

The Annual Quality Assurance Report (AQAR) of the IQAC

All NAAC accredited institutions will submit an annual self-reviewed progress report to NAAC, through its IQAC. The report is to detail the tangible results achieved in key areas, specifically identified by the institutional IQAC at the beginning of the academic year. The AQAR will detail the results of the perspective plan worked out by the IQAC. *(Note: The AQAR period would be the Academic Year. For example, July 1, 2012 to June 30, 2013)*

Part – A

AQAR for the year *(for example 2013-14)*

2013 - 2014

I. Details of the Institution

1.1 Name of the Institution

**C. ABDUL HAKEEM COLLEGE,
MELVISHARAM – 632 509.**

1.2 Address Line 1

HAKEEM NAGAR

Address Line 2

City/Town

MELVISHARAM

State

TAMIL NADU

Pin Code

632 509.

Institution e-mail address

hakeemcollege@rediffmail.com

Contact Nos.

04172 - 266187

Name of the Head of the Institution:

Dr. S.Y. Anver Sheriff, Ph.D.,

Tel. No. with STD Code:

04172 – 266487

Mobile:

94433 35088

Name of the IQAC Co-ordinator:

Dr. A. Abdul Rahuman, Ph.D.,

Mobile:

94423 10155

IQAC e-mail address:

hakeemiqac@gmail.com

1.3 NAAC Track ID (For ex. MHC0GN 18879)

OR

1.4 NAAC Executive Committee No. & Date:

(For Example EC/32/A&A/143 dated 3-5-2004.

This EC no. is available in the right corner- bottom of your institution's Accreditation Certificate)

EC/58/RAR/072, Dt.10.03.2012

1.5 Website address:

hakeemcollege.com

Web-link of the AQAR:

For ex. <http://www.ladykeanecollege.edu.in/AQAR2012-13.doc>

1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 st Cycle	B++	---	3/2005	3/2010
2	2 nd Cycle	A	3.14	2/2012	2/2017
3	3 rd Cycle				
4	4 th Cycle				

1.7 Date of Establishment of IQAC : DD/MM/YYYY

05/01/2006

1.8 AQAR for the year (for example 2010-11)

2013-14

1.9 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC ((for example AQAR 2010-11 submitted to NAAC on 12-10-2011)

- AQAR 2012 – 2013 on 03.09.2016
- AQAR_____ (DD/MM/YYYY)
- AQAR_____ (DD/MM/YYYY)
- AQAR_____ (DD/MM/YYYY)

1.9 Institutional Status

University State ☐ Central ☐ Deemed ☐ Private ☐

Affiliated College Yes ☒ No ☐

Constituent College Yes ☐ No ☒

Autonomous college of UGC Yes ☐ No ☒

Regulatory Agency approved Institution Yes ☒ No ☐

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution Co-education ☐ Men ☒ Women ☐

Urban ☐ Rural ☒ Tribal ☐

Financial Status Grant-in-aid ☐ UGC 2(f) ☒ UGC 12B ☒

Grant-in-aid + Self Financing ☒ Totally Self-financing ☐

1.10 Type of Faculty/Programme

Arts ☒ Science ☒ Commerce ☒ Law ☐ PEI (Phys Edu) ☐

TEI (Edu) ☐ Engineering ☐ Health Science ☐ Management ☐

Others (Specify)

Certificate & Diploma Courses in Arabic & Urdu.

1.11 Name of the Affiliating University (*for the Colleges*)

THIRUVALLUVAR UNIVERSITY
SERKKADU, VELLORE

1.12 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University ☐

University with Potential for Excellence

☐

UGC-CPE

☐

DST Star Scheme

UGC-CE

☐

UGC-Special Assistance Programme

☒

DST-FIST

☒

UGC-Innovative PG programmes



Any other (*Specify*)

1. ICMR
2. BDT
3. DST

UGC-COP Programmes

2. IQAC Composition and Activities

2.1 No. of Teachers

11

2.2 No. of Administrative/Technical staff

2

2.3 No. of students

0

2.4 No. of Management representatives

1

2.5 No. of Alumni

5

2.6 No. of any other stakeholder and
community representatives

1

2.7 No. of Employers/ Industrialists

1

2.8 No. of other External Experts

1

2.9 Total No. of members

22

2.10 No. of IQAC meetings held

22

2.11 No. of meetings with various stakeholders:

Faculty

4

Non-Teaching Staff Students

2

Alumni

1

Others

15

2.12 Has IQAC received any funding from UGC during the year? Yes ☐ No ☒

If yes, mention the amount

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos.

