the curriculum by introducing new courses to enhance employability and entrepreneurial skills. Around 15 non-major courses are available across various fields. The student internship program aims to improve the technical skills of final-year UG students. The IQAC facilitates stakeholder feedback on the curriculum, which serves as a valuable tool for academic evaluation and strategic planning.

Enhanced institute-industry linkage

A significant innovation by the IQAC is the Institute-Industry linkage, which addresses industry needs and equips students with employable skills. This includes research and development, co-curricular activities, industry-based internships, and curriculum updates. Industry experts participate in the Board of Studies to ensure the curriculum aligns with labor market demands. Final-year students gain hands-on experience through two-week industry internships and projects, allowing them to apply theoretical knowledge to real-world challenges and explore future career prospects. Industrial visits provide valuable insights into workplace environments, workflows, and employment practices.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

6.5.3 - Quality assurance initiatives of the institution include Regular meeting of the IQAC Feedback collected, analysed and used for improvement of the institution

A. Any 4 or all of the above

Collaborative quality initiatives with other institution(s) Participation in NIRF Any other quality audit recognized by state, national or international agencies (such as ISO Certification)

File Description	Documents
Paste the web link of annual reports of the Institution	https://cahc.edu.in/iqac/
Upload e-copies of accreditations and certification	View File
Upload details of quality assurance initiatives of the institution	View File
Upload any additional information	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Gender Equity – In Research Studies and Training

Although the college is a men's institution, it demonstrates a strong commitment to gender equality by treating both male and female students equally. The college actively encourages women to engage in research programs and offers a supportive atmosphere, benefiting from its status as one of the oldest institutions in the area with advanced research facilities.

As a DBT-recognized National Repository for Fish Cell Lines and Viral Pathogens of Aquatic Animals, the Aquatic Animal Health Laboratory (AAHL) provides research internships, projects, and hands-on training opportunities for both men and women, ensuring a comfortable environment for their stay and accommodation.

Gender Sensitization Through Co-curricular Activities

The college observes "International Women's Day" and organizes events such as seminars and inter-class competitions to foster gender equity and raise awareness among students.

Facilities for women on campus

The college is equipped with CCTV surveillance to ensure the safety of all students. A dedicated common room is provided for women, ensuring their privacy and security. Additionally, a separate women's hostel is available for female students coming from different regions of the country for research and training purposes.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional Information	https://cahc.edu.in/infrastructure/

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation: Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/power-efficient equipment

A. Any 4 or All of the above

File Description	Documents
Geotagged Photographs	[View File](#)
Any other relevant information	[View File](#)

7.1.3 - Describe the facilities in the institution for the management of the following types of degradable and non-degradable waste (within a maximum of 200 words)

The campus is kept clean by adopting waste management strategies namely

- **Solid Waste Management,**
- **Liquid Waste Management and**
- **E-waste Management.**
- **Vermicompost Plant**
- **Incinerator for Biowaste**

Solid Waste Management:

Liquid Waste Management:

E-waste Management:

Outdated UPS units and other electronic items like printers are exchanged for new ones on a "buy-back" basis.

Waste Recycling System:

The college prioritizes environmental sustainability through initiatives such as a vermicompost plant for waste recycling. The campus, rich in greenery with numerous trees and plants, gathers shredded leaves and paper daily, which are placed in a large tank where they decompose with the help of worms. The resulting vermicompost is then used as organic fertilizer for the plants on campus.

Incinerator for Biowaste:

Biowaste generated from research laboratories is safely processed and degraded using incinerators.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	[View File](#)
Geotagged photographs of the facilities	[View File](#)
Any other relevant information	[View File](#)

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus   **A. Any 4 or all of the above**

File Description	Documents
Geotagged photographs / videos of the facilities	[View File](#)
Any other relevant information	[View File](#)

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

A. Any 4 or All of the above

1. **Restricted entry of automobiles**
2. **Use of bicycles/ Battery-powered vehicles**
3. **Pedestrian-friendly pathways**
4. **Ban on use of plastic**
5. **Landscaping**

File Description	Documents
Geotagged photos / videos of the facilities	View File
Various policy documents / decisions circulated for implementation	View File
Any other relevant documents	View File

7.1.6 - Quality audits on environment and energy undertaken by the institution

7.1.6.1 - The institution's initiatives to preserve and improve the environment and harness energy are confirmed through the following:

A. Any 4 or all of the above

1. **Green audit**
2. **Energy audit**
3. **Environment audit**
4. **Clean and green campus recognitions/awards**
5. **Beyond the campus environmental promotional activities**

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	View File
Certification by the auditing agency	View File
Certificates of the awards received	View File
Any other relevant information	View File

7.1.7 - The Institution has a disabled-friendly and barrier-free environment: Ramps/lifts for easy access to classrooms and centres Disabled-friendly washrooms Signage including tactile path lights, display boards and signposts Assistive technology and facilities for persons with disabilities: accessible website, screen-reading software, mechanized equipment, etc. Provision for enquiry and information: Human assistance, reader, scribe, soft copies of reading materials, screen reading, etc.

A. Any 4 or all of the above

File Description	Documents
Geotagged photographs / videos of facilities	View File
Policy documents and brochures on the support to be provided	View File
Details of the software procured for providing assistance	View File
Any other relevant information	View File

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e. tolerance and harmony towards cultural, regional, linguistic, communal, socio-economic and other diversities (within a maximum of 200 words).

- **The college ensures fair admission to students from various castes by strictly adhering to the government's policies and rules, as outlined in metric 2.1.2.**
- **Unity and togetherness are fostered among students by providing equal opportunities for participation in community immersion activities.**
- **The college observes holidays for major festivals such as Ramzan, Meelad-un-Nabi, Pongal, Deepavali, Onam, and Christmas, promoting an understanding of cultural diversity.**
- **A variety of language options, including Urdu, Tamil, Hindi, and French, are offered under Part I to support students from different communities and regions.**
- **The Seerathun Nabi celebration is a spiritual event focused on the Prophet's (PBUH) teachings, filling the campus with devotion and faith.**
- **Students from economically disadvantaged backgrounds benefit from fee concessions and scholarships provided by the College Management, Government, NGOs, and the Alumni**

- Association.
- The college allocates funds for 'Flag Day' to the National Foundation for Communal Harmony.
- The college takes great pride in celebrating significant national days such as Independence Day, Republic Day, Martyr's Day, Youth Awakening Day, and Teachers' Day.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File

7.1.9 - Sensitization of students and employees of the institution to constitutional obligations: values, rights, duties and responsibilities of citizens:

The college promotes awareness of constitutional responsibilities through various initiatives. To remind both faculty and students of their duties, the institution regularly celebrates important days such as Independence Day, Republic Day, Seerathun Nabi, and Professional Ethics. The college emphasizes the importance of accountability, responsibility, and adherence to the code of conduct set by regulatory bodies. Students and faculty are encouraged to participate in national celebrations like Republic Day and Independence Day. On these occasions, a senior staff member is invited to give a lecture about the core principles of the Constitution, highlighting the rights and responsibilities of citizens. The college also organizes an examination on Gandhian thought to instill the values of rights, duties, and selfless service as embodied by Mahatma Gandhi. Additionally, Youth Awakening Day, celebrating the birth anniversary of Dr. A.P.J. Abdul Kalam, is observed as a day of pride and glory. The college upholds academic integrity and respect for diversity through mandatory courses in the curriculum.

File Description	Documents
Details of activities that inculcate values necessary to transform students into responsible citizens	View File
Any other relevant information	View File

7.1.10 - The institution has a prescribed code of conduct for students, teachers,   A. All of the above

administrators and other staff and conducts periodic sensitization programmes in this regard: The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff Annual awareness programmes on the Code of Conduct are organized

File Description	Documents
Code of Ethics - policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programmes, etc. in support of the claims	View File
Any other relevant information	View File

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

The college sets annual goals and organizes activities to raise awareness about national and international observance days, events, and festivals. Republic Day and Independence Day are celebrated by hoisting the national flag, emphasizing the fundamental principles of the Constitution, such as the rights and duties of responsible citizens for both faculty and students. Youth Awakening Day, marking the birth anniversary of Dr. A.P.J. Abdul Kalam, is observed by highlighting his achievements. To promote gender equity and student awareness, the college organizes events like lectures and interclass competitions, along with celebrating "International Women's Day." Teachers' Day is celebrated on the birth anniversary of Sir Sarvepalli Radhakrishnan to honor the contributions of educators. World Water Day is marked with various themes such as Nature-based Water Solutions and the Global Water Crisis, accompanied by seminars to stress the importance of water conservation.

File Description	Documents
Annual report of the celebrations and commemorative events for during the year	View File
Geotagged photographs of some of the events	View File
Any other relevant information	View File

7.2 - Best Practices

7.2.1 - Provide the weblink on the Institutional website regarding the Best practices as per the prescribed format of NAAC

Service – Oriented Research

Objectives of the Practice

- To train students to be relevant to social issues for societal welfare.
- To create knowledgeable and Skilled Nation as represented in NEP – 2020.
- To ignite the creativity and innovation in the young minds of nation.
- To expand research as a boon to society.
- To collaborate with local farmers to redress their farm grievances.
- To inculcate students with social and ethical values.

