



C. Abdul Hakeem College (Autonomous),

Hakeem Nagar, Melvisharam – 632 509, Vellore District.

Office of the Controller of Examinations

RE Application No:

(For Office Use)

Application for Re-valuation PG / UG – April - 2018

The last date for submitting Re-valuation application is on or before: **10.05.2018**

1	Name of the Candidate		
2	Register Number		
3	Name of the Degree & Year		
4	Paper Code for which Re-valuation required	Paper Code	Title of the paper
		1.	1.
		2.	2.
5	Marks obtained		
6	Address		
7	Mobile Number		
8	Fee Details: Amount ₹ Rupees		

Signature of the Candidate

Signature of the H.O.D

Signature of the Principal with seal

Instructions overleaf

Instructions to the candidates for applying Re-valuation of Answer Scripts (PG / UG)

Eligibility:

- i. Candidates who have failed in **any two papers only (both regular and arrears)** are eligible for Re-valuation.
- ii. If the candidates has passed in all the papers are eligible for **any two papers only**.

Fees:

S. No	Course	Amount payable
1	PG Degree	₹ 675/- per paper
1	UG Degree	₹ 375/- per paper

Last Date:

- i. The last date for submitting PG / UG Re-valuation application is on or before **10.05.2018**
- ii. **Applications received after the due date, even the fees have paid in stipulated time, will be rejected summarily.**

Other important instructions:

- i. Request for Re-valuation should be made in this prescribed form only. No other formats shall be accepted.
- ii. The application should be duly filled in by the candidate only, and the same should be forwarded through the concern Head of the Department and the Principal.
- iii. Incomplete / defected applications without necessary fees shall be rejected.
- iv. There is no provision for Re-valuation of practical examination papers.
- v. Re-valuation result will be sent only to the Principal of the college.