0

International





National

State

Institution Level





(ii) Themes

2.14 Significant Activities and contributions made by IQAC

-  The IQAC had the distinction of motivating more students through the co-ordinated efforts of teachers to give more weightage to computer-oriented learning by facilitating maximum Internet accessibility.
-  The slow learners were rendered maximum help by giving effective coaching in special classes in the subjects concerned to strengthen their knowledge of the texts and also by organizing Periodical Tests and by assigning Assignments.
-  Students who failed to secure the Passing Minimum in the University Exams were trained in Remedial Classes by repeating their textual-schedule.
-  Proper channels were created for the departments to procure more number of Texts, Dictionaries, Reference Volumes, G.K. Books and Journals to meet the academic and research needs to accelerate the process of learning and investigation.

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year*

Plan of Action	Achievements
 Special Coaching classes for slow learners and students who ploughed in the University Exams.	Increase in percentage of passes.
 Tally Classes to provide additional qualification for students	Created more job avenues
 More facilities for student athletes to make a mark in various Tournaments	College won several Prizes in the State and National Tournaments. 20 students were selected as 'University Blues' by Thiruvalluvar University.
 Proper training to students to shine in co-curricular activities	Students won several First-Prizes and Cash Awards in District-Level and State-Level Literary Competitions in Tamil, Urdu & English. They also won the First Prize in the State-Level Quiz & Drawing Competitions.



State-Level Examinations
on Gandhiji and
Vegetarianism

Hundred percent Passes in the Exam on
Gandhiji.
State-Level Prizes in the Exam on
Vegetarianism.

** Attach the Academic Calendar of the year as Annexure.*

Please see Annexure – VIII

2.15 Whether the AQAR was placed in statutory body Yes ☒ No ☐

Management ☒ Syndicate ☐ Any other body AQAR ☒

Provide the details of the action taken

Approved to submit the AQAR 2013-2014

Part – B

Criterion – I

I. Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
Ph.D.	5	0	0	0
PG	5	0	2	0
UG	7	1	6	0
PG Diploma	0	0	0	0
Advanced Diploma	0	0	0	0
Diploma	2	0	0	0
Certificate	2	0	0	0
Hardware & Tally	3	0	2	4
Total	24	0	10	4

Interdisciplinary	DTE 5	0	0	0
Innovative	0	0	0	0

- 1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options
(ii) Pattern of programmes:

Pattern	Number of programmes
Semester	25
Trimester	0
Annual	7

- 1.3 Feedback from stakeholders* Alumni ☒ Parents ☒ Employers ☒ Students ☒
(On all aspects)

Mode of feedback : Online ☐ Manual ☒ Co-operating schools (for PEI) ☐

**Please provide an analysis of the feedback in the Annexure*

Please see Annexure - VII

- 1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

Being the affiliated college, it had no freedom to revise or update the syllabi.

- 1.5 Any new Department/Centre introduced during the year. If yes, give details.

-- Nil --

Criterion – II

2. Teaching, Learning and Evaluation

- 2.1 Total No. of permanent faculty

Total	Asst. Professors	Associate Professors	Professors	Others
76	37	38	---	1

- 2.2 No. of permanent faculty with Ph.D.

43

- 2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
27	5	---		---		---		27	5








- 2.4 No. of Guest and Visiting faculty and Temporary faculty

5

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended Seminars/	13	53	46
Presented papers	10	40	35
Resource Persons	---	4	5

2.6 Innovative processes adopted by the institution in Teaching and Learning:

-  Efforts were made and succeeded in filling up 27 regular vacancies in various departments to streamline and strengthen the teaching and learning process and to facilitate the exposure of students to teaching in all the periods and to practicals in the labs.
-  Inter-Class Quiz Competitions were organized on textual topics and Paper Presentation Sessions in the classroom in Major and Allied Subjects to enhance student participation in academic exercises like Seminars, Symposia and Workshops.
-  More opportunities were generated for more number of students to be the beneficiaries of computer-based learning by appointing an instructor to inculcate computer knowledge in non-computer knowing students.
-  As many as 17 faculty members involved in restructuring the Syllabi as Members of different Boards of Studies or as Chairmen.
-  11 teachers had been deputed to attend the Refresher Course at Academic Staff Colleges of different Universities to update their knowledge in the subject concerned and also to help them to implement new teaching methodology in the classroom.
-  6 teachers had the privileged academic choice of attending Summer Workshops on different themes to further their expertise.
-  Regular Unit Tests, Periodical Assignments, Classroom Oral Tests, a vigilant eye on student attendance and intense coaching effectuated the teaching-learning process.