The Context

As stated in NEP – 2020,"9.1.3. At the societal level, higher education must enable the development of an enlightened, socially conscious, knowledgeable, and skilled nation that can find and implement robust solutions to its own problems. Higher education must form the basis for knowledge creation and innovation thereby contributing to a growing national economy. The purpose of quality higher education is, therefore, more than the creation of greater opportunities for individual employment. It represents the key to more vibrant, socially engaged, cooperative communities and a happier, cohesive, cultured, productive, innovative, progressive, and prosperous nation."

https://cahc.edu.in/2022/03/service-oriented-research-activities-for-societal-welfare/

File Description	Documents
Best practices in the Institutional website	https://cahc.edu.in/2022/03/service-oriented-research-activities-for-societal-welfare/
Any other relevant information	https://cahc.edu.in/2022/03/service-oriented-research-activities-for-societal-welfare/

7.3 - Institutional Distinctiveness

7.3.1 - Highlight the performance of the institution in an area distinct to its priority and thrust (within a maximum of 200 words)

One of the institution's key goals is to promote research aimed at improving human society and rural communities. To support this, the institution provides resources and platforms for national research and development. With funding from DST FIST, the college's Resource Hub has expanded its research initiatives. The DST-FIST Program has awarded the college a grant of Rs. 66 lakhs for the second time to enhance its research facilities.

The primary objective of DST-FIST is to build essential infrastructure to support the college's research and development activities. The improvements made through DST-FIST include: • Upgrading laboratory infrastructure • Conducting hands-on training for research aspirants • Increasing the number of papers published in reputed journals • Encouraging colleges to apply for the DST-FIST program • Promoting higher education among students.

As a result of DST-FIST's implementation, the quality of research has significantly improved, leading to more paper publications, Ph.D. scholars, and research projects. The college was also recognized under the BEST PRACTICES category by DST-FIST for preparing a case study out of 610 projects across the Southern Region.

Part B

CURRICULAR ASPECTS

1.1 - Curriculum Design and Development

1.1.1 - Curricula developed and implemented have relevance to the local, national, regional and global developmental needs which are reflected in Programme Outcomes (POs), Programme Specific Outcomes (PSOs) and Course Outcomes (COs) of the various Programmes offered by the Institution.

The curriculum was developed based on the guidelines provided by Thiruvalluvar University, the Tamil Nadu State Council for Higher Education, and the UGC. It follows the Elective System and Choice Based Credit System (CBCS). The curriculum emphasizes developing competencies and employability skills, fosters social awareness, and aligns with the needs of local, regional, national, and global development. It is periodically revised with valuable input from industry experts, faculty, alumni, and students. The design and development of the curriculum are overseen by the Board of Studies and the Planning and Evaluation Committee, with final approval from the Academic Council. In 2018, Outcome-Based Education (OBE) was introduced. Additionally, the curriculum is further strengthened by skill-based courses such as internships, professional English, communicative English, and self-study options through online platforms like MOOCs, SWAYAM, and NPTEL.

File Description	Documents
Upload additional information, if any	[View File](#)
Link for additional information	https://cahc.edu.in/syllabus/

1.1.2 - Number of Programmes where syllabus revision was carried out during the year

0

File Description	Documents
Minutes of relevant Academic Council/BOS meeting	[View File](#)
Details of syllabus revision during the year	[View File](#)
Any additional information	[View File](#)

1.1.3 - Number of courses focusing on employability/entrepreneurship/ skill development offered by the Institution during the year

540

File Description	Documents
Curriculum / Syllabus of such courses	[View File](#)
Minutes of the Boards of Studies/ Academic Council meetings with approval for these courses	[View File](#)
MoUs with relevant organizations for these courses, if any	**No File Uploaded**
Any additional information	[View File](#)

1.2 - Academic Flexibility

1.2.1 - Number of new courses introduced across all programmes offered during the year

1

File Description	Documents
Minutes of relevant Academic Council/BoS meetings	[View File](#)
Any additional information	[View File](#)
Institutional data in prescribed format (Data Template)	[View File](#)

1.2.2 - Number of Programmes offered through Choice Based Credit System (CBCS)/Elective Course System

32

File Description	Documents
Minutes of relevant Academic Council/BoS meetings	[View File](#)
Any additional information	[View File](#)
List of Add on /Certificate programs (Data Template)	[View File](#)

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates cross-cutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability, and Human Values into the curriculum

Gender Equity:

The institution promotes gender equality by providing quality higher education, ensuring equal opportunities for both boys and girls. The college supports women's rights, privileges, and freedoms through seminars, inter-class competitions, and academic events that advocate for gender equity, upholding the belief that "All are equal in the eyes of God." Women are encouraged to engage in research programs at the college. Additionally, the college honors women by organizing seminars and inviting female experts as resource persons.

Sustainability and the Environment:

The college mandates an "Environmental Studies" course for all first-year undergraduate students, which fosters awareness of environmental issues and encourages the adoption of sustainable development practices among the younger generation.

Human Values and Professional Ethics:

In response to the importance of instilling values, the college includes compulsory courses on "Human Rights" and "Value Education" in the UG and PG curricula, respectively. To further promote ethics in their fields, "Research and Publication Ethics" has been incorporated into all research programs, and "Business Ethics" is included in the M.Com. programs.

File Description	Documents
Upload the list and description of the courses which address issues related to Gender, Environment and Sustainability, Human Values and Professional Ethics in the curriculum	[View File](#)
Any additional information	[View File](#)

1.3.2 - Number of value-added courses for imparting transferable and life skills offered during the year

22

File Description	Documents
List of value-added courses	View File
Brochure or any other document relating to value-added courses	View File
Any additional information	View File

1.3.3 - Number of students enrolled in the courses under 1.3.2 above

1055

File Description	Documents
List of students enrolled	View File
Any additional information	View File

1.3.4 - Number of students undertaking field work/projects/ internships / student projects

801

File Description	Documents
List of programmes and number of students undertaking field projects / internships / student projects	View File
Any additional information	View File

1.4 - Feedback System

1.4.1 - Structured feedback and review of the syllabus (semester-wise / year-wise) is obtained from 1) Students 2) Teachers 3) Employers and 4) Alumni	**A. All 4 of the above**

File Description	Documents
Provide the URL for stakeholders' feedback report	https://cahc.edu.in/syllabus/
Upload the Action Taken Report of the feedback as recorded by the Governing Council / Syndicate / Board of Management	View File
Any additional information	View File

1.4.2 - The feedback system of the Institution comprises the following	A. Feedback collected, analysed and action taken made available on the website

File Description	Documents
Provide URL for stakeholders' feedback report	https://cloud.cahc.edu.in/index.php/s/ypJajiqMZaqpnpE
Any additional information	View File

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment of Students

2.1.1.1 - Number of students admitted (year-wise) during the year

996

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against reserved categories (SC, ST, OBC, Divyangjan, etc.) as per the reservation policy during the year (exclusive of supernumerary seats)

520

File Description	Documents
Any additional information	View File
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses students' learning levels and organises special programmes for both slow and advanced learners.

- The student's performance in continuous internal assessments (CIA) and their overall +2 grade are used as indicators to evaluate their understanding of the material.
- The class mentor, in collaboration with the department

head, assesses the students' comprehension based on their CIA performance, categorizing them into slower and faster learners. Slower learners are paired with suitable mentors to help them improve.

- Remedial lessons are designed to revisit or reinforce topics to provide slower learners with the necessary attention and support.
- Advanced learners are encouraged to participate in seminars and lead group discussions, while slower learners are assigned assignments to aid their progress.
- Instructors motivate advanced learners by providing journals and reference materials to satisfy their curiosity and offering access to additional lectures on key topics through platforms like NPTEL, SWAYAM, Coursera, and TCS iON.
- Advanced learners are encouraged to engage in seminars, conferences, workshops, and are guided to excel in competitive campus interviews for exams such as NET, SLET, GATE, TNPSC, etc.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	https://www.coursera.org/programs/c-abdul-hakeem-college-hrh5z

2.2.2 - Student – Teacher (full-time) ratio

Year	Number of Students	Number of Teachers
16/06/2023	2889	112

File Description	Documents
Upload any additional information	[View File](#)

2.3 - Teaching- Learning Process

2.3.1 - Student-centric methods such as experiential learning, participative learning and problem-solving methodologies are used for enhancing learning experiences:

- The college has integrated student-centered teaching and learning strategies into the curriculum of every program.
- Student-centered approaches, supported by Outcome-Based

Education (OBE), help achieve course outcomes (COs), program-specific outcomes (PSOs), and program outcomes (POs).

