



C. Abdul Hakeem College (Autonomous),

(Re-accredited by NAAC with 'A' Grade.)

Hakeem Nagar, Melvisharam – 632 509, Vellore District.

Members of Governing Body (2014 - 2016)

Management Representatives:

Alijanab S. Ziauddeen Ahmed Sahib,
General Secretary,
The Melvisharam Muslim Educational Society,
Melvisharam - 632 509.

Alijanab S. Sowar Nisar Ahmed Sahib,
President,
The Melvisharam Muslim Educational Society,
Melvisharam - 632 509.

Alijanab M. Md Sharfuddin Sahib,
Vice - President,
The Melvisharam Muslim Educational Society,
Melvisharam - 632 509.

Alijanab S. Z. Abrar Ahmed Sahib, B.A., C.S.,
Secretary & Correspondent,
C. Abdul Hakeem College,
Melvisharam - 632 509.

Alijanab V.M. Abdul Latheef Sahib, B.E., F.I.E.,
Correspondent,
C. Abdul Hakeem College of Engineering and Technology,
Melvisharam - 632 509.

Teacher Representatives:

Dr. Hameed Abdul Razack, Ph.D.,
Associate Professor in Zoology,
C. Abdul hakeem College(Autonomous),
Melvisharam - 632 509.

Dr. S. Abdul Sajid, Ph.D.,
Associate Professor in Commerce,
C. Abdul Hakeem College(Autonomous),
Melvisharam - 632 509.

Educationist / Industrialist Representatives:

Dr. Major Syed Shahabuddeen, Ph.D.,
Principal,
Islamiah College for Women,
Vaniyambadi - 635 752.

UGC Nominee:

State Government Nominee (Special Invitee):

Dr. M. Jaya Raj Ph.D.,
The Joint Director of Collegiate Education,
Vellore Region,
Vellore - 632 006.

University Nominee:

Dr. S. Chinnapan, Ph.D.,
Member - Syndicate,
Principal,
St. Joseph's College of Arts and Science (Autonomous),
Cuddalore - 607 001.

Principal:

Dr. K. Masood Ahmed, Ph.D.,

Special Invitees:

Dr. A. Abdul Rahuman, Ph.D.,
Associate Professor in Zoology &
Controller of Examinations,
C. Abdul Hakeem College,
Melvisharam - 632 509.

Dr. H. Munvar Jan, Ph.D.,
Associate Professor in History,
C. Abdul Hakeem College,
Melvisharam - 632 509.

C. ABDUL HAKEEM COLLEGE (AUTONOMOUS)

HAKEEM NAGAR, MELVISHARAM - 632 509.

Governing Body 1st Meeting

Date: Monday, the 6th April, 2015

Time: 11.30 a.m.

Venue: Conference Hall

AGENDA

Welcome Address: Dr. K. Masood Ahmed, Principal

1. Presentation of Progress Report (Academic Journey through 2014 - 2015) : Dr. K. Masood Ahmed, Principal
2. Presentation of the Minutes of the First Meeting of the Academic Council : Dr. H. Munavar Jan, Associate Prof. in History
3. Presentation of the Minutes of the First Two meetings of the Finance Committee : Dr. S. Abdul Sajid, Associate Prof. in Commerce
4. Presentation of the Report on the activities of the college during 2014 -2015 : Dr. K. Masood Ahmed, Principal
5. Presentation of the Report on the results of the First End Semester Examinations : Dr. A. Abdul Rahuman, Controller of Examinations
6. Presentation of the Report on the Examinations : Dr. A. Abdul Rahuman, Controller of Examinations
7. Presentation of the future plans of the college : Dr. Hameed Abdul Razack Associate Prof. & HOD of Zoology
8. Resolutions : Dr. Hameed Abdul Razack Associate Prof. & HOD of Zoology
9. Any other matter, with the permission of the Chairman ;
10. Vote of Thanks : Dr. H. Munavar Jan, Associate Prof. in History

GOVERNING BODY MEETING

MEMBERS PRESENT.

6/4/2015

11.45 AM.

1. ALIJANAB S. ZIAUDDIN AHMED SAHIB, GEN. SECRETARY MMES.
2. ALIJANAB S. SOWCAR NISAR AHMED SAHIB, PRESIDENT MMES.
3. ALIJANAB M. MD. SHARFUDDIN SAHIB, VICE-PRESIDENT, MMES.
4. ALIJANAB S.Z. ABRAR AHMED SAHIB, SECRETARY & CORRESPONDENT, C. ABDUL HAKEEM COLLEGE.
5. ALIJANAB V.M. ABDUL LATHEEF SAHIB, CORRESPONDENT, C. ABDUL HAKEEM COLLEGE OF ENGINEERING & TECHNOLOGY
6. DR. HAMEED ABDUL RAZACK, DR. S. ABDUL SAJID.
8. DR. MAJOR SYED SHAHABUDDIN, PRINCIPAL, ISLAMIAH COLLEGE FOR WOMEN.
9. DR. M. JAYARAJ, JOINT DIRECTOR OF COLLEGIATE EDUCATION.
10. DR. S. CHINNAPAN, MEMBER - SYNDICATE
11. DR. K. MASOOD AHMED, PRINCIPAL, C. ABDUL HAKEEM COLLEGE.
12. DR. A. ABDUL RAHUMAN, C.O.E. C. ABDUL HAKEEM COLLEGE.
13. DR. H. MUNAVAR JAN.



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Members of Governing Body (2016 - 2017)

Management Representatives:

Alijanab S. Ziauddeen Ahmed Sahib,
General Secretary,
The Melvisharam Muslim Educational Society,
Melvisharam - 632 509.

Alijanab S. Sowcar Nisar Ahmed Sahib,
President,
The Melvisharam Muslim Educational Society,
Melvisharam - 632 509.

Alijanab M. Md Sharfuddin Sahib,
Vice - President,
The Melvisharam Muslim Educational Society,
Melvisharam - 632 509.

Alijanab S. Z. Abrar Ahmed Sahib, B.A., C.S.,
Secretary & Correspondent,
C. Abdul Hakeem College,
Melvisharam - 632 509.

Alijanab V.M. Abdul Latheef Sahib, B.E., F.I.E.,
Correspondent,
C. Abdul Hakeem College of Engineering and Technology,
Melvisharam - 632 509.

Teacher Representatives:

Dr. Hameed Abdul Razack, Ph.D.,
Associate Professor in Zoology & Head,
C. Abdul Hakeem College (Autonomous),
Melvisharam - 632 509.

Dr. T.V. Malick, Ph.D.,
Associate Professor in Commerce & Head,
C. Abdul Hakeem College (Autonomous),
Melvisharam - 632 509.

Educationist / Industrialist Representatives:

Dr. Major Syed Shahabuddeen, Ph.D.,
Principal,
Islamiah College for Women,
Vaniyambadi - 635 752.

UGC Nominee:

Dr. Bhagwan Singh Chaudhary
Registrar,
Chaudhary Bansi Lal University,
Bhiwani - 127021 (Haryana).

State Government Nominee (Special Invitee):

Dr. M. Jayaraj Ph.D.,
The Joint Director of Collegiate Education,
Vellore Region,
Vellore - 632 006.

University Nominee:

Dr. S. Chinnapan, Ph.D.,
Member - Syndicate,
Principal,
St. Joseph's College of Arts and Science (Autonomous),
Cuddalore - 607 001.