2.7 Total No. of actual teaching days during this academic year

182

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)

Not Applicable

2.9 No. of faculty members involved in curriculum restructuring/revision/syllabus development

17	---	---
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as member of Board of Study/Faculty/Curriculum Development workshop





2.10 Average percentage of attendance of students

82%

2.11 Course/Programme wise distribution of pass percentage:

Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I %	II %	III %	Pass %
UG	535	10%	35%	40%	10%	65%
PG	91	20%	65%	15%	---	60%
M.Phil.	37	12%	68%	20%	---	92%

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes:

-  The IQAC had the distinction of motivating more students through the co-ordinated efforts of teachers to give more weightage to computer-oriented learning by facilitating maximum Internet accessibility.
-  The slow learners were rendered maximum help by giving effective coaching in special classes in the subject concerned to strengthen their knowledge of the texts and also by organizing periodical Tests and by assigning Assignments.
-  Students who failed to secure the Passing Minimum in the University Exams were trained in Remedial Classes by repeating their textual-schedule.
-  Proper channels were created for the departments to procure more number of Texts, Dictionaries, Reference Volumes, G.K. Books and Journals to meet the academic and research needs to accelerate the process of learning and investigation

2.13 Initiatives undertaken towards faculty development

<i>Faculty / Staff Development Programmes</i>	<i>Number of faculty benefitted</i>
Refresher courses	11
UGC – Faculty Improvement Programme	---
HRD programmes	---
Orientation programmes	---
Faculty exchange programme	---
Staff training conducted by the university	---
Staff training conducted by other institutions	---
Summer / Winter schools, Workshops, etc.	06
Others	---










2.14 Details of Administrative and Technical staff






Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	16	12	2	35
Technical Staff	7	0	1	2

Criterion – III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

-  The IQAC promoted research on the campus by sensitizing particular areas that had scope for intense study for societal benefit and for further investigation to widen the landscape of search that would contribute to the human advancement.
-  The Scholars were counseled to intensify and expedite their research by flashing necessary guidance through the good offices of the Guide Supervisors.
-  The College felt proud of witnessing 55 Research Publications of its Research Scholars in reputed International Peer Review Journals during 2013-2014.
-  One Research Paper contributed by a Scholar had the privilege of getting published in one of the most popular National Peer Review Journals.
-  2 research articles of exemplary worth had the credit of getting published in Two International Conference Proceedings.
-  15 research write-ups contributed by the College Researchers had the coveted honour of getting published in 15 National Conference Proceedings.
-  The details of the impact Factor of Publications during the year had been encouraging with the Range from 1 to 5 with h-index at 51 and Nos. in SCOPUS accounting for 12.
-  To expand the horizon of research activities, the college had the distinguished popularity of organizing 4 State-Level Seminars, 6 University-Level Seminars and 8 Seminars at the Collegiate Level.
-  In addition to so many Seminars sponsored by the College, One more National Seminar had seen the light of the day in collaboration with the National Council for Promotion of Urdu Language, Govt. of India, New Delhi.

-  To amplify the unstinted efforts of the College to establish International links and to transform research into a regular academic routine, the research departments had succeeded in generating 12 International Collaborations.
-  To materialize Collegiate research into a National Phenomenon, the Researchers had harnessed 15 National Collaborations with top Research Concerns and Universities within the country.
-  The Hakeem Hive of Research had created 8 linkages of fabulous renown during the year under review.
-  Solid recognition to the tiresome strivings of researchers had come in the form of 14 teachers being invited by several colleges to serve as Experts or Chairpersons or Resource Persons for the Seminars.
-  4 Scholars pursuing their Ph.D., Programme under the guidance of recognized College Guides had been awarded the Ph.D., Degree by Thiruvalluvar University during 2013-2014.