- Academic routines incorporate problem-solving techniques in areas such as accounting, thermodynamics, and mathematics to develop program outcomes related to issue resolution.
- Each year, a significant number of faculty members are assigned to attend refresher or orientation courses through platforms like ARPIT, SWAYAM, UGC-HRDCs, etc., to enhance their understanding of student-centered methods, thereby improving teaching and learning in the classroom.
- Some student-centered methods employed to enhance learning experiences include:
  - Experiential learning:
    - Industrial visits,
    - Demonstration,
    - Poster presentation,
    - Virtual Reality (VR Lab) labs,
    - Educational tours, etc.
  - Participative Learning:
    - Role Play,
    - Group Discussion, etc.
  - Problem solving skills:
    - Case studies,
    - Brain storming, etc.

File Description	Documents
Upload any additional information	[View File](#)
Link for additional Information	https://cahc.edu.in/syllabus/

2.3.2 - Teachers use ICT-enabled tools including online resources for effective teaching and learning

- College faculty use ICT tools to enhance and support the teaching-learning process, and the institution encourages blended learning among educators.
- Teachers are encouraged to utilize widely recognized open-source learning management systems (LMS) such as Google Classroom and MOODLE to effectively facilitate teaching and learning.
- Through an LMS, teachers can share lectures, notes, videos, assignments, and student work, fostering seamless

communication and learning.

- The college library, equipped with ICT facilities, provides faculty and students with access to a range of electronic resources, including e-journals, e-PG Pathshala, eBooks, and NPTEL/SWAYAM.
- The college's IQAC initiated the use of the Coursera Digital Platform (https://www.coursera.org/programs/c-abdul-hakeem-college-hrh5z) to ensure uninterrupted learning for students.
- The college uses digital platforms for Continuous Internal Assessment (CIA), allowing teachers to assess students' learning levels and evaluate their academic progress.
- During the pandemic, teachers utilized mobile apps for various activities, including:
  - Classroom management via LMS platforms like Google Classroom,
  - Communication through Email, WhatsApp, Telegram, etc.,
  - Discussion forums using Google Meet, Zoom, etc.,
  - Formative assessments with tools like Google Forms and Exam.Net.

File Description	Documents
Provide link for webpage describing ICT enabled tools including online resources for effective teaching and learning process	https://cahc.edu.in/syllabus/
Upload any additional information	View File

2.3.3 - Ratio of students to mentor for academic and other related issues

2.3.3.1 - Number of mentors

110

File Description	Documents
Upload year-wise number of students enrolled and full-time teachers on roll	View File
Circulars with regard to assigning mentors to mentees	View File

2.3.4 - Preparation and adherence to Academic Calendar and Teaching Plans by the institution

- **The College Calendar, or Academic Almanac, provides comprehensive information on academics, working days, continuous internal assessment (CIA) tests, semester exams, holidays, and other important details that are useful for students.**
- **It includes details about various programs and value-added courses offered by the college, helping students explore additional qualifications they can pursue.**
- **The calendar clearly outlines the schedules for CIA and semester exams, making it easy for both teachers and students to plan and organize their teaching and learning activities effectively.**
- **In department meetings before each semester, the syllabus distribution based on workload is discussed and planned.**
- **Before each semester, each faculty member prepares a lesson plan based on the assigned hours and syllabus sections, which is documented in the work diary.**
- **The Head of the Department and Principal regularly monitor the adherence to teaching plans throughout the term (30 working days).**
- **At the end of the semester, the Head of the Department and Principal review and certify the work diaries.**

File Description	Documents
Upload the Academic Calendar and Teaching Plans during the year	[View File]()

2.4 - Teacher Profile and Quality

2.4.1 - Number of full-time teachers against sanctioned posts during the year

112

File Description	Documents
Year-wise full-time teachers and sanctioned posts for the year	[View File]()
List of the faculty members authenticated by the Head of HEI	[View File]()
Any additional information	[View File]()

2.4.2 - Number of full-time teachers with PhD/ D.M. / M.Ch. / D.N.B Super-Specialty / DSc / DLitt during the year

65

File Description	Documents
List of number of full-time teachers with PhD./ D.M. / M.Ch. / D.N.B Super-Specialty / D.Sc. / D.Litt. and number of full-time teachers for 5 years	View File
Any additional information	View File

2.4.3 - Total teaching experience of full-time teachers in the same institution: (Full-time teachers' total teaching experience in the current institution)

13

File Description	Documents
List of teachers including their PAN, designation, Department and details of their experience	View File
Any additional information	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Number of days from the date of last semester-end/ year- end examination till the declaration of results during the year

3

File Description	Documents
List of Programmes and the date of last semester-end / year-end examinations and the date of declaration of result	View File
Any additional information	View File

2.5.2 - Number of students' complaints/grievances against evaluation against the total number who appeared in the examinations during the year

141

File Description	Documents
Upload the number of complaints and total number of students who appeared for exams during the year	[View File]()
Upload any additional information	[View File]()

2.5.3 - IT integration and reforms in the examination procedures and processes including Continuous Internal Assessment (CIA) have brought in considerable improvement in the Examination Management System (EMS) of the Institution

- **Academic bodies like the Examination Committee, Board of Studies, and Academic Council regularly recommend modifications to examination procedures.**
- **External paper setters are responsible for preparing the question papers for the end-of-semester exams.**
- **A database of question paper setters is maintained for easy identification and retrieval.**
- **The exam papers are evaluated once, and the results are released promptly after the central valuation process is completed.**
- **Students have the option to request a revaluation and obtain photocopies of their answer scripts.**
- **After approval from the Passing Boards for each subject, the Controller's Office publishes the results on the college website.**
- **The Controller of Examinations' office is equipped with an automated system developed by iGraphix, which is regularly updated to ensure accurate and error-free operations.**
- **Continuous Internal Assessment (CIA) is a key component of the examination system.**
- **Both CIA and End-Semester Exam (ESE) question papers incorporate Program Outcomes (POs), Program Specific Outcomes (PSOs), and Course Outcomes (COs), with appropriate assessment tools, in line with outcome-based education.**
- **To close the loop, ongoing improvements in curriculum design, teaching, and assessment are made based on the analysis of student performance in the ESE.**

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional Information	https://cahc.edu.in/examination/

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme Outcomes and Course Outcomes for all Programmes offered by the institution are stated and displayed on the website and communicated to teachers and students

Following UGC guidelines, the College adopted Outcome-Based Education (OBE) starting in the 2018-2019 academic year. The Planning and Assessment Committee, in collaboration with the IQAC, initiated the process of revising the curriculum to align with OBE principles. A dedicated group was formed by the committee to develop Program Outcomes (POs) for both the science and arts disciplines, ensuring alignment with Graduate Attributes (GAs) and the College Vision. Graduate Attributes, which encompass essential knowledge, skills, and attitudes, are considered critical for every graduate in the 21st century. The POs were completed and shared with all faculty members through orientation programs, workshops, Faculty Development Programs (FDPs), and other events organized by the IQAC. The Board of Studies then discussed and finalized the discipline-specific Program Specific Outcomes (PSOs) and course-specific Course Outcomes (COs) for each course in relation to the POs. These POs, PSOs, and COs are clearly outlined in the curriculum and made available on the college website for reference.

The OBE process involves:

1. Defining Outcomes (what students should be able to achieve),
2. Instruction (how the teacher plans to help students achieve these outcomes),
3. Designing Assessment (how the outcomes will be measured).

File Description	Documents
Upload COs for all courses (exemplars from the Glossary)	[View File](#)
Upload any additional information	[View File](#)
Link for additional Information	https://cahc.edu.in/syllabus/

2.6.2 - Attainment of Programme Outcomes and Course Outcomes as evaluated by the institution

- **The college ensures that students have achieved the learning objectives by the end of each course.**
- **Assessment methods used to evaluate the attainment of course and program outcomes include both Direct and Indirect methods.**
- **Direct assessment methods include:**
    - **Continuous Internal Assessment Tests,**
    - **Assignments,**
    - **Seminars,**
    - **End Semester Examinations.**
- **Indirect assessment methods include:**
    - **Evaluation of Teaching Plans: Course instructors update teaching plans periodically based on the achievement of Course Outcomes (COs).**
    - **Feedback Analysis: Curriculum development and delivery are adjusted based on feedback from stakeholders.**
    - **Exit surveys, which are conducted after the completion of the program.**
- **Currently, course outcomes are assessed through student progress in Continuous Internal Assessment Tests, Assignments/Seminars, and End Semester Examinations, using direct methods.**
- **For practical, project, and internship courses, evaluation is based on ongoing performance throughout the course. The End Semester Examination for these courses may involve rubrics-based assessment.**
- **The institution continually monitors and evaluates the quality of courses offered, the teaching-learning process, and the attainment of outcomes.**

12-03-2025 09:56:57

File Description	Documents
Upload any additional information	View File
Paste link for additional Information	https://cahc.edu.in/syllabus/

2.6.3 - Pass Percentage of students

2.6.3.1 - Total number of final year students who passed in the examinations conducted by Institution

741

File Description	Documents
Upload list of Programmes and number of students appear for and passed in the final year examinations	View File
Upload any additional information	View File
Paste link for the annual report	https://cloud.cahc.edu.in/index.php/s/7Fo GTJW6bikra4Z

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire). Results and details need to be provided as a weblink

https://cloud.cahc.edu.in/index.php/s/p2wdHn52KNoTYop

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Promotion of Research and Facilities

3.1.1 - The institution's research facilities are frequently updated and there is a well-defined policy for promotion of research which is uploaded on the institutional website and implemented

The institution's primary goal is to foster a research culture among rural students, aiming to convert learning outcomes into meaningful contributions for societal progress.