Principal:

Dr. S. A. Sajid, Ph.D.,

Special Invitees:

Dr. A. Abdul Rahuman, Ph.D.,
Associate Professor in Zoology &
Controller of Examinations,
C. Abdul Hakeem College,
Melvisharam - 632 509.

Dr. H. Munavar Jan, Ph.D.,
Associate Professor in History & Head,
C. Abdul Hakeem College,
Melvisharam - 632 509.



C. ABDUL HAKEEM COLLEGE (AUTONOMOUS),

Hakeem Nagar, Melvisharam – 632 509, Vellore District.
Affiliated to Thiruvalluvar University, Vellore.

Re-accredited by NAAC with 'A' Grade.

Governing Body 2nd Meeting

Date: Thursday, the 28th July, 2016

Venue: Conference Hall

Time: 11.45 a.m.

AGENDA

1. Qirath : Mr. M. Md. Imdadullah
2. Welcome Address : Dr. S.A. Sajid, Principal
3. Presentation of Progress Report
(Academic Journey through 2015 – 2016) : Dr. S.A. Sajid, Principal
4. Presentation of the Minutes of the Second
& Third Meetings of the Academic
Council : Dr. H. Munavar Jan,
Associate Prof. & Head of History
5. Presentation of the Minutes of the Third
Meeting of the Finance Committee : Dr. S.A. Sajid, Principal
6. Presentation of the Report on the activities
of the college during 2015 -2016 : Dr. S.A. Sajid, Principal
7. Presentation of the Report on the results of
the III & IV End Semester Examinations : Dr. A. Abdul Rahuman,
Controller of Examinations
8. Presentation of the Report on the
Examinations : Dr. A. Abdul Rahuman,
Controller of Examinations
9. Presentation of the future plans of the
College : Dr. Hameed Abdul Razack
Associate Prof. & HOD of Zoology
10. Resolutions : Dr. Hameed Abdul Razack
Associate Prof. & HOD of Zoology
11. Any other matter, with the permission of
the Chairman :
12. Vote of Thanks : Dr. H. Munavar Jan,
Associate Prof. & Head of History



C. Abdul Hakeem College (Autonomous),

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Hakeem Nagar, Melvisharam – 632 509, Vellore District

Governing Body Meeting

28.07.2016 @ 11:45 a.m.

Members Present

Management Representatives:

Alijanab S. Ziauddeen Ahmed Sahib,
General Secretary,
M.M.E.S.

Alijanab S. Sowcar Nisar Ahmed Sahib,
President,
M.M.E.S.

Alijanab M. Md Sharfuddin Sahib,
Vice - President,
M.M.E.S.

Alijanab S. Z. Abrar Ahmed Sahib, B.A., C.S.,
Secretary & Correspondent,
C. Abdul Hakeem College (Autonomous),

Alijanab V.M. Abdul Latheef Sahib, B.E., F.I.E.,
Correspondent,
C. Abdul Hakeem College of Engineering and Technology,

UGC Nominee:

Dr. Bhagwan Singh Chaudhary
Registrar,

State Government Nominee:

Dr. M. Jayaraj Ph.D.,
The Joint Director of Collegiate Education,

University Nominee:

Dr. S. Chinnapan, Ph.D.,
Member - Syndicate & Principal,

S. Chinnapan

Educationist / Industrialist Representatives:

Dr. Major Syed Shahabuddeen, Ph.D.,
Principal,

S. Chinnapan

Principal:

Dr. S. A. Sajid, Ph.D.,

S. A. Sajid

Special Invitees:

Dr. A. Abdul Rahuman, Ph.D.,
Controller of Examinations,

Abdul Rahuman
28.7.2016

Dr. H. Munavar Jan, Ph.D.,
Associate Professor in History & Head,

H. Munavar Jan
28.7.2016

Teacher Representatives:

Dr. Hameed Abdul Razack, Ph.D.,
Associate Professor in Zoology & Head,

Hameed Abdul Razack
28.7.2016

Dr. T.V. Malick, Ph.D.,
Associate Professor in Commerce & Head,

T.V. Malick
28.7.2016



C. ABDUL HAKEEM COLLEGE (AUTONOMOUS),
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Governing Body 3rd Meeting

Date: Thursday, the 16th August, 2017

Venue: Conference Hall

Time: 11.45 a.m.

AGENDA

1. Qirath : Dr. K.R. Mohamed Sufiyan
Asst. Prof. Dept of Commerce
2. Welcome Address : Dr. S.A. Sajid, Principal
3. Presentation of Progress Report : Dr. S.A. Sajid, Principal
(Academic Journey through 2016 – 2017)
4. Presentation of the Minutes of the : Dr. H. Munavar Jan,
Fourth Meeting of the Academic Council Associate Prof. & Head of History
5. Presentation of the Minutes of the : Dr. S.A. Sajid, Principal
Fourth Meeting of the Finance Committee
6. Presentation of the Report on the results of : Dr. A. Abdul Rahuman,
the V & VI End Semester Examinations Controller of Examinations
7. Presentation of the Report on the : Dr. A. Abdul Rahuman,
Examinations Controller of Examinations
8. Presentation of the future plans of the : Dr. K. Anver Basha
college Associate Prof. & Asst.HOD
of Chemistry
9. Approval of the last governing body : Dr. K. Anver Basha
minutes Associate Prof. & Asst. HOD
of Chemistry
10. Any other matter, with the permission of :
the Chairman
11. Vote of Thanks : Dr. H. Munavar Jan,
Associate Prof. & Head of History



C. ABDUL HAKEEM COLLEGE (AUTONOMOUS),

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Hakeem Nagar, Melvisharam – 632 509, Vellore Dist.

Governing Body Meeting

16.08.2017 @ 11.45 a.m

Member's Present

Chairman:

Alijanab S. Ziauddeen Ahmed Sahib,
General Secretary,
Melvisharam Muslim Educational Society,

Representatives from the Management:

Alijanab S. Sowcar Nisar Ahmed Sahib,
President,
Melvisharam Muslim Educational Society,

Alijanab M. Md Sharfuddin Sahib,
Vice - President,
Melvisharam Muslim Educational Society,

Alijanab S. Z. Abrar Ahmed Sahib, B.A., C.S.,
Secretary & Correspondent,
C. Abdul Hakeem College (Autonomous),
Melvisharam - 632 509.

Alijanab V.M. Abdul Latheef Sahib, B.E., F.I.E.,
Correspondent,
C. Abdul Hakeem College of Engineering and Technology,
Melvisharam - 632 509.

UGC Nominee:

Dr. Bhagwan Singh Chaudhary,
Registrar,
Chaudhary Bansi Lal University,
Bhiwani, Haryana.

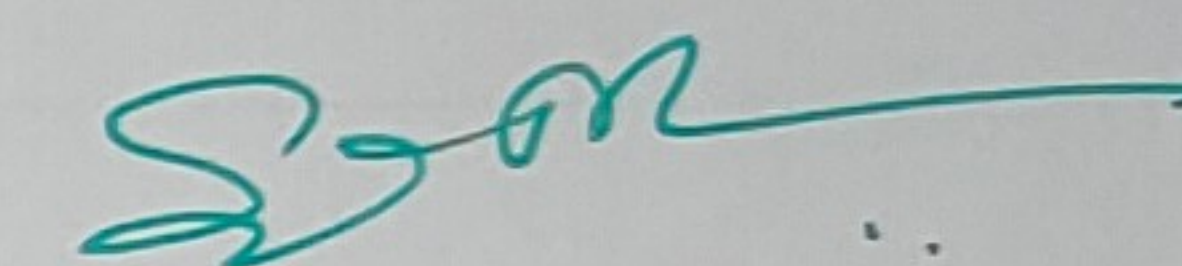
State Government Nominee:

University Nominee:

Dr. Peruvalluthi, Ph.D.,
Registrar Incharge, Dean – CDC
Thiruvalluvar University, Vellore.