3.2 Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number	2	3	3	4
Outlay in Rs. Lakhs	---	---	207.39	---

3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number	---	---	---	---
Outlay in Rs. Lakhs	---	---	---	---

3.4 Details on research publications

	International	National	Others
Peer Review Journals	55	1	
Non-Peer Review Journals		1	
e-Journals			
Conference proceedings	2	15	

3.5 Details on Impact factor of publications:

Range 1-5 Average 2.4 h-index 51 Nos. in SCOPUS 12

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects	2 – 3	DBT, UGC, DST	207.39L	70.87L
Minor Projects	---	---	---	---
Interdisciplinary Projects				
Industry sponsored				
Projects sponsored by the University/ College				
Students research projects (other than compulsory by the University)				
Any other(Specify)				
Total				

3.7 No. of books published i) With ISBN No. Chapters in Edited Books

ii) Without ISBN No.

3.8 No. of University Departments receiving funds from

UGC-SAP CAS DST-FIST
DPE DBT Scheme/funds

3.9 For colleges Autonomy CPE DBT Star Scheme
INSPIRE CE Any Other (TNSST)

3.10 Revenue generated through consultancy

3.11 No. of conferences organized by the Institution

Level	International	National	State	University	College
Number	---	01	04	06	08
Sponsoring agencies	---	NCPUL	College	College	College

3.12 No. of faculty served as experts, chairpersons or resource persons

3.13 No. of collaborations International National Any other

3.14 No. of linkages created during this year

3.15 Total budget for research for current year in lakhs :

From Funding agency From Management of University/College
Total

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	Nil
	Granted	
International	Applied	
	Granted	
Commercialised	Applied	
	Granted	

3.17 No. of research awards/ recognitions received by faculty and research fellows of the institute in the year

Total	International	National	State	University	Dist	College
	---	---	---	---	---	---

3.18 No. of faculty from the Institution
who are Ph. D. Guides
and students registered under them

22

140

3.19 No. of Ph.D. awarded by faculty from the Institution

4

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF

2

SRF

2

Project Fellows

4

Any other

3.21 No. of students Participated in NSS events:

University level

State level

National level

International level

3.22 No. of students participated in NCC events:

University level

60

State level

National level

8

International level

3.23 No. of Awards won in NSS:

University level

State level

National level

International level

3.24 No. of Awards won in NCC:

University level

State level

National level

International level

3.25 No. of Extension activities organized

University forum

College forum












NCC










1

NSS

Any other

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

-  Thanks to the noble gesture of the Govt. of Tamil Nadu, 27 Assistant Professors had been appointed to fill the existing regular vacancies in the Depts. Of Tamil, Urdu, History, Economics, Commerce, Zoology, Botany, Mathematics, Physics and Chemistry.
-  Three Non-Teaching Staff were appointed to fill up regular vacancies in one lab and the College Office.
-  Eleven Assistant Professors belonging to different disciplines were deputed to attend the Refresher Course at the Academic Staff College, University of Madras.
-  Students had won a record of 33 Prizes including one Rolling Cup, 5 Shields, 2 Medals and Cash Awards to the tune of Rs.2,500/- in Tamil and English Literary Competitions.
-  As many as 143 students took the State-Level Examination in English on Gandhiji conducted by Gandhi Study Centre, Chennai, and all of them passed, each pocketing a First Class.
-  60 NCC Cadets of the college had the unique chance of attending the Combined Annual Training Camp at Pallikonda and VIT University, Vellore.
-  Five Cadets had the privilege of participating in the All India Trekking Expedition at Karwar in Karnataka.
-  A 'Mass Tree Plantation and Environmental Upkeeping Programme' was effectuated to create environmental awareness among students and NSS Volunteers.
-  'The Sadhavan Diwas' to promote the spirit of secularism; 'The Communal Harmony Fortnight' to popularize the message of Universal fraternity; 'The World Suicide Prevention Day' to instill hope in students and 'a Seven Day Annual NSS Camp' to cater to the social needs of the villagers were organized by the Four NSS Units of the College.
-  The Academic year, 2013-2014, witnessed students donating 100 Units of blood for the sake of the patients in the hospitals nearby.
-  The college had the distinguished privilege of hosting Inter-Collegiate and Inter-Divisional Tournaments.