The Research Hub on campus was established to provide services to anyone in need, ensuring that the institution's research policy is strictly followed and not exploited for unauthorized

research projects.

The Research Advisory Committee promotes a culture of research through an interdisciplinary and transdisciplinary approach, encouraging both undergraduate and graduate students and staff to engage in research activities. The Committee is also responsible for maintaining ethical standards and integrity.

The AAHL focuses on research related to diseases affecting economically important aquatic animals. It has established strong collaborations with national and international research organizations, aquaculture industries, farmers, and hatchery operators. The AAHL is recognized as a National Repository for Fish Cell Lines and Viral Pathogens, funded by the Department of Biotechnology (DBT), Government of India. Additionally, it is the only OIE reference laboratory in India.

File Description	Documents
Upload the Minutes of the Governing Council/ Syndicate/Board of Management related to research promotion policy adoption	View File
Provide URL of policy document on promotion of research uploaded on the website	https://cahc.edu.in/research/
Any additional information	View File

3.1.2 - The institution provides seed money to its teachers for research

3.1.2.1 - Seed money provided by the institution to its teachers for research during the year (INR in lakhs)

0

File Description	Documents
Minutes of the relevant bodies of the institution regarding seed money	[View File](#)
Budget and expenditure statements signed by the Finance Officer indicating seed money provided and utilized	[View File](#)
List of teachers receiving grant and details of grant received	**No File Uploaded**
Any additional information	**No File Uploaded**

3.1.3 - Number of teachers who were awarded national / international fellowship(s) for advanced studies/research during the year

2

File Description	Documents
e-copies of the award letters of the teachers	[View File](#)
List of teachers and details of their international fellowship(s)	[View File](#)
Any additional information	**No File Uploaded**

3.2 - Resource Mobilization for Research

3.2.1 - Grants received from Government and Non-Governmental agencies for research projects, endowments, Chairs during the year (INR in Lakhs)

61.11

File Description	Documents
e-copies of the grant award letters for research projects sponsored by non-governmental agencies/organizations	[View File](#)
List of projects and grant details	[View File](#)
Any additional information	[View File](#)

3.2.2 - Number of teachers having research projects during the year

3

File Description	Documents
Upload any additional information	View File
Paste link for additional Information	https://cahc.edu.in/research/
List of research projects during the year	View File

3.2.3 - Number of teachers recognised as research guides

36

File Description	Documents
Upload copies of the letter of the university recognizing teachers as research guides	View File
Institutional data in Prescribed format	View File

3.2.4 - Number of departments having research projects funded by Government and Non-Government agencies during the year

1

File Description	Documents
Supporting document from Funding Agencies	View File
Paste link to funding agencies' website	https://cahc.edu.in/research/list-of-projects/
Any additional information	View File

3.3 - Innovation Ecosystem

3.3.1 - Institution has created an ecosystem for innovations and creation and transfer of knowledge supported by dedicated centres for research, entrepreneurship, community orientation, incubation, etc.

Innovative Ecosystem

The Aquatic Animal Health Laboratory (AAHL) conducts research on diseases impacting commercially valuable aquatic species. It maintains strong collaborations with farmers, hatchery operators, aquaculture businesses, and both national and international research organizations. Funded by the Department of Biotechnology (DBT), Government of India, the AAHL is recognized as the National Repository for Fish Cell Lines and Viral Pathogens. It is also the only OIE reference laboratory in India.

Technologies Developed and Transferred for Entrepreneurship

The Agharkar Research Institute, in collaboration with AAHL, has developed a lateral flow immunoassay to detect WSSV in infected shrimp. This tool helps in monitoring shrimp health in ponds after stocking to prevent WSSV infection. The technology has been transferred to Pathgene Healthcare Pvt. Ltd. in Tirupati, A.P., for commercialization.

Incubation Centre for Fish Cell Lines

The AAHL offers facilities, fish cell lines from various species, and training to use these cell lines for various purposes, including drug screening, toxicological studies, and the development of vaccines and diagnostic tools for fish viral infections. AAHL maintains one of the largest repositories of fish cell lines and viral pathogens in India and provides training to researchers across the country.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	https://cahc.edu.in/research/research-facilities/

3.3.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR), Entrepreneurship and Skill Development during the year

16

File Description	Documents
Report of the events	[View File](#)
List of workshops/seminars conducted during the year	[View File](#)
Any additional information	[View File](#)

3.4 - Research Publications and Awards	

3.4.1 - The Institution ensures implementation of its Code of Ethics for Research uploaded in the website through the following: Research Advisory Committee Ethics Committee Inclusion of Research Ethics in the research methodology course work Plagiarism check through authenticated software	**A. All of the above**

File Description	Documents
Code of Ethics for Research, Research Advisory Committee and Ethics Committee constitution and list of members of these committees, software used for plagiarism check	[View File](#)
Any additional information	[View File](#)

3.4.2 - Number of PhD candidates registered per teacher (as per the data given with regard to recognized PhD guides/ supervisors provided in Metric No. 3.2.3) during the year

3.4.2.1 - Number of PhD students registered during the year

35

File Description	Documents
URL to the research page on HEI website	https://cahc.edu.in/research/research-guides/
List of PhD scholars and details like name of the guide, title of thesis, and year of registration	[View File](#)
Any additional information	[View File](#)

3.4.3 - Number of research papers per teacher in CARE Journals notified on UGC website during the year

67

File Description	Documents
List of research papers by title, author, department, and year of publication	[View File](#)
Any additional information	[View File](#)

3.4.4 - Number of books and chapters in edited volumes / books published per teacher during the year

38

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	https://cloud.cahc.edu.in/index.php/s/YTbHJDf9DCo7re4

3.4.5 - Bibliometrics of the publications during the year based on average Citation Index in Scopus/ Web of Science/PubMed

3.4.5.1 - Total number of Citations in Scopus during the year

465

File Description	Documents
Any additional information	[View File](#)
Bibliometrics of the publications during the year	[View File](#)

3.4.6 - Bibliometrics of the publications during the year based on Scopus/ Web of Science – h-Index of the University

3.4.6.1 - h-index of Scopus during the year

8

File Description	Documents
Bibiliometrics of publications based on Scopus/ Web of Science - h-index of the Institution	[View File](#)
Any additional information	[View File](#)

3.5 - Consultancy

3.5.1 - Revenue generated from consultancy and corporate training during the year (INR in lakhs)

3.68

File Description	Documents
Audited statements of accounts indicating the revenue generated through consultancy and corporate training	[View File](#)
List of consultants and revenue generated by them	[View File](#)
Any additional information	[View File](#)

3.5.2 - Total amount spent on developing facilities, training teachers and clerical/project staff for undertaking consultancy during the year

4.99

File Description	Documents
Audited statements of accounts indicating the expenditure incurred on developing facilities and training teachers and staff for undertaking consultancy	View File
List of training programmes, teachers and staff trained for undertaking consultancy	View File
List of facilities and staff available for undertaking consultancy	View File
Any additional information	View File

3.6 - Extension Activities

3.6.1 - Extension activities carried out in the neighbourhood sensitising students to social issues for their holistic development, and the impact thereof during the year

The college is strongly dedicated to social service alongside academics and research, as evidenced by its various Service-Oriented Units, including Rangers, NSS, NCC, Rotaract, Youth Red Cross, Red Ribbon, CCC, Media Club, and others. Every student, regardless of their academic program or membership in any service unit, is expected to engage in some form of extension activity.

There are 400 student volunteers enrolled across 4 NSS Units, with 100 volunteers in each unit. A highlight of NSS activities is the Annual Special NSS Camp.

The College's NCC Unit, with 160 cadets, is recognized as the Best Unit in the 10th Tamil Nadu Battalion NCC. Every year, top-performing cadets are selected to participate in the Republic Day Parade at Rajpath in New Delhi.