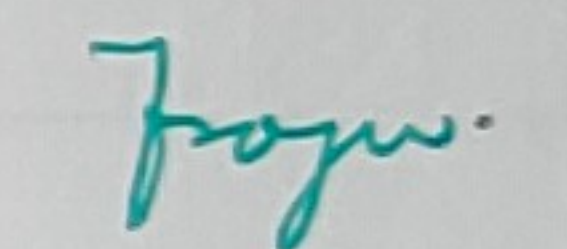
Educationist / Industrialist Representative:

Dr. Major Syed Shahabuddeen, Ph.D.,
Former Principal,
Islamiah College, Vaniyambadi.



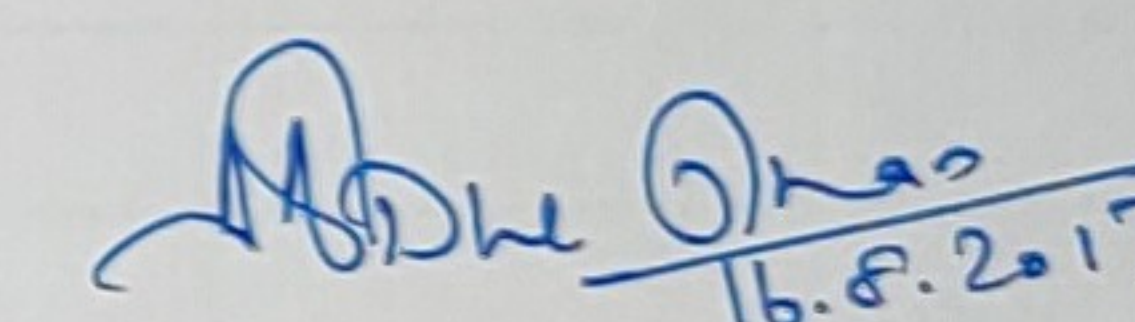
Principal:

Dr. S. A. Sajid, Ph.D.,



Teacher Representatives:

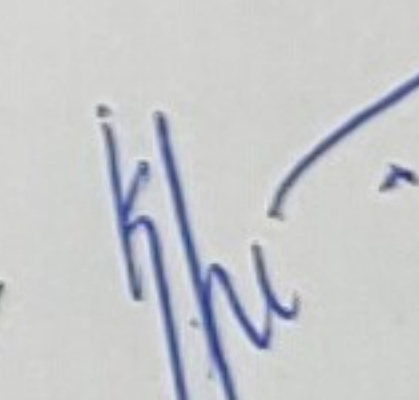
Dr. A. Abdul Rahuman, Ph.D.,
Controller of Examinations.



Dr. H. Munavar Jan, Ph. D.,
Associate Professor & Head in History



Dr. K. Anver Basha, Ph. D.,
Associate Professor & Asst H.O.D. in Chemistry





C. ABDUL HAKEEM COLLEGE (AUTONOMOUS),

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Melvisharam.

Report on the Minutes of the meeting of the Members of the Governing Body held on 16th August, 2017, at 11.45 a.m., in the Conference Hall.

1. The Proceedings of the meeting had the divine sanction of getting commenced with the Quirath rendered, in its spiritual elegance, by Dr. K.R. Mohamed Sufiyan, Asst. Professor in Commerce.
2. The Welcome Address, ornamented with the verbal gems of fraternal reverence, presented by respected Principal, Dr. S.A. Sajid, had been a sprightly cascade of cordial intimacy and coveted courtesy.
3. The effulgent canvas of discussion then flashed its attention towards the Academic Journey of the college during 2016-2017, officially branded as the Progress Report of the college, which had the blessed fortune of getting flagged off by Dr. S.A. Sajid who unlocked the treasure of Awards and Aspirations of Staff and Students that culminated in heralding yet another Year of outstanding achievements in Academics, Research avenues and in the realms of Sports & Games. Major Dr. Syed Shahabuddeen former Principal of Islamiah College, Vaniyambadi, had been graceful enough in appreciating the noble gesture of the college in presenting the Progress Report for the kind notice of the Governing Body where as many of the colleges which he had the distinguished honour of visiting as one of the Officials connected with Autonomy had simply ignored the presentation or submission of such Reports. His words of praise had been like gentle showers in Spring.
4. The august Assembly witnessed one more Presentation that comprised the Minutes of the Fourth Meeting of the Academic Council so notably executed by Dr. H. Munavar Jan, Head, P.G. & Research Dept. of History who gave a broad survey of changes incorporated in the Curricula restructured for the Votaries of Arts, Science & Commerce of the U.G. and P. G. Courses.

5. The dais of discussion yielded place to the presentation of the Minutes of the Fourth Meeting of the Finance Committee which had the blessed fortune of getting expression in the voice of the Principal, Dr. S.A. Sajid, who put forth necessary details, on the lines of a flood of information, that went straight to the ardent notice of the exemplary Members of the Governing Body.
6. The nerve centre of discussion, Exam Results, took on its wheels with Dr. A. Abdul Rahuman, Controller of Examinations, furnishing the visiting Dignitaries with ample details pertaining to the results of the V & VI End Semester Examinations conducted in November, 2016 and April, 2017, which for he sought the ratification and which were promptly ratified by the Governing Body. The Controller explained that the strenuous efforts of Staff and Students and their committed devotion towards CIA Tests I & II had been the academic elements that amplified the spectrum of results in their manifested but meaningful excellence.
7. A detailed and a full length discussion on Examinations continued like the chain reaction with the briefing up of the Exam Reforms that were planned and executed. The Controller of Examinations presented in elaborate dimensions the Reforms in Exams that were initiated to help students to be the beneficiaries and to fulfil the goal and as the purpose of education. The changes adopted to make examinations more transparent and much more justified as the fruit of Examinations should be delicious to students and sweeter to the Toppers.

CIA Tests I and II pertaining to Semester Examinations of November, 2016, were conducted from 2nd September, 2016 to 9th September, 2016 and from 22nd October, 2016 to 1st March 2016, respectively. The End Semester Exams were held as per the Schedule from 7th November, 2016 to 23rd November, 2016. Valuation of answer – scripts commenced on 2nd December, 2016 and the Results were published on 9th December 2016.

Similarly, CIA Tests I and II belonging to the Semester Examinations of April, 2017, were scheduled from 31st January, 2017, to 9th February, 2017 and 13th March, 2017 to 20th March, 2017, respectively. The End Semester Exams were from 10th April, 2017 to 28th April, 2017. Valuation of answer-scripts that began on 24th April, 2017 came to an end with the last script valued on 3rd May, 2017. Results were published on 9th May, 2017 with the good offices of hon'ble General Secretary of MMES, Alijanab S. Ziauddeen Ahmed Saheb.

The Instant Exam for Students of Final Year Classes with one Arrear Paper was held on 10th July, 2017 and Results were published on 12th July, 2017.