-  The College Sports Personalities lifted Gold and Silver Medals in the State-Level and All India Inter-University Weight Lifting Tournaments.
-  The Weight-Lifting and Power-Lifting Teams secured Overall Championship in the University Inter-Divisional Tournament.
-  In high appreciation of their outstanding performance, 28 super athletes of the college were decorated with the Title, 'University Blue'.
-  Scores of Papers had been presented by Staff and Students at the National and State-Level Seminars and Symposia.
-  One Professor had been nominated as the Co-Editor of the compilation of 198 selected research articles.
-  As many as 150 students of Final Year UG Classes were exposed to the awareness Programme of the Tamil Nadu Common Entrance Test.
-  The Bio-Tech Division of the College had received sum of Rs.90 Lakhs for a Major Research Project.
-  A total Research Grant of 1 Crore 38 lakhs had been sanctioned to the college by the ICAR, DBT, DRDO and UGC.
-  The community wise scholarships for students to the tune of Rs.23,54,765/- had been sanctioned by the State Government of Tamil Nadu.

Criterion – IV










4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:








Facilities	Existing	Newly created	Source of Fund	Total
Campus area	20.92 acres	---	Management	25 Lakhs
Class rooms	35	2		
Laboratories	11	1	FIST	5 Lakhs
Seminar Halls	45 Lakhs	5.5 Lakhs	---	50.5 Lakhs
No. of important equipments purchased (\geq 1-0 lakh) during the current year.	35 Lakhs	5.63 Lakhs	UGC ADD Grant	40.63 Lakhs
Value of the equipment purchased during the year (Rs. in Lakhs)	---	4.62 Lakhs	UGC ADD Grant	4.62 Lakhs
Others	---	---	---	---

4.2 Computerization of administration and library

The college had evinced keen interest in updating the computing facility in the Office for efficient administration and:

-  To expedite all clerical calculations
-  To prepare Bills under different Heads
-  To computerize all relevant details pertaining to students.
-  To upload particulars related to Students' Scholarships.
-  To download Notifications and G.O.s put up by the Government.
-  To obtain latest information posted by the University.
-  To take copies of important official communication
-  To prepare circulars for circulation among staff and students
-  To post relevant details in the College Website.

The college Central Library had the pleasure of getting its functioning automated:

-  To locate the Texts and volumes at short notice.
-  To expedite the process of lending books.
-  To flash updated information about the stock of books.
-  To check the Journals and Periodicals on the racks.
-  To record books shifted to the Departmental Libraries.
-  To list out Titles to be procured.
-  To verify the No. of books issued or received.


4.3 Library services:


	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books & Reference Books	39433	2583038	1527	270794	40960	2853832
e-Books	51746	15000	---	5000	51746	20000
Journals	78	93189	---	30504	78	123693
e-Journals	2154	---	---	---	2154	---
Digital Database	---	---	---	---	---	---
CD & Video	105	1575	---	---	105	1575
Others (specify)	---	---	---	---	---	---

4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Departments	Others
Existing	150	4	Yes	1	---	9	10	4
Added	---	---	---	---	---	2	2	---
Total	150	4	Yes	1	---	11	12	4

4.5 Computer, Internet access, training to teachers and students and any other programme for technology upgradation (Networking, e-Governance etc.)

 Facility had been created to train students in Tally in the larger interest of their career prosperity.

 Free access to Internet had been channelized for Staff and Students to tap electronic resources to update their knowledge in the field of their choice.

4.6 Amount spent on maintenance in lakhs :

i) ICT

1.25 Lakhs

ii) Campus Infrastructure and facilities

6.5 Lakhs

iii) Equipments

1.25 Lakhs

iv) Others

0.75 Lakhs

Total :

9.75 Lakhs

Criterion – V

5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

The IQAC's chief concern about students' welfare is well reflected in its zeal to popularize student Support Systems in various possible ways such as by displaying notices on the central Notice Board, passing on information to students through Class Representatives and by putting up information on the college TV installed in the portico. The Student Support Systems existing on the campus include:



Govt. Scholarships



Community wise Scholarships








Scholarships for students of Ex-Service Men.



Financial Aid to the sons of Beedi Workers








Students' safety Insurance Scheme

-  Management's Financial Assistance to poor students
-  Career Guidance and Placement Cell on the campus
-  Students' Grievance Redressal Cell
-  Facilities for students' progress
-  Book Bank

5.2 Efforts made by the institution for tracking the progression

The graph of progress had been drawn based on the facts collected through:

-  Number of Scholarship holders
-  Students' Feedback
-  Discussion in the Heads meeting with the Principal
-  Coverage of students' progress as mentioned in the College Annual Report.
-  Teachers' interaction with students.

5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
1009	192	140	27

(b) No. of students outside the state




(c) No. of international students


	No	%		No	%
Men			Women		

Last Year						This Year					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
381	355	5	510	9	1260	352	301	3	563	9	1228

Demand ratio 1:3 Dropout % : Nil – Discontinued 5% due to selection in the Army.