The Red Ribbon service unit focuses on assisting the elderly and the ill in local hospitals. It also organizes blood donation drives to support patients in need at various facilities, including the Primary Health Center in Melvisharam, the Govt. Hospital in Vellore, CMC Vellore, and other hospitals.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://cahc.edu.in/extension-activities/

3.6.2 - Number of awards and recognition received by the Institution, its teachers and students for extension activities from Government / Government-recognised bodies during the year

28

File Description	Documents
Number of awards for extension activities in during the year	View File
e-copy of the award letters	View File
Any additional information	View File

3.6.3 - Number of extension and outreach programmes conducted by the institution through NSS/NCC/Red Cross/YRC, etc. during the year (including Government-initiated programmes such as Swachh Bharat, AIDS Awareness, and Gender Sensitization and those organised in collaboration with industry, community and NGOs)

52

File Description	Documents
Reports of the events organized	View File
Any additional information	View File

3.6.4 - Number of students participating in extension activities listed in 3.6.3 during the year

2889

File Description	Documents
Reports of the events	View File
Any additional information	View File

3.7 - Collaboration

3.7.1 - Number of collaborative activities during the year for research/ faculty exchange/

student exchange/ internship/ on-the-job training/ project work

91

File Description	Documents
Copies of documents highlighting collaboration	View File
Any additional information	View File

3.7.2 - Number of functional MoUs with institutions of national and/or international importance, other universities, industries, corporate houses, etc. during the year (only functional MoUs with ongoing activities to be considered)

24

File Description	Documents
e-copies of the MoUs with institution/ industry/ corporate house	View File
Details of functional MoUs with institutions of national, international importance, other institutions etc. during the year	View File
Any additional information	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching-learning, viz., classrooms, laboratories, computing equipments, etc.

- All 46 classrooms are equipped with ICT facilities.
- The Auditorium, Seminar Hall, Mini Seminar Hall, and Conference Hall are furnished with computers, LCD projectors, and audio systems to facilitate meetings, seminars, workshops, and conferences.
- The college provides dedicated rooms for NCC, NSS, sports, and the gym, as well as a multimedia room, 50 LCD projectors, a digital library, two smart boards, and four LCD TVs for lectures and video conferences.
- The institution is equipped with advanced research instruments such as High-Performance Liquid Chromatography (HPLC), UV/Visible Spectrophotometer, Fourier Transform Infrared Spectroscopy, Electrochemical Workstation, Spin Coating Machine, Particle Size

- Analyzer, Deep Freezers (-20°C and -80°C), Electrophoresis unit, ELISA Reader and Washer, Fluorescence Microscope, Fluorescence Inverted Microscope, PCR Work Station, Real Time PCR, Ultracentrifuge, UV Transilluminator, incinerator, digital calorimeters, and more.
- The Computer Laboratory, with 279 computers and necessary facilities, is available for students in Computer Science, Commerce, B.B.A., and B.C.A.
- The college offers 200 Mbps leased line internet access, LCD TVs for displaying academic activities, and reliable power supply through 4 generators (85 KWh) and a 25 KWh solar panel.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	https://cahc.edu.in/campus/

4.1.2 - The institution has adequate facilities for cultural activities, yoga, sports and games (indoor and outdoor) including gymnasium, yoga centre, auditorium etc.)

The college offers abundant sports facilities that are on par with its academic and research infrastructure. These facilities enable the College Sports Personalities to excel and achieve success in various Divisional, Inter-Divisional, University, State, National, and International events and tournaments. Ample resources are provided to support students in practicing and excelling in sports.

Cultural Activities: The college offers a wide range of cultural activities that complement students' academic achievements, as co-curricular activities are closely linked to academics and provide exposure to important aspects beyond the classroom. Inter-Class Competitions such as Quiz, News Reading, Oratory, Essay Writing, Mono Action, Mime, and Drawing help reveal students' hidden talents. Additionally, departments organize Inter-Class and Inter-Collegiate events to motivate students to compete and showcase their exceptional talents.

The college has dedicated spaces to host cultural events, including:

- An Auditorium on the First Floor with a seating capacity

- **of 800 students**
- **An Auditorium on the Ground Floor with seating for 500 students**
- **A Spacious Seminar Hall with a capacity of 400 students**
- **A Mini Seminar Hall with air-conditioning and a capacity of 100 students**

File Description	Documents
Geotagged pictures	[View File](#)
Upload any additional information	[View File](#)
Paste link for additional information	https://cahc.edu.in/campus/

4.1.3 - Number of classrooms and seminar halls with ICT-enabled facilities

46

File Description	Documents
Upload any additional information	[View File](#)
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	[View File](#)

4.1.4 - Expenditure for infrastructure augmentation, excluding salary, during the year (INR in Lakhs)

49.81048

File Description	Documents
Upload audited utilization statements	[View File](#)
Details of Expenditure, excluding salary, during the years	[View File](#)
Any additional information	[View File](#)

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The library has implemented the latest version of the automation software, iGrapix. It provides an Online Public Access Catalogue (OPAC) for students to easily search for available books in the library. Additionally, the library offers access to UGC-INFLIBNET's N-List e-resources, allowing students to explore a wide range of e-journals, e-books, and other online materials. Remote electronic access allows students to browse and select books of their choice from any location without difficulty.

Name of the ILMS software

iGrapix

Nature of automation (fully or partially)

Fully Automated

Version

Customized

Year of automation

2012

The library is fully automated to streamline the process of locating books, issuing them, and recording relevant information. Available facilities include a Daily Web Portal, Rare Manuscripts, an E-Source Centre, Delnet, Shodganga, Shodgangothri, the National Digital Library, NPTEL, SWAYAM, and more.

Services listed below are offered to students:

1. Reprographic Facility
2. Online OPAS
3. Reference Volumes with provision to take Photocopies
4. Rare Manuscripts for consultation by Research Scholars
5. Access to National Digital Library
6. Scanning and Printing
7. Internet Browsing
8. CD Rom Search

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	https://cahc.edu.in/facilities/central-library/

4.2.2 - Institution has access to the following: e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access to e-resources	**A. Any 4 or more of the above**

File Description	Documents
Details of subscriptions like e-journals, e-books, e-ShodhSindhu, Shodhganga membership	[View File](#)
Upload any additional information	[View File](#)

4.2.3 - Expenditure on purchase of books/ e-books and subscription to journals/e-journals during the year (INR in lakhs)

7.216

File Description	Documents
Audited statements of accounts	[View File](#)
Any additional information	[View File](#)
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	[View File](#)

4.2.4 - Usage of library by teachers and students (footfalls and login data for online access)

4.2.4.1 - Number of teachers and students using the library per day during the year

891

File Description	Documents
Upload details of library usage by teachers and students	[View File](#)
Any additional information	[View File](#)

4.3 - IT Infrastructure

4.3.1 - Institution has an IT policy covering Wi-Fi, cyber security, etc. and has allocated budget for updating its IT facilities

The institution regularly updates the campus's IT infrastructure, including Wi-Fi, software maintenance, and installation. To enhance the efficiency of administrative, academic, accounting, and examination processes, the college has been using iGraphix software since 2012. All administrative and academic procedures are fully automated and conducted online, with IT integration in areas such as administration, finance, planning and development, student admission, and examinations. Each office assistant has access to a computer and an open cabin to ensure process accuracy, and the college office is fully automated to streamline official tasks. Students can access important information such as exam hall seat numbers, library book details, OPAS, and results through their ERP login credentials.

The college has high-speed internet connectivity, which is regularly upgraded as needed, with a current leased line of 200 Mbps. In 2017, there were only 10 ICT-enabled classrooms, but this number has now increased to 46. Additionally, a lecture capture system has been installed to support the development of e-content.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	[https://cloud.cahc.edu.in/index.php/s/ij4 2Tbj6qJ4f6MN](https://cloud.cahc.edu.in/index.php/s/ij42Tbj6qJ4f6MN)

4.3.2 - Student - Computer ratio

Number of Students	Number of Computers
2889	279

File Description	Documents
Upload any additional information	[View File](#)

4.3.3 - Bandwidth of internet connection in the Institution and the number of students on campus	A. ?50 Mbps

File Description	Documents
Details of bandwidth available in the Institution	[View File](#)
Upload any additional information	[View File](#)

4.3.4 - Institution has facilities for e-content development: Facilities available for e-content development Media Centre Audio-Visual Centre Lecture Capturing System (LCS) Mixing equipments and software for editing	A. All four of the above

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	https://cahc.edu.in/e-resources/
List of facilities for e-content development (Data Template)	[View File](#)

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of physical and academic support facilities, excluding salary component, during the year (INR in lakhs)

148.55681

File Description	Documents
Audited statements of accounts	[View File](#)
Upload any additional information	[View File](#)

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities – classrooms, laboratory, library, sports complex, computers,

etc.