Likewise, the Viva-Voce Exam for the Scholars of M.Phil., Programmes were organized on 9th September, 2016 and 1st, 2nd and 5th December, 2016 pertaining to the End Semester Examinations of September, 2016. Proposals for Provisional Certificates related to 27 Full-Time and 4 Part-Time M.Phil., Scholars were submitted to Thiruvalluvar University and the Semester Exams for Part-Time M.Phil., Scholars were held from 20th August, 2016 to 27th August, 2016.

The End Semester Examinations (February, 2017) for M.Phil., Scholars were conducted from 18th February, 2017 to 25th February, 2017 and the Results were published on 27th March, 2017.

8. The next event in the Proceedings of the meeting had been a plan-oriented schedule for the sound future of the college. The Future Plans of the college were presented by Dr. K. Anver Basha, Asst. Head, P.G. and Research Dept. of Chemistry, that would light the lamps of academic excellence, research exemplaries, career marvels and Awards & Rewards in Sports & Games and in other Co-Curricular and Extra-Curricular spheres. The plans would be largely student-oriented to pave avenues for their further progress and to acquire cyber- skills, communication skills, soft skills, hard skills and life skills.

9. The next phase of discussion switched on the Presentation of the Minutes of the previous meeting of the Governing Body. Dr. K. Anver Basha, initiated the Minutes with due explanation to the high expectations of the Members present. After proper initiation, he sought the Governing Body's approval of the Minutes. The Minutes were given a green signal by the Members in the light of their thematic relevance and topical significance.
10. Major Dr. Syed Shahabuddeen, as an important segment of the meeting, enquired about students indulging in Malpractice and expressed his desire to know the quantum of punishment meted out to such students. Dr. S. A. Sajid said that the college had chalked out a scheme to abolish such practices on the campus. Parents of such students would be asked to submit a signed Declaration that they would be careful in making their wards give up such practices. This concession would be extended to erring students only once. If the academic sin of malpractising was repeated, such students would be debarred from taking up the whole lot of that particular Semester Exam.
11. The scene of discussion shifted again to the College Report with Major Dr. Syed Shahabuddeen suggesting the presentation of proper and prompt action taken by the college as presented in the Report. He also came out with an advice to change the caption, 'Agenda' into 'Proceedings' or 'Programme Schedule' as 'Agenda' would mean the items in their proper order for discussion. He felt that not much or more would be discussed at the meeting of the Governing Body. And hence, he insisted on the change.
12. 'The need based learning' assumed a greater significance with Dr. Bhagawan Singh Chaudhary, hon'ble Registrar, Chaudhary Bansilal University, Biwani, proposing its implementation on the campus to strengthen students' ability and qualification to a matching career. He wished that the 'Outreach Programmes', planned by the college, should be shouldered by the Programmers in the Computer Lab and NSS Programme Officers and Volunteers for the benefit of the society. His yet another

suggestion to popularize proper use of Computers and Mobile Phones should be one of the chief concerns of the college had been well endorsed by the Members present at the meeting. Major Dr. Syed Shahabuddeen, while welcoming the suggestion praised it as an academic treasure for students and insisted on its dire need in the shifting educational and career-oriented scenario. He hoped that the college would link need-based learning with all other need-based Programmes existing in the college. In all eagerness, he gave ventilation to his sincere wish that the massive research work going on in the college should be appreciated and the appreciation received from so many Scientific Bodies should be recognized to sustain research on the campus and for its growth in the forthcoming years.

13. The focus of attention then switched over to the mechanism involved in awarding Grace Marks to help deserving students to secure the Passing Minimum. To a question similar to this posed by Dr.Bhagawan Singh, the Controller of Examinations presented full-fledged details in helping students to secure a Pass under Moderation. Dr.Singh also put forth a suggestion that the college should create avenues to provide quality study material to students free of cost and also should impart necessary skills to improve students' prospects of securing a decent career. While appreciating the solid achievements of the college, Dr.Singh suggested that the college should evince more interest in developing communication skills of students. Dr.S.A.Sajid explained to the august Body that the college was catering ably to most of the educational and career needs of students by channelizing avenues for imparting necessary skills to equip students with the academic potential to fair well in such exercises that would fetch them a decent and dignified career. He cited an example by disclosing the fact that students were trained in Communication Skills by the Dept. of English. The Skill-Based and Non-Major Papers were taught in all sincerity to streamline and strengthen students' academic armour to cope with the expectations. He brought to light that the Dept. of Urdu was conducting Urdu-Oriented Programmes for the sake of Non-Urdu knowing students.

14. Major Dr. Syed Shahabuddeen opined that the college having progressed a lot over the years and having obtained Autonomy should establish a Skill Development Centre to expose students to various useful skills to develop their personality, academic wise and life wise. He also suggested that the college should apply to the Government requesting for 100% Grant to harness on the campus a Skill Development Centre fitted with the latest and sophisticated instruments to boost the skills in the larger and the best interest of students. Dr.S.A.Sajid expressed his grateful thanks to him for his timely suggestion that would enhance to image of the college, still more.

15. Dr.Bhagawan Singh Chaudhary was all praise for the college and distinguished Management for respecting education as not only the wealth of the society but also as an asset of the country. He showered rich encomiums on the Institution for spreading the ennobled cause of higher education with no eye focused on Commercial gains.

16. The lengthy presentations and discussions came to end with a Vote of Thanks proposed so warmly and so fraternally by Dr.H.Munavar Jan.

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Forw.
PRINCIPAL
C. ABDUL HAKEEM COLLEGE
(AUTONOMOUS)
MELVISHARAM - 632 509, Vellore Dist.



C. ABDUL HAKEEM COLLEGE (AUTONOMOUS),

Hakeem Nagar, Melvisharam – 632 509, Vellore District.

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Governing Body 4th Meeting

Date: Friday, the 04th May, 2018

Venue: Conference Hall

Time: 11.30 a.m.

AGENDA

1. Qirath : Dr. K.R. Mohamed Sufiyan
Asst. Prof. Dept of Commerce
2. Welcome Address : Dr. S.A. Sajid, Principal
3. Approval of the last governing body minutes held on 16.08.2017 : Dr. S.A. Sajid, Principal
4. Presentation of Progress Report (Academic Journey through 2017 – 2018) : Dr. S.A. Sajid, Principal
5. Presentation of the Minutes of the Fourth Meeting of the Academic Council held on 03.04.2018 : Dr. S.A. Sajid, Principal
6. Presentation of the Minutes of the Fourth Finance Committee meeting held on 05.04.2018 : Dr. S.A. Sajid, Principal
7. Presentation of Examinations Reforms : Dr. A. Abdul Rahuman,
Controller of Examinations
8. To ratify & approve the Results of Semester Examinations published in Nov-2017 : Dr. A. Abdul Rahuman,
Controller of Examinations
9. Presentation of the future plans of the college (2018-2019) : Dr. K. Anver Basha
Associate Prof. & Asst.HOD
of Chemistry
10. Any other matter, with the permission of the Chairman :
11. Vote of Thanks : Dr. K. Anver Basha
Associate Prof. & Asst.HOD
of Chemistry



C. Abdul Hakeem College (Autonomous),

(Re-accredited by NAAC with 'A' Grade.)

Hakeem Nagar, Melvisharam – 632 509, Vellore District.

Governing Body Meeting

04.05.2018 @ 11:30 a.m.

Member's Present

Chariman:

Alijanab S. Ziauddeen Ahmed Sahib,
General Secretary,
The Melvisharam Muslim Educational Society,
Melvisharam - 632 509.

