

## C. ABDUL HAKEEM COLLEGE

(AUTONOMOUS)

(Affiliated to Thiruvalluvar University | Re-accredited by NAAC)

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Office of the Controller of Examinations

Date: 14.09.2020

## **Guidelines for conducting End Semester Theory Examinations**

As per the communication dated on 12.09.2020 from the Thiruvalluvar University, we have decided to conduct the final Semester Theory Examinations April, 2020 for regular and arrear students of UG and PG programmes through online mode.

They following are the guidelines for the conduct of End Semester Theory Examinations

- The revised End Semester Theory Examinations Time Table has been uploaded in the College website.
- 2. End Semester Theory Examinations will be conducted through online mode only from 16.09.2020 onwards.
- 3. Time duration will be Three Hours (Forenoon Session only from 10.00 a.m. to 1.00 p.m.)
- 4. Question papers will be uploaded in the College website. Student has to download the respective question papers through student Login. The Question paper can be downloaded before 30 minutes of the commencement of the Examination.
- The Question paper pattern for UG and PG programmes are same as previous End Semester Examinations.
- 6. Use A4 size paper to write your answers for the questions.
- 7. Write Your Name, Register No., subject code and title, Date of Examinations in the first page of the answer sheet and also write total number of pages in the first page after the completion of the Examinations. Write your Register number and Page number in all the answer sheets.
- 8. Answer scripts has to be submitted to the Controller of Examinations within one hour after the completion of the Examinations. If the student is not able to submit it within the stipulated time, it can be sent to the Controller of Examinations by speed post/Register post/ courier within one hour of completion of the Exam.
- 9. For further clarification, contact; 9894139331 (or) 9944298366



Controller of Examinations is C. ABDUL HAKEEM COLLEGE (AUTONOMOUS) MELVISHARAM - 632 509 MELVISHARAM 632 509 C

Principal PRINCIPAL
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