- **All infrastructure facilities are maintained by the housekeeping committee, which is led by an engineer.**
- **The institution has a well-established system for managing various infrastructure and other learning activities.**
- **The institution's physical upkeep is largely handled by a team of maintenance personnel, including plumbers, electricians, carpenters, and other service providers; lifts, air conditioners, generators, water purifiers, CCTV, power backup, and other equipment are maintained annually; the supporting staff cleans the classrooms, labs, staff rooms, library, seminar halls, and corridors every day; and tables, desks, and chairs are renovated during summer vacation.**
- **Every department submits an annual budget, and money is set aside to satisfy the expectations.**
- **A team of staff members are in charge for regular maintenance of computers, servers, network facility, data backup and recovery**

- **The books in the library are arranged according to their classification**
- **Maintenance of books and infrastructure in the library are monitored by the library supporting staff**
- **Every year stock taking and maintenance of the library books is carried out. Missing books and damaged books are identified**

- **Physical Director and Sports Advisory Committee are monitoring the effective functioning of the physical education department**

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	**Nil**

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefitted by scholarships and freeships provided by the Government during the year

2410

File Description	Documents
Upload self-attested letters with the list of students receiving scholarships	View File
Upload any additional information	View File

5.1.2 - Number of students benefitted by scholarships and freeships provided by the institution and non-government agencies during the year

946

File Description	Documents
Upload any additional information	View File
Institutional data in prescribed format	View File

5.1.3 - The following Capacity Development and Skill Enhancement activities are organised for improving students' capabilities Soft Skills Language and Communication Skills Life Skills (Yoga, Physical fitness, Health and Hygiene) Awareness of Trends in Technology	**A. All of the above**

File Description	Documents
Link to Institutional website	https://cahc.edu.in/tag/2023-2024/
Details of capability development and schemes	View File
Any additional information	View File

5.1.4 - Number of students benefitted from guidance/coaching for competitive examinations and career counselling offered by the institution during the year

2725

File Description	Documents
Any additional information	View File
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The institution adopts the following mechanism for redressal of students' grievances, including sexual harassment and ragging: Implementation of guidelines of statutory/regulatory bodies Creating awareness and implementation of policies with zero tolerance Mechanism for submission of online/offline students' grievances Timely redressal of grievances through appropriate committees	A. All of the above

File Description	Documents
Minutes of the meetings of students' grievance redressal committee, prevention of sexual harassment committee and Anti-ragging committee	View File
Details of student grievances including sexual harassment and ragging cases	View File
Upload any additional information	View File

5.2 - Student Progression

5.2.1 - Number of outgoing students who got placement during the year

283

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	View File

5.2.2 - Number of outgoing students progressing to higher education

253

File Description	Documents
Upload supporting data for students/alumni	View File
Details of students who went for higher education	View File
Any additional information	**No File Uploaded**

5.2.3 - Number of students qualifying in state/ national/ international level examinations during the year

5.2.3.1 - Number of students who qualified in state/ national/ international examinations (e.g.: IIT-JAM/NET/SET/JRF/ GATE /GMAT /CAT/ GRE/ TOEFL/Civil Services/State government examinations) during the year

5

File Description	Documents
Upload supporting data for students/alumni	View File
Any additional information	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports and/or cultural activities at inter-university / state /national / international events (award for a team event should be counted as one) during the year

24

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	View File

5.3.2 - Presence of an active Student Council and representation of students in academic and administrative bodies/committees of the institution

The college has revamped the methods for involving students in both the academic and administrative functions of the institution.

Student Representation in Various Committees

Department Associations Each department has its own association, and every student in the department is a member.

Internal Quality Assurance Cell Student involvement in teaching, learning, and both curricular and extracurricular activities is encouraged and effectively implemented whenever feasible.

Anti-Ragging & Prevention of Sexual Harassment Committee A dedicated committee has been established to address students' grievances and academic concerns. Led by a senior faculty member, the committee ensures that all issues are promptly addressed to the satisfaction of students.

Class Representatives

- Class representatives are responsible for communicating messages from the Principal or Department Head to the students.
- They must attend meetings with the Principal when called.
- They are also encouraged to motivate students to engage in various co-curricular and extracurricular activities.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	Nil

5.3.3 - Number of sports and cultural events / competitions organised by the institution

21

File Description	Documents
Report of the event	[View File](#)
List of sports and cultural events / competitions organised per year	[View File](#)
Upload any additional information	[View File](#)

5.4 - Alumni Engagement

5.4.1 - The Alumni Association and its Chapters (registered and functional) contribute

significantly to the development of the institution through financial and other support services

- **The members of this association play a key role in strengthening the relationships between current students and alumni from previous years.**
- **The annual alumni meet is held on January 26th.**
- **The association actively participates in suggesting academic improvements, particularly in designing and updating the curriculum, as it has representation on the college's Boards of Studies.**
- **Alumni also contribute their expertise as resource persons for seminars, conferences, and association meetings.**
- **The association organizes various activities, including distributing new folders to recent graduates and post-graduates to store their diplomas and other important certificates.**
- **It also honors new graduates by publishing congratulatory advertisements in popular English and Tamil newspapers on every Graduation Day as a symbol of fraternity.**
- **The association supports financially disadvantaged students by covering their college fees, examination fees, sports scholarships, and more.**
- **In addition, the association makes several monetary contributions toward the development of the college's infrastructure.**

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional Information	**Nil**

5.4.2 - Alumni's financial contribution during the year	**D. 2 Lakhs - 5 Lakhs**

File Description	Documents
Upload any additional information	[View File](#)

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of an effective leadership in tune with the vision and mission of the Institution

The college's governance is guided by effective and inspiring leadership, aligning with the institution's goals and objectives. The vision and mission of the college are strategically designed to promote academic excellence by providing high-quality education that prepares students to contribute to the betterment of rural communities. The institution's Committee oversees the operations to ensure smooth functioning, with the principal, supported by department heads and staff, taking primary responsibility for managing the institution.

The college's governance is built upon well-established admission, academic, and research policies. Its commitment to efficient governance is evident in its transformation of the campus into a Research Hub. The college exemplifies governance by aligning with its vision and mission, while also ensuring academic excellence and fostering a competitive research environment. Faculty members are actively involved in administration through various roles such as Conveners, Coordinators, Chairpersons, Secretaries, and Members of different committees.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional Information	https://cahc.edu.in/administration/

6.1.2 - Effective leadership is reflected in various institutional practices such as decentralization and participative management

The principal delegates administrative responsibilities to the college committee through the office superintendent, the vice president of the college union, and other administrative staff. Academic matters are managed by the principal, Controller of Examinations, department heads, and the faculty in charge.

Additionally, the secretary and college committee contribute to higher-level committees such as the Academic Council, Financial Committee, and Governing Body. The college's decentralized operations are driven by the College Committee, Principal, Heads of Departments, Staff, Student Representatives, College Stakeholders, Subject-Matter Experts, and others.

The IQAC Coordinator acts as a guide, providing direction for

continuous quality improvement. Just as academic oversight is crucial, department heads closely monitor their departments' functions. The NCC Officer, NSS Programmers, and other service-oriented units play key roles in organizing successful events, outreach programs, and extension activities.

The Controller of Examinations, assisted by their staff, oversees all aspects of exam administration, from the creation of hall passes to the release of results.

File Description	Documents
Upload strategic plan and deployment documents on the website	View File
Upload any additional information	View File
Paste link for additional Information	https://cahc.edu.in/administration/

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ Perspective plan has been clearly articulated and implemented

The key changes made to the strategic plan's preparation and implementation are categorized into three areas:

1. Curriculum-Structure Design
2. Curriculum-Review & Revision
3. Curriculum-Flexibility & Enrichment

To enhance students' employability and entrepreneurial skills and better prepare them for national and international career opportunities, the college plans to expand capacity-building courses across various programs. These include internships, student projects, and skills-based subjects.

Curriculum-Review & Revision Over the past six years, the college has implemented three regulations:

- 2014-2015 Regulation – Adhered to Thiruvalluvar University guidelines
- 2015 Regulation – Limited revision of courses
- 2018 Regulation – A major overhaul of the curriculum structure

Course revisions were based on valuable input from students, experts, alumni, parents, and industry representatives.

Curriculum-Flexibility & Enrichment The college offers over 15 non-major courses across various disciplines, providing students with flexibility to choose according to their interests and learning needs. Additionally, to offer opportunities for further qualifications, the college provides 33 certificate courses in different disciplines.

File Description	Documents
Strategic Plan and deployment documents on the website	View File
Paste link for additional information	https://cahc.edu.in/syllabus/
Upload any additional information	View File

6.2.2 - The functioning of the various institutional bodies is effective and efficient as visible from the policies, administrative set-up, appointment and service rules, procedures, etc.

The college's organizational structure is as well-defined as the blueprint for a well-designed building. The esteemed Managing Committee oversees the institution's operations and holds the highest authority in matters of research, academics, and administration. The Committee's distinguished members also serve on the Governing Body, which formulates strategies for both administrative and academic growth. The active involvement of the College Managing Committee ensures the smooth and efficient functioning of the institution.

The college's statutory bodies are responsible for enforcing policies that enhance all aspects of administrative and educational activities. These bodies include:

1. Governing Body
2. College Development Committee
3. Academic Council
4. Board of Studies
5. Finance Committee

The college adheres to the UGC guidelines for staff appointments and follows the regulations of government and other regulatory bodies. All relevant government and statutory policies are implemented promptly upon their enactment.

The IQAC is entrusted with the responsibility of overseeing strategies that ensure the institution's proper functioning and maintain quality as its hallmark.