Representatives from the Management:

Alijanab S. Sowcar Nisar Ahmed Sahib,
President,
The Melvisharam Muslim Educational Society,
Melvisharam - 632 509.

Alijanab M. Md Sharfuddin Sahib,
Vice - President,
The Melvisharam Muslim Educational Society,
Melvisharam - 632 509.

Alijanab S. Z. Abrar Ahmed Sahib, B.A., C.S.,
Secretary & Correspondent,
C. Abdul Hakeem College (Autonomous),
Melvisharam - 632 509.

Alijanab V.M. Abdul Latheef Sahib, B.E., F.I.E.,
Correspondent,
C. Abdul Hakeem College of Engineering and Technology,
Melvisharam - 632 509.

UGC Nominee:

Prof. (Dr.) Bhagwan Singh Chaudhary
Fellow-DAAD, SAEG & IWRs
Chairman,
Department of Geophysics,
Kurukshetra University,
Kurukshetra -136 119 (Haryana) India

State Government Nominee:

Dr. (Tmt). M. Valarmathi, Ph.D.,
The Joint Director of Collegiate Education,
Vellore Region,
Vellore - 632 006.

M. Valarmathi
04/5/18

University Nominee:

Dr. Peruvalluthi, Ph.D.,
Registrar Incharge, Dean - CDC,
Thiruvalluvar University,
Vellore - 632 001.

P. Peruvalluthi
4.8.18

Educationist / Industrialist Representatives:

Dr. Major Syed Shahabuddeen, Ph.D.,
Former Principal,
Islamiah College,
Vaniyambadi - 635 752.

S. Shahabuddeen

Principal:

Dr. S. A. Sajid, Ph.D.,

S. A. Sajid
4/5/18

Teacher Representatives:

Dr. A. Abdul Rahuman, Ph.D.,
Controller of Examinations.

A. Abdul Rahuman
4.5.2018

Dr. H. Munavar Jan, Ph.D.,
Associate Professor & Head in History,

H. Munavar Jan

Dr. K. Anver Basha, Ph.D.,
Associate Professor & Asst H.O.D. in Chemistry,

K. Anver Basha



C. ABDUL HAKEEM COLLEGE(AUTONOMOUS),

(Re-accredited by NAAC with 'A' Grade & Affiliated to Thiruvalluvar University)
Melvisharam.

Minutes of the Meeting of the 4th Governing Body held on 04.05.2018, at
11.30., a.m. in the Conference Hall.

The scheduled Proceedings were flagged off by a spiritual Incantation rendered by Dr. K.R. Mohamed Sufiyan, Asst. Professor in Commerce.

The Celestial fragrance of divine commencement paved way for a hearty Welcome Address presented so cordially by the Principal, Dr. S.A. Sajid.

After the initial prayer and a warm Welcoming, the academic scene shifted to the Minutes of the 3rd Governing Body Meeting held on 16.08.2017. The Principal sought the approval of the solid Minutes which had the privilege of getting approved by the Council.

The official approval yielded place to the Presentation of the Progress Report on the activities of the college during 2017-18 that were gilded with the hopes of aspirations and the solid pleasure of achievements. The Academic Journey had been a Visa to the realms of Recognitions, Awards and Rewards.

Principal, Dr.S.A.Sajid had the goodwill of presenting the Minutes of the Fifth Meeting of the Academic Council on 03.04.2018 which were given a patient listening by the Council.

Similarly, the Principal gave a detailed account of the 5th Meeting of the Finance Committee on 05.04.2018 by presenting the Minutes to the august notice of the Members.

The CIA Tests I & II related to End Semester Examinations in November, 2017, were organized from 06.09.2017 to 12.09.2017 and from 23.10.2017 to 30.10.2017, respectively. As per the worked out Schedule, the End Semester

Examinations were conducted from 07.11.2017 to 22.11.2017 in all earnestness and with all the seriousness that the Examinations required. As the regular academic routine, the Arrear Examinations were steered on 7 Saturdays. These Examinations were held on 5th and 19th and 26th August; 16th and 23rd September 2017 and 7th and 21st October, 2017. The Central Valuation had been effectuated from 10.11.2017 to 28.11.2017.

A total number of 42 Provisionals that included 38 U.G. and 4 P.G. Provisionals were submitted to the University. The Viva-Voce Exam for M.Phil., Scholars was conducted on 24th October, 2017 and 03.11.2017 and the Results were published on 30th November, 2017. Provisionals of 31 Full-time Scholars and 9 Part-Time Scholars were submitted to Thiruvalluvar University. The Theory Exams for the M.Phil., Part-Time were held from 1st September, 2017 to 11th September, 2017. Results pertaining to these Exams were published on line on 9th October, 2017. Similarly, the M.Phil., Semester Examinations were conducted from 17th February, 2018 to 24th February, 2018, Results were published on 28th March, 2018.

The CIA Test I related to End Semester Examinations in April, 2018, had been conducted from 29th January, 2018, to 6th February, 2018. Similarly, the CIA Test II had seen the light of the day from 5th March, 2018 to 12th March, 2018. The End Semester Examinations were held from 11th April, 2018 to 26th April, 2018.

To help students to lessen the academic burden of Arrears, Saturdays were set apart for the conduct of Arrear Examinations. As per the Schedule these Examinations were conducted on 10th, 17th, and 24th of February, 2018; 3rd, 17th and 24th March; 7th and 9th April, 2018. And thus, Arrear Examinations were completed by conducting them on 8 Saturdays. Answer-Scripts pertaining to the End Semester Examinations were valued by External Examiners at the Valuation Centre on the campus from 17th April to 30th April, 2018. To help Students who were just below

the Passing Minimum, as many as 320 students were given pass by awarding marginal marks. In adherence with the guidelines formulated in earlier Academic Council Meetings, the Results were published on 4th May, i.e., on the 7th day from the last Semester Exam. As provision was made for students to apply for a Photocopy of their answer-scripts to maintain transparency in the Evaluation Process, a total number of 19 Students had applied for the photocopy. Likewise, as the college had provided the academic facility for students to apply for Revaluation of their answer-scripts, a sizeable number of 188 students had applied for revaluation of whom 53 students secured the Passing Minimum and even above. 44 students who indulged in Malpractice were awarded no mark. A total number of 1994 U.G. students appeared for the End Semester Examinations and 710 students cleared all the Papers registering a Pass Percentage of 35.62. As many as 144 students took the P.G. Exams and 99 Students cleared all the Papers with a Pass Percentage of 68.66. The Controller's Office dispatched the Provisionals of 286 U.G. Students and 78 P.G. Students accounting for a total of 364 students.

To help students falling just below the Passing Minimum, a sizeable number of 259 Students were given Moderation Marks. The Results pertaining to these Examinations were published on 30th November, 2017 i.e. with a gap of just eight days from the last examination on 22nd November, 2018. Thirty-Five students applied for the Photocopy of their answer-scripts and 62 students had the privilege of applying for Revaluation. Thirty-One students had the misfortune of indulging in malpractice who were not awarded any mark. As an academic punishment, they were given 'Zero'. A total number of 2043 students appeared for the U.G. End Semester Examinations and 868 students cleared all the Papers registering the Pass Percentage of 36.49.

As many as 159 P.G. Students took the Exam and 91 students cleared all the Papers accounting for a Pass Percentage of 65.36.

