



Tally
POWER OF SIMPLICITY

C.ABDUL HAKEEM COLLEGE

(AUTONOMOUS)

(Govt. Aided & Affiliated to Thiruvalluvar University)
Melvisharam

The P.G & Research Department of Commerce

in collaboration with

Tally Institute of Learning, Vellore

Organizes a

One - Day Training Programme on

SELF-DEVELOPMENT

on Thursday 27th February, 2020,
at 9.30 a.m. in the Mini Seminar Hall.

Organizing Committee

Dr. S.A. SAJID
Principal.

Dr. S.SHAMSUDDIN
Head, P.G & Research
Department of Commerce.

Dr. K. R. MOHAMED SUFIYAN
Convenor.

Dr. R.K. VIMAL NANDAN
Organising Secretary.

PROGRAMME SCHEDULE

Date: 27.02.2020

Day: Thursday

Venue: Mini Seminar Hall

Time

9.30 a.m. to 10 a.m.	Inauguration
Session - I 10 a.m. to 11.30 a.m.	'Self Awareness and Goal Setting' Mr. N.S. Vijaya Ganesh, MBA, Centre Manager, Tally Institute of Learning, Vellore.
11.30 a.m. to 11.45 a.m.	Tea Break
Session - II 11:45 a.m. to 1p.m.	'Interview Techniques' Dr. R.K. Vimal Nandan, M.Tech., Ph.D., Director, VIS Education and Training Centre, Vellore.
1:00 p.m. to 2p.m.	Lunch Break
Session - III 2 p.m. to 3:15 p.m.	'Career Opportunities in Accounts & Finance' Mr. Meeyappan Gandhi Regional Manager Tally Education Pvt. Ltd., Bangalore.
3.15 p.m. to 3.30 p.m.	Tea Break
Session - IV 3.30 p.m. to 4.30 p.m.	'Group Discussion Techniques' Ms. Athira Rajeev Program Coordinator T.I.M.E Institute, Vellore.
4.30 p.m.	Valedictory Function

Staff information by

All are Cordially Invited