File Description	Documents
Paste link to Organogram on the institution webpage	https://cahc.edu.in/organogram/
Upload any additional information	View File
Paste link for additional Information	https://cahc.edu.in/organogram/

6.2.3 - Implementation of e-governance in areas of operation: Administration Finance and Accounts Student Admission and Support Examination	A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Documen	View File
Screen shots of user interfaces	View File
Details of implementation of e-governance in areas of operation	View File
Any additional information	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non-teaching staff and avenues for their career development/ progression

The college offers a range of welfare measures to both teaching and non-teaching staff, focusing on their professional development and academic growth. These measures include:

- A contributory provident fund for staff in the un-aided stream.
- Educational loan facilities and financial assistance for staff in the un-aided stream.
- Special leave provisions for staff to participate in training and research programs.
- Opportunities to attend orientation and refresher courses.

- The teaching staff association organizes meetings to honor staff members who have received awards.
- Various training programs are provided for administrative staff.
- Advances are made available to staff to cover emergency expenses.
- The teaching staff association raises donations to offer support to students or staff members who experience serious accidents.
- Financial support is offered to staff for participating in seminars.
- The college management approves interest-free personal loans for staff members.
- The Managing Committee provides free education for the children of staff in both streams.
- Increments are given to management staff as recognition for their dedicated service.
- Festival advances are provided to staff.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	Nil

6.3.2 - Number of teachers provided with financial support to attend conferences / workshops and towards payment of membership fee of professional bodies during the year

25

File Description	Documents
Upload any additional information	[View File](#)
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	[View File](#)

6.3.3 - Number of professional development / administrative training programmes organized by the Institution for its teaching and non-teaching staff during the year

9

File Description	Documents
Reports of the Human Resource Development Centres (UGC HRDC/ASC or other relevant centres)	View File
Upload any additional information	View File

6.3.4 - Number of teachers who have undergone online/ face-to-face Faculty Development Programmes during the year: (Professional Development Programmes, Orientation / Induction Programmes, Refresher Courses, Short-Term Course, etc.)

43

File Description	Documents
Summary of the IQAC report	View File
Reports of the Human Resource Development Centres (UGC ASC or other relevant centers)	View File
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly

- The Chairperson holds the authority to make decisions and is responsible for the overall management of the institution's funds.
- The Secretary is the authorized signatory for the salary grants and other financial support from the government for the aided section, and oversees the monitoring and allocation of government funds.
- The Finance Committee reviews the expenditure from the UGC Autonomous Grant for the year and discusses the budget allocation for the upcoming year. Resolutions are passed for approval by the Governing Body.
- The Principal is accountable for ensuring the effective use of funds for both academic and administrative purposes, and submits the audited statement of accounts and utilization certificate for funds received from various funding agencies.
- At the beginning of each year, the Principal prepares the annual budget for academic and non-academic activities,

which is then recommended by the Secretary and approved by the Chairperson.

- The following audits are regularly conducted:
  - Internal Financial Audit
  - External Financial Audit
  - Audit by the Regional Joint Directorate of Collegiate Education, Vellore
  - Audit by the Accountant General, Government of Tamil Nadu
  - External Financial Audit (Self Finance)

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	Nil

6.4.2 - Funds / Grants received from non-government bodies, individuals, and philanthropists during the year (not covered in Criterion III and V) (INR in lakhs)

0.31

File Description	Documents
Annual statements of accounts	[View File](#)
Details of funds / grants received from non-government bodies, individuals, philanthropists during the year	[View File](#)
Any additional information	No File Uploaded

6.4.3 - Institutional strategies for mobilisation of funds and the optimal utilisation of resources

The institution efficiently mobilizes and utilizes funds across academic, non-academic, and other activities.

A. Sources of Funds:

1. State government grant-in-aid for staff salaries.
2. Tuition fees from students enrolled in self-financing programs.
3. Government funding for:
   - Academic, research, and infrastructure development.
   - Research training, seminars, symposia, workshops, and coaching for competitive exams.

4. Scholarships funded by the government.
5. Contributions from the Melvisharam Muslim Educational Society.
6. Scholarships for students provided by NGOs.
7. Funds raised through endowments.
8. Funds generated from research consultancy.

B. Utilization of Funds:

1. Academic Activities:

   - Workshops and seminars
   - Orientation and re-training of faculty
   - Course redesign and development of teaching materials
   - Expenditures related to governing body and committee meetings
   - Examination reforms
   - Extension activities

2. Development of Physical Facilities:

   - Construction of classrooms and laboratories
   - Purchase of equipment and furniture
   - Development of sports and games facilities
   - Procurement of hardware and software
   - Installation of solar panels

3. Scholarships

4. Endowments

5. Research & Development

6. Maintenance:

   - Upkeep of buildings and infrastructure
   - Renovations and repairs of academic facilities such as classrooms and furniture

7. Laboratory Expenses

8. ICT Maintenance

9. Library

10. Staff Salaries

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional Information	Nil

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing quality assurance strategies and processes visible in terms of incremental improvements made during the preceding year with regard to quality (in case of the First Cycle): Incremental improvements made during the preceding year with regard to quality and post-accreditation quality initiatives (Second and subsequent cycles)

Implementation of Outcome Based Education

- **The curriculum was restructured to enhance the teaching-learning process.**
- **Programme Outcomes were designed by the IQAC in collaboration with stakeholders and subject experts.**
- **The preparation of Programme Specific Outcomes and Course Outcomes was regularly monitored by appointing experts both from within and outside the campus.**
- **Faculty members received comprehensive training through Faculty Development Programs, workshops, and seminars on OBE to ensure effective implementation.**

Promotion of Research

The Internal Quality Assurance Cell (IQAC) plays a pivotal role in promoting research within the institution. It encourages faculty and students to engage in research activities by providing support for research projects, organizing workshops, and facilitating access to funding opportunities. IQAC ensures the integration of research objectives into the curriculum, encourages interdisciplinary research, and fosters collaborations with national and international institutions. It also helps in the preparation of research proposals and facilitates the dissemination of research findings through conferences and publications. By creating an environment

conducive to research, IQAC significantly enhances the institution's research culture.

File Description	Documents
Upload any additional information	[View File]()
Paste link for additional information	Nil

6.5.2 - The institution reviews its teaching-learning process, structures and methodologies of operation and learning outcomes at periodic intervals through its IQAC as per norms

Strengthened the functioning of the autonomous stature

The college adopted Curriculum Frameworks focused on Learning Outcomes and expanded the curriculum by introducing new courses to enhance employability and entrepreneurial skills. Around 15 non-major courses are available across various fields. The student internship program aims to improve the technical skills of final-year UG students. The IQAC facilitates stakeholder feedback on the curriculum, which serves as a valuable tool for academic evaluation and strategic planning.

Enhanced institute-industry linkage

A significant innovation by the IQAC is the Institute-Industry linkage, which addresses industry needs and equips students with employable skills. This includes research and development, co-curricular activities, industry-based internships, and curriculum updates. Industry experts participate in the Board of Studies to ensure the curriculum aligns with labor market demands. Final-year students gain hands-on experience through two-week industry internships and projects, allowing them to apply theoretical knowledge to real-world challenges and explore future career prospects. Industrial visits provide valuable insights into workplace environments, workflows, and employment practices.

File Description	Documents
Upload any additional information	[View File]()
Paste link for additional information	Nil

6.5.3 - Quality assurance initiatives of the institution include Regular meeting of the IQAC Feedback collected, analysed and used for improvement of the institution Collaborative quality initiatives with other institution(s) Participation in NIRF Any other quality audit recognized by state, national or international agencies (such as ISO Certification)	A. Any 4 or all of the above

File Description	Documents
Paste the web link of annual reports of the Institution	https://cahc.edu.in/iqac/
Upload e-copies of accreditations and certification	View File
Upload details of quality assurance initiatives of the institution	View File
Upload any additional information	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Gender Equity – In Research Studies and Training

Although the college is a men's institution, it demonstrates a strong commitment to gender equality by treating both male and female students equally. The college actively encourages women to engage in research programs and offers a supportive atmosphere, benefiting from its status as one of the oldest institutions in the area with advanced research facilities.

As a DBT-recognized National Repository for Fish Cell Lines and Viral Pathogens of Aquatic Animals, the Aquatic Animal Health Laboratory (AAHL) provides research internships, projects, and hands-on training opportunities for both men and women, ensuring a comfortable environment for their stay and accommodation.

Gender Sensitization Through Co-curricular Activities

The college observes "International Women's Day" and organizes events such as seminars and inter-class competitions to foster gender equity and raise awareness among students.

Facilities for women on campus

The college is equipped with CCTV surveillance to ensure the safety of all students. A dedicated common room is provided for women, ensuring their privacy and security. Additionally, a separate women's hostel is available for female students coming from different regions of the country for research and training purposes.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional Information	https://cahc.edu.in/infrastructure/

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation: Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power-efficient equipment	**A. Any 4 or All of the above**

File Description	Documents
Geotagged Photographs	[View File](#)
Any other relevant information	[View File](#)

7.1.3 - Describe the facilities in the institution for the management of the following types of degradable and non-degradable waste (within a maximum of 200 words)

The campus is kept clean by adopting waste management strategies namely

- Solid Waste Management,
- Liquid Waste Management and
- E-waste Management.
- Vermicompost Plant
- Incinerator for Biowaste

Solid Waste Management:

Liquid Waste Management:

E-waste Management:

Outdated UPS units and other electronic items like printers are exchanged for new ones on a "buy-back" basis.