The Minutes of the Meetings of the Committees heralded the entry of Examination Reforms. The Controller of Examinations, Dr.A.Abdul Rahuman, presented the Reforms made in improving the mechanism of Examinations in the larger interests of students. He also sought the ratification and approval of the Results of Semester Examinations published in November, 2017. The Council had the pleasure of ratifying and approving the Results hailing them as the fruits of students' hard labour in the land of Academics.

Major Dr. Syed Shahabuddeen, former Principal of Islamiah Women's College of Arts & Science, Vaniyambadi, lifted his verbal banner of high appreciation. He was all praise for the Controller of Examinations and his Office for publishing Results within a short time after the End Semester Examinations. He lavished encomiums on the Institution for evincing maximum interest in the early Publication of Results. His magnanimity was revealed in all its pristine glory when he hailed the Results as quite transparent even without an iota of dilution. Such happy words delighted the Council like the delightment of the student on getting some Prize.

The showers of praise opened the ivory gates of suggestions. Dr. Bhagwan Singh Chaudhary, the Genius Loci of the Department of Geophysics, Kurukshetra University, Kurukshetra, wished that the Campus should have more Skill-Based Courses to sharpen the intellect and broaden the job prospects of students. He had been generous enough in appreciating that majority of the activities related to Autonomy were undertaken by the college in right endeavour to transform them into Events of success.

Dr.K.Anver Basha, Asst. Head, P.G. and Research Dept. of Chemistry, disclosed to the Council the Future Plans of the College (for 2018-2019) that were convincing as the springboards of further progress.

The prolonged discussions concluded with a verbal bouquet of gratitude extended so fraternally by Dr.K.Anver Basha. The Proceedings that began with a bang came to an end on a happy note.



Boys
PRINCIPAL
C. ABDUL HAKEEM COLLEGE
(AUTONOMOUS)
MELVISHARAM - 632 509, Vellore Dist.,



C. ABDUL HAKEEM COLLEGE (AUTONOMOUS),

Hakeem Nagar, Melvisharam – 632 509, Vellore District.

Affiliated to Thiruvalluvar University, Vellore.

Re-accredited by NAAC with 'A' Grade.

Governing Body^{5th} Meeting

Date: Sunday, the 24th March, 2019

Venue: Conference Hall

Time: 11.30 a.m.

AGENDA

1. Qirath : Dr. K.R. Mohamed Sufiyan
Asst. Prof. Dept of Commerce
2. Welcome Address : Dr. S.A. Sajid, Principal
3. Approval of the last governing body minutes held on 04.05.2018 : Dr. S.A. Sajid, Principal
4. Presentation of Progress Report (Academic Journey through 2018 – 2019) : Dr. S.A. Sajid, Principal
5. Presentation of the Minutes of the Sixth Meeting of the Academic Council held on 28.02.2019 : Dr. S.A. Sajid, Principal
6. Presentation of the Minutes of the Fifth Finance Committee meeting held on 04.03.2019 : Dr. S.A. Sajid, Principal
7. Presentation of Examinations Reforms : Dr. A. Abdul Rahuman,
Controller of Examinations
8. To ratify and approve the Results of the U.G & P.G. Semester Examinations published in April, 2018 & November, 2018 and the Published Results of the M.Phil Examinations in September, 2018. : Dr. A. Abdul Rahuman,
Controller of Examinations
9. Presentation of the future plans of the college (2019-2020) : Dr. K. Anver Basha
Associate Prof. & Asst.HOD
of Chemistry
10. Any other matter, with the permission of the Chairman :
11. Vote of Thanks : Dr. K. Anver Basha
Associate Prof. & Asst.HOD
of Chemistry



C. Abdul Hakeem College (Autonomous),

(Re-accredited by NAAC with 'A' Grade.)

Hakeem Nagar, Melvisharam – 632 509, Vellore District.

Governing Body Meeting

24.03.2019 @ 11:30 a.m.

Member's Present

Chariman:

Alijanab Dr. S. Ziauddeen Ahmed Sahib,
General Secretary,
The Melvisharam Muslim Educational Society,
Melvisharam - 632 509.

Representatives from the Management:

Alijanab S. Sowcar Nisar Ahmed Sahib,
President,
The Melvisharam Muslim Educational Society,
Melvisharam - 632 509.

Alijanab M. Md Sharfuddin Sahib,
Vice - President,
The Melvisharam Muslim Educational Society,
Melvisharam - 632 509.

Alijanab S. Z. Abrar Ahmed Sahib, B.A., C.S.,
Secretary & Correspondent,
C. Abdul Hakeem College (Autonomous),
Melvisharam - 632 509.

Alijanab V.M. Abdul Latheef Sahib, B.E., F.I.E.,
Correspondent,
C. Abdul Hakeem College of Engineering and Technology,
Melvisharam - 632 509.

UGC Nominee:

Prof. (Dr.) Bhagwan Singh Chaudhary
Fellow-DAAD, SAEG & IWRS
Chairman,
Department of Geophysics,
Kurukshetra University,
Kurukshetra -136 119 (Haryana) India

State Government Nominee:

Dr. (Tmt). M. Valarmathi, Ph.D.,
The Joint Director of Collegiate Education,
Vellore Region,
Vellore - 632 006.

University Nominee:

Dr. Peruvalluthi, Ph.D.,
Registrar Incharge, Dean - CDC,
Thiruvalluvar University,
Vellore - 632 001.

Educationist / Industrialist Representatives:

Dr. Major Syed Shahabuddeen, Ph.D.,
Former Principal,
Islamiah College,
Vaniyambadi - 635 752.

Principal:

Dr. S. A. Sajid, Ph.D.,
Principal
C. Abdul Hakeem College (Autonomous),
Melvisharam - 632 509.

Teacher Representatives:

Dr. A. Abdul Rahuman, Ph.D.,
Associate Professor & Head in Zoology,
C. Abdul Hakeem College (Autonomous),
Melvisharam - 632 509.

Dr. H. Munavar Jan, Ph.D.,
Associate Professor & Head in History,
C. Abdul Hakeem College (Autonomous),
Melvisharam - 632 509.

Dr. K. Anver Basha, Ph.D.,
Associate Professor in Chemistry,
C. Abdul Hakeem College (Autonomous),
Melvisharam - 632 509.



C.ABDUL HAKEEM COLLEGE (AUTONOMOUS),

(Re-accredited by NAAC with 'A' Grade & Affiliated to Thiruvalluvar University)
Melvisharam.

Report on the Minutes of the Meeting of the 5th Governing Body held
on 24.03.2019, at 11.30., a.m. in the Conference Hall.

The scheduled Proceedings commenced with Quirath rendered by Dr. S Mohamed Shafiullah, Asst. Professor in Chemistry.

The sacred incantation had the sanctity of being followed by an enticing Welcome Address presented by the Principal, Dr. S. A. Sajid.,

The warm cordiality gave way for seeking approval of the Minutes of the 4th Governing Body Meeting held on 04.05.2018 and the Principal had the exultant honour of getting the Minutes approved by the Governing Body.

The approval had the pleasure of paving avenue for the Principal's Power-Point Presentation of the Progress Report depicting the Academic Journey of the College during 2018-19 with conspicuous references made to achievements made possible by the Staff and Students in segments that had been the pride of the College.

The Visual depiction was followed by Principal's Presentation of the Minutes of the sixth Academic Council meeting held on 28.02.2019 and the Minutes had the benign benediction of getting approved by the Governing Body.

Principal, Dr. S. A. Sajid., continued briefing the august assembly about the Minutes of the Fifth Finance Committee Meeting that saw the light of the day on 04.03.2019 and sought the approval which was so magnificently flagged off by the Governing Body.

The Presentation scenario shifted to a detailed explanation of the Exam Reforms by Dr. A. Abdul Rahuman, Controller of Examinations, Autonomous Stream, who vouchsafed the mechanism of conduction of CIA Tests and End Semesters Examinations, as per the schedule. He also took to the kind notice of the Governing Body the Results of U.G & P.G. End Semester Examinations

published in April, 2018 and November 2018 for ratification and approval which were ratified and approved. Similarly, Results of M.Phil., Examinations conducted in September, 2018, had the credit of getting ratified and approved by the Governing Body.

Dr. Bhagwan Singh Chaudhury of Kureshetra University, Kureshetra and the UGC Nominee, showered rich encomiums on the Controller's Office for publishing results early and within the stipulated time.

After getting drenched in the sweet showers of these encomiums, the Controller's Office had yet another verbal bag of felicitations so lordly presented by Dr. Peruvalluthi, Honourable Register of Thiruvalluvar University, Serkadu, Vellore, in high appreciation of publication of results in a short period of time from the last day of Exam.

Dr. Bhagwan Singh Chaudhury desired clarification on the Revaluation Process adopted by the college as Revaluation was esteemed as an academic ladder for student's Progress. Dr. A. Abdul Rahuman, the Controller, had the spirited pleasure for explaining every minute detail related to Revaluation of answer- scripts. His verbal presentation gilded with authentic data won the hearts of the august Body which approved the Revaluation process which was in vogue on the Campus.

The lore of Revaluation Yielded place for the Principal to explain the Exam Reforms in favour of students and the facility the college had created for them to verify the seating arrangement one day before each Exam to help them to locate their seat well in advance to avoid confusion on the day of Exam. This academic discount the college had extended to students convinced Dr. Peruvalluthi, The Registrar and Dr. Syed Shahabuddeen, Governing Body Nominee, who crowned the Controller's Office with lawreds of paramount felicitation for flashing seating arrangement on the College Website, very well in advance.

The deliberation on the well-structured seating arrangement was preceded by the Controller's explanation of Duplicate Hall-Ticket with an encrypted photograph of students to avoid any misuse of the Hall-Ticket. He also disclosed that from the Academic Year, 2019-20, the college would insist on the M.Phil., Scholars to enclose the Plagiarism Certificate along with their Dissertations as per the University Norms to Maintain transparency and honesty in their Write-Ups. Dr. Peruvalluthi and Dr. Bhagwan Singh Chaudhury came forth with the suggestion that the college should purchase relevant software to check plagiarism.

This healthy suggestion was immediately followed by Dr. Syed Shahabuddeen's appreciation of the Controller Office for its quality enhancement of Exams by hailing it as a commendable academic exercise.

Dr. Valarmathi, respected Jt. Director of Collegiate Education, Vellore Region and the Government Nominee engulfed the Controller's Office in the ornamented encomiums by praising every effort put forth by the office as a well planned move for the benefit of students and wished and prayed that All Merciful Lord should bestow on the college the highest Grade in the Reaccreditation Process to be adopted by NAAC.

Her wish and prayer led to further appreciation of the infrastructural facilities available in plenty in the Bio-Tech lab by Dr. Bhagwan Singh Chaudhury. He also expressed it as his ardent desire that the college should initiate any one of the new Courses displayed in the UGC Website and encourage students of U.G. and P.G. Courses pursue do new Applied Courses to improve their academic qualification to match the professional needs.

Dr. Peruvalluthi felt the genuine need of increasing Credit Points for students involving in extra extension activities as a reward to their strenuous service.

In addition to furthering the need of students to improve their academic accomplishment, Dr. Syed Shahabuddeen asserted that the college should also organize a One-Day Workshop for faculty development in consultation with Dr. Senthilnathan of Bharathiar University.

As a piece of vibrant and vital information, Dr. Peruvalluthi, the Registrar, passed on the message that Refresher and Orientation Courses in future would be conducted on line to register more number of teachers at a time and to extend the benefit of updating their subject expertise to many more teachers. Dr. Syed Shahabuddeen welcomed this new mode of conducting the Courses as it would generate opportunities for vast number of teachers to amplify their Subject Know-how. He also wanted that Two on-line Short Courses should be treated as equivalent to one Full-Time Refresher Course.

Dr. Bhagwan Singh Chaudhury clarified that 20 percent of New courses allowed by the University Grants Commission are in Thrust Areas in accordance with the local atmosphere. He also had been gracious enough to perch the High Impact Factor and coveted Citations for Research Publications of the teaching faculty and Guide-Supervisors on the campus. He gave proper ventilation to his view that the college should initiate New Courses in tune with the choice of students and his suggestion was well seconded by Dr. Syed Shahabudeen.

The prolonged discussion and exchange of views across the table came to a fitting conclusion by widening the academic space for Dr. K. Anver Basha, Asst. H.O.D. of Chemistry to present a list of future plans of the college for further expansion of the college in Academic and Research segments.

The silky curtain of discussions got dropped with a heart-pleasing Vote of Thanks proposed by Dr. K. Anver Basha that heralded the voluntary staging of many more such academic and official get-togethers in the forth coming years.



Principal 24/3/17
C. ABDUL HAKEEM COLLEGE
(AUTONOMOUS)
MELVISHARAM - 632 509, Vellore Dist.,



C. ABDUL HAKEEM COLLEGE (AUTONOMOUS),

Hakeem Nagar, Melvisharam – 632 509, Vellore District.

Affiliated to Thiruvalluvar University, Vellore.

Re-accredited by NAAC with B⁺⁺ Grade.

Governing Body 6th Meeting

Date: Wednesday, the 16th December, 2020

Venue: Conference Hall

Time: 11.00 a.m.

AGENDA

1. Qirath : Dr. K.R. Mohamed Sufiyan
Asst. Prof. Dept of Commerce
2. Welcome Address : Dr. S.A. Sajid, Principal
3. Approval of the last governing body minutes held on 24.03.2019 : Dr. S.A. Sajid, Principal
4. Presentation of Progress Report : Dr. S.A. Sajid, Principal
(Academic Journey through 2019 – 2020)
5. Presentation of the Minutes of the Seventh Academic Council Meeting held on 21.11.2020 : Dr. S.A. Sajid, Principal
6. Presentation of the Minutes of the Sixth Finance Committee meeting held on 25.11.2020 : Dr. S.A. Sajid, Principal
7. Presentation of Examinations Reforms & Report : Dr. A. Abdul Rahuman,
Controller of Examinations
8. To ratify and approve the Results of the U.G & P.G. Semester Examinations published in April, 2019 & November, 2019 and the Published Results of the M.Phil Examinations in September, 2019, February, 2020. : Dr. A. Abdul Rahuman,
Controller of Examinations
9. Presentation of the future plans of the college (2020-2021) : Dr. A.K. Ibrahim Sheriff,
IQAC,
Co-Ordinator of the College.
10. Any other matter, with the permission of the Chairman :
11. Vote of Thanks : Dr. K. Anver Basha
Associate Professor & HOD
of Chemistry



C. Abdul Hakeem College (Autonomous),

(Re-accredited by NAAC with 'A' Grade.)

Hakeem Nagar, Melvisharam – 632 509, Vellore District.

Governing Body Meeting

16.12.2020 @ 11:00 a.m.

Member's Present

Chariman:

Alijanab Dr. S. Ziauddeen Ahmed Sahib,
General Secretary,
The Melvisharam Muslim Educational Society,
Melvisharam - 632 509.