Waste Recycling System:

The college prioritizes environmental sustainability through initiatives such as a vermicompost plant for waste recycling. The campus, rich in greenery with numerous trees and plants, gathers shredded leaves and paper daily, which are placed in a large tank where they decompose with the help of worms. The resulting vermicompost is then used as organic fertilizer for the plants on campus.

Incinerator for Biowaste:

Biowaste generated from research laboratories is safely processed and degraded using incinerators.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	[View File](#)
Geotagged photographs of the facilities	[View File](#)
Any other relevant information	[View File](#)

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus	**A. Any 4 or all of the above**

File Description	Documents
Geotagged photographs / videos of the facilities	[View File](#)
Any other relevant information	[View File](#)

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows: 1. **Restricted entry of automobiles** 2. **Use of bicycles/ Battery-powered vehicles** 3. **Pedestrian-friendly pathways** 4. **Ban on use of plastic** 5. **Landscaping**	**A. Any 4 or All of the above**

File Description	Documents
Geotagged photos / videos of the facilities	[View File](#)
Various policy documents / decisions circulated for implementation	[View File](#)
Any other relevant documents	[View File](#)

7.1.6 - Quality audits on environment and energy undertaken by the institution

7.1.6.1 - The institution's initiatives to preserve and improve the environment and harness energy are confirmed through the following: 1. **Green audit** 2. **Energy audit** 3. **Environment audit** 4. **Clean and green campus recognitions/awards** 5. **Beyond the campus environmental promotional activities**	**A. Any 4 or all of the above**

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	View File
Certification by the auditing agency	View File
Certificates of the awards received	View File
Any other relevant information	View File

7.1.7 - The Institution has a disabled-friendly and barrier-free environment: Ramps/lifts for easy access to classrooms and centres Disabled-friendly washrooms Signage including tactile path lights, display boards and signposts Assistive technology and facilities for persons with disabilities: accessible website, screen-reading software, mechanized equipment, etc. Provision for enquiry and information: Human assistance, reader, scribe, soft copies of reading materials, screen reading, etc.	**A. Any 4 or all of the above**

File Description	Documents
Geotagged photographs / videos of facilities	View File
Policy documents and brochures on the support to be provided	View File
Details of the software procured for providing assistance	View File
Any other relevant information	View File

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e. tolerance and harmony towards cultural, regional, linguistic, communal, socio-economic and other diversities (within a maximum of 200 words).

- **The college ensures fair admission to students from various castes by strictly adhering to the government's policies and rules, as outlined in metric 2.1.2.**
- **Unity and togetherness are fostered among students by**

- providing equal opportunities for participation in community immersion activities.
- The college observes holidays for major festivals such as Ramzan, Meelad-un-Nabi, Pongal, Deepavali, Onam, and Christmas, promoting an understanding of cultural diversity.
- A variety of language options, including Urdu, Tamil, Hindi, and French, are offered under Part I to support students from different communities and regions.
- The Seerathun Nabi celebration is a spiritual event focused on the Prophet's (PBUH) teachings, filling the campus with devotion and faith.
- Students from economically disadvantaged backgrounds benefit from fee concessions and scholarships provided by the College Management, Government, NGOs, and the Alumni Association.
- The college allocates funds for 'Flag Day' to the National Foundation for Communal Harmony.
- The college takes great pride in celebrating significant national days such as Independence Day, Republic Day, Martyr's Day, Youth Awakening Day, and Teachers' Day.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	[View File](#)

7.1.9 - Sensitization of students and employees of the institution to constitutional obligations: values, rights, duties and responsibilities of citizens:

The college promotes awareness of constitutional responsibilities through various initiatives. To remind both faculty and students of their duties, the institution regularly celebrates important days such as Independence Day, Republic Day, Seerathun Nabi, and Professional Ethics. The college emphasizes the importance of accountability, responsibility, and adherence to the code of conduct set by regulatory bodies. Students and faculty are encouraged to participate in national celebrations like Republic Day and Independence Day. On these occasions, a senior staff member is invited to give a lecture about the core principles of the Constitution, highlighting the rights and responsibilities of citizens. The college also organizes an examination on Gandhian thought to instill the values of rights, duties, and selfless service as embodied by

Mahatma Gandhi. Additionally, Youth Awakening Day, celebrating the birth anniversary of Dr. A.P.J. Abdul Kalam, is observed as a day of pride and glory. The college upholds academic integrity and respect for diversity through mandatory courses in the curriculum.

File Description	Documents
Details of activities that inculcate values necessary to transform students into responsible citizens	View File
Any other relevant information	View File

7.1.10 - The institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic sensitization programmes in this regard: The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff Annual awareness programmes on the Code of Conduct are organized	**A. All of the above**

File Description	Documents
Code of Ethics - policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programmes, etc. in support of the claims	View File
Any other relevant information	View File

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

The college sets annual goals and organizes activities to raise awareness about national and international observance days, events, and festivals. Republic Day and Independence Day are celebrated by hoisting the national flag, emphasizing the

fundamental principles of the Constitution, such as the rights and duties of responsible citizens for both faculty and students. Youth Awakening Day, marking the birth anniversary of Dr. A.P.J. Abdul Kalam, is observed by highlighting his achievements. To promote gender equity and student awareness, the college organizes events like lectures and interclass competitions, along with celebrating "International Women's Day." Teachers' Day is celebrated on the birth anniversary of Sir Sarvepalli Radhakrishnan to honor the contributions of educators. World Water Day is marked with various themes such as Nature-based Water Solutions and the Global Water Crisis, accompanied by seminars to stress the importance of water conservation.

File Description	Documents
Annual report of the celebrations and commemorative events for during the year	[View File](#)
Geotagged photographs of some of the events	[View File](#)
Any other relevant information	[View File](#)

7.2 - Best Practices

7.2.1 - Provide the weblink on the Institutional website regarding the Best practices as per the prescribed format of NAAC

Service – Oriented Research

Objectives of the Practice

- To train students to be relevant to social issues for societal welfare.
- To create knowledgeable and Skilled Nation as represented in NEP – 2020.
- To ignite the creativity and innovation in the young minds of nation.
- To expand research as a boon to society.
- To collaborate with local farmers to redress their farm grievances.
- To inculcate students with social and ethical values.

The Context

As stated in NEP – 2020,"9.1.3. At the societal level, higher education must enable the development of an enlightened, socially conscious, knowledgeable, and skilled nation that can find and implement robust solutions to its own problems. Higher education must form the basis for knowledge creation and innovation thereby contributing to a growing national economy. The purpose of quality higher education is, therefore, more than the creation of greater opportunities for individual employment. It represents the key to more vibrant, socially engaged, cooperative communities and a happier, cohesive, cultured, productive, innovative, progressive, and prosperous nation."

https://cahc.edu.in/2022/03/service-oriented-research-activities-for-societal-welfare/

File Description	Documents
Best practices in the Institutional website	https://cahc.edu.in/2022/03/service-oriented-research-activities-for-societal-welfare/
Any other relevant information	https://cahc.edu.in/2022/03/service-oriented-research-activities-for-societal-welfare/

7.3 - Institutional Distinctiveness

7.3.1 - Highlight the performance of the institution in an area distinct to its priority and thrust (within a maximum of 200 words)

One of the institution's key goals is to promote research aimed at improving human society and rural communities. To support this, the institution provides resources and platforms for national research and development. With funding from DST FIST, the college's Resource Hub has expanded its research initiatives. The DST-FIST Program has awarded the college a grant of Rs. 66 lakhs for the second time to enhance its research facilities.

The primary objective of DST-FIST is to build essential infrastructure to support the college's research and development activities. The improvements made through DST-FIST include: • Upgrading laboratory infrastructure • Conducting hands-on training for research aspirants • Increasing the

number of papers published in reputed journals • Encouraging colleges to apply for the DST-FIST program • Promoting higher education among students.

As a result of DST-FIST's implementation, the quality of research has significantly improved, leading to more paper publications, Ph.D. scholars, and research projects. The college was also recognized under the BEST PRACTICES category by DST-FIST for preparing a case study out of 610 projects across the Southern Region.

File Description	Documents
Appropriate link in the institutional website	https://cahc.edu.in/2022/03/service-oriented-research-activities-for-societal-welfare/
Any other relevant information	View File

7.3.2 - Plan of action for the next academic year

Implementation of New Regulations as per the guidelines of UGC, TANSCHE, and the affiliated university.

Strengthening the Academic Bank of Credits (ABC).

Enhancing Research Promotional Activities.

Creating an Ecosystem for Startups through the Incubation Centre.

Infrastructural Development of the Seminar Hall and Computer Lab.