[Handwritten signature in green ink]

Representatives from the Management:

Alijanab S. Sowcar Nisar Ahmed Sahib,
President,
The Melvisharam Muslim Educational Society,
Melvisharam - 632 509.

Alijanab M. Md Sharfuddin Sahib,
Vice - President,
The Melvisharam Muslim Educational Society,
Melvisharam - 632 509.

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Alijanab S. Z. Abrar Ahmed Sahib, B.A., C.S.,
Secretary & Correspondent,
C. Abdul Hakeem College (Autonomous),
Melvisharam - 632 509.

[Handwritten signature in green ink]

Alijanab V.M. Abdul Latheef Sahib, B.E., F.I.E.,
Correspondent,
C. Abdul Hakeem College of Engineering and Technology,
Melvisharam - 632 509.

[Handwritten signature in blue ink]

UGC Nominee:

Prof. (Dr.) Bhagwan Singh Chaudhary
Fellow-DAAD, SAEG & IWRS
Chairman,
Department of Geophysics,
Kurukshetra University,
Kurukshetra -136 119 (Haryana) India

*Participated on-line
pgm. 3
16/12/20*

State Government Nominee:

Dr. Ezhilan, M.Com., M.Phil., Ph.D
The Joint Director of Collegiate Education,
Vellore Region,
Vellore - 632 006.

*Participated on-line
pgm. 3
16/12/20*

University Nominee:

Dr. G. Thangaraj, Ph.D.,
Professor, Department of Mathematics,
Thiruvalluvar University,
Vellore - 632001.

*Participated on-line
pgm. 3
16/12/20*

Educationist / Industrialist Representatives:

Dr. R. Akthar Begum, Ph.D.,
Former Principal,
Queen Marrys College,
Chennai - 600 004.

*Participated on-line
pgm. 16/12/20*

Principal:

Dr. S. A. Sajid, Ph.D.,
Principal
C. Abdul Hakeem College (Autonomous),
Melvisharam - 632 509.

*pgm. 3
16/12/20*

Teacher Representatives:

Dr. A. Abdul Rahuman, Ph.D.,
Controller of the Examinations,
C. Abdul Hakeem College (Autonomous),
Melvisharam - 632 509.

*[Handwritten signature]
16.12.2020*

Dr. A. K. Ibrahim Sheriff, Ph.D.,
Associate Professor in Chemistry & Head,
IQAC, Co-Ordinator,
C. Abdul Hakeem College (Autonomous),
Melvisharam - 632 509.

[Handwritten signature]

Dr. K. Anver Basha, Ph.D.,
Associate Professor in Chemistry,
C. Abdul Hakeem College (Autonomous),
Melvisharam - 632 509.

[Handwritten signature]



C.ABDUL HAKEEM COLLEGE (AUTONOMOUS)

(Re-accredited by NAAC & Affiliated to Thiruvalluvar University)
Melvisharam.

Minutes of the Meeting of the 6th Governing Body held on 16th December, 2020

The scheduled Proceedings commenced with prayer rendered by Dr.K.R.Mohamed Sufiyan, HOD of Commerce (Un-Aided)

The Principal Dr.S.A.Sajid delivered the Welcome Address and gracious enough to introduce the New Members.

1. Dr.G.Ezhilan, Ph.D., The Regional Joint Director of Collegiate Education, Vellore Region, Vellore – State-Government Nominee.
2. Dr. G. Thangaraj, Ph.D., Professor, Dept. of Mathematics, Thiruvalluvar University, Vellore – University Nominee.
3. Dr. Akthar Begum, Former Principal, Queen Mary's College, Chennai – Educationist.
4. Dr. A.K. Ibrahim Sheriff, IQAC Co-Ordinator of the College – Teacher Representative.

Due to COVID-19 pandemic situation the meeting was conducted both on On-Line through google meet for out station members and offline to local members by following the S.O.P.

The Principal sought the approval of the Minutes of the 5th Governing Body Meeting held on 24.03.2019 and he had the exultant honour of getting the Minutes approved the Governing Body.

After getting approval, the Principal presented the Progress Report through PowerPoint Presentation the academic journey of the college for the year 2019-2020.

Dr.G.Thangaraj, Professor of Mathematics, Thiruvalluvar University, the University Nominee congratulated the Principal for excellent Progress Report and "Hind Ratan Award" received by the Principal.

The Principal presented the Minutes of Seventh Academic Council Meeting held on 21.11.2020 and the Minutes of the Sixth Finance Committee Meeting held on 30.1.2020 and requested the members for the approval of both, which was duly approved by the Governing Body.

Dr.Akthar Begum, Former Principal, Queen Mary's College, Chennai appreciated the Academic Journey of the College and congratulated the Principal for receiving the International Award.

Dr.G.Thangaraj, again showered rich encomiums to the Principal for approval of DST-FIST fund to the college and the college had been chosen under 'Best Practices Category' out of Southern Region Projects sanctioned during 2010-2011.

Dr. Bhagwan Singh Chaudhury of Kureshetra University, Kureshetra, Haryana the UGC Nominee, has appreciated the Academic performance and congratulated on the Research and Academic Activities in the Campus and funds received from different funding agencies for carrying out the research projects.

The Presentation scenario shifted to a detailed explanation of the Exam Reforms by Dr. A. Abdul Rahuman, Controller of Examinations, Autonomous Stream, who vouchsafed the mechanism of conduct of CIA Tests and End Semester Examinations as per the schedule. He also took to the kind notice of the Governing Body the Results of U.G & P.G. End Semester Examinations published in April, 2019 and November 2019 for ratification and approval which were ratified and approved. Similarly, Results of M.Phil., Examinations conducted in September, 2019, had the credit of getting ratified and approved by the Governing Body.

After getting drenched in the sweet showers of these encomiums, the Controller's Office had yet another verbal bag of felicitations presented by Dr.G.Thangaraj of Thiruvalluvar University, Serkadu, Vellore, in high appreciation of publication of results in a short period of time from the last day of Exam.

This healthy suggestion was immediately followed by Dr. Akthar Begum's appreciation of the Controller Office for its quality enhancement of Exams by hailing it as a commendable academic exercise.

Dr. Akthar Begum, Educationist, wished and prayed that All Merciful Lord should bestow on the college the highest Grade in the Reassessment accreditation Process to be adopted by NAAC.

Dr. Bhagwan Singh Chaudhury clarified that 20 percent of New courses allowed by the University Grants Commission are in Thrust Areas in accordance with the local atmosphere. He also had been gracious enough to perch the High Impact Factor and coveted Citations for Research Publications of the teaching faculty and Guide-Supervisors on the campus. He gave proper ventilation to his view that the college should initiate New Courses in tune with the choice of students.

Principal informed that the proposal for extent of Autonomous Status of our college was already submitted to the UGC, New Delhi.

The prolonged discussion and exchange of views came to a fitting conclusion by widening the academic space for Dr. A.K. Ibrahim Sheriff, H.O.D. of Chemistry to present a list of future plans of the college for further expansion of the college in Academic and Research segments.

The meeting came to an end with a heart-pleasing Vote of Thanks proposed by Dr. K. Anver Basha that heralded the voluntary staging of many more such academic and official get-togethers in the forth coming years.

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PRINCIPAL
C. ABDUL HAKEEM COLLEGE
(AUTONOMOUS)
MELVISHARAM - 632 509