5.4 Details of student support mechanism for coaching for competitive Examinations (If any)

-  Effective Coaching to fair better in Competitive Examinations had been undertaken in close collaboration with the trainers at Alagiyakadan IAS Academy, Chennai.
-  Students were trained in Tally to help them to scale the ladder of employment opportunities.
-  Weekend classes in Spoken English were organized to equip students with better communication skills to succeed in Job Interviews.





-  Adequate training in Hardware and Networking to promote students' software and associated skills to make a mark in interviews and Job-Oriented Competitive Examinations.

No. of students beneficiaries

5.5 No. of students qualified in these examinations

NET	<input type="text" value="4"/>	SET/SLET	<input type="text" value="---"/>	GATE	<input type="text" value="---"/>	CAT	<input type="text" value="---"/>
IAS/IPS etc	<input type="text" value="---"/>	State PSC	<input type="text" value="---"/>	UPSC	<input type="text" value="---"/>	Others	<input type="text" value="---"/>

5.6 Details of student counselling and career guidance

-  Lectures studded with vital details to double the standard of values were planned and staged by Associations on the campus and in the larger and very best interests of students.
-  The Job-Givers in the garb of Job-Interviewers were invited to give proper guidance to students to help them to qualify for decent Placements.
-  The Career Guidance Cell expedited its activities to cater to the employment needs of students by organizing meetings to inculcate the healthy zeal of excelling in Group Discussions and in facing the Interviews with steadfast confidence.
-  Teachers had the coveted chances of counseling students in the classroom by drawing their attention to human values and fundamental duties as human beings.

No. of students benefitted

5.7 Details of campus placement

<i>On campus</i>			<i>Off Campus</i>
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
4	102	46	10

5.8 Details of gender sensitization programmes

5.9 Students Activities

5.9.1 No. of students participated in Sports, Games and other events

State/ University level	<input type="text" value="34"/>	National level	<input type="text" value="4"/>	International level	<input type="text" value="---"/>
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No. of students participated in cultural events

State/ University level National level International level

5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports : State/ University level National level International level

Cultural: State/ University level National level International level

5.10 Scholarships and Financial Support

	Number of students		Amount
Financial support from institution	55		2,64,282
Financial support from government	SC-232	758	12,73,410
	BC-526		10,66,385
Financial support from other sources	Minority Scholarship		
Number of students who received International/ National recognitions	---		---

5.11 Student organised / initiatives

Fairs : State/ University level National level International level

Exhibition: State/ University level National level International level

5.12 No. of social initiatives undertaken by the students

5.13 Major grievances of students (if any) redressed: No Grievances

Criterion – VI








6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

- ❖ To achieve academic excellence through the holistic approach.
- ❖ To provide world class teaching in higher education and research for the upliftment of rural community.
- ❖ To offer need-based, Job - oriented Courses of study relevant to the society.



6.2 Does the Institution has a management Information System

 Yes.


-  The Management Information System existing on the campus is similar to the united efforts of ants beelined in a row.
-  There exists a closely knit network to pass on information for effective implementation.
-  The distinguished Committee passes on details to the Principal who, in turn, takes them to the notice of the Heads of Departments, either in person or at the meeting of the HODs.
-  The Heads of Departments inform the same to their Departmental Colleagues with proper instructions.
-  Teachers implement what they are instructed to do in the best interests of the proper functioning of the college.
-  The college office also maintains a link to carry out the work assigned to every counter with the Superintendent at the helm of affairs.
-  The college Intercom System is like hand and gloves to the Principal in passing on important or emergent information to Heads of Departments of Major Subjects who, in turn, pass on the same to the neighbouring departments.




6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development





-  The College was affiliated to Thiruvalluvar University and therefore, the college had no autonomy to design its own curriculum. It adopted the curriculum for various UG, PG and M.Phil., Courses drafted by the University.
-  The College had the facility of modifying the existing curriculum with the good offices of teachers who as Chairmen of different Boards of Studies and as Members put forth their suggestions in the noble cause of updating the University Curriculum to meet the academic, research and employment demands of the shifting scenario.

6.3.2 Teaching and Learning






-  Eleven teachers were deputed to attend the Refresher Course at the Academic Staff College of the University of Madras, to fresh up their expertise in the subject to brighten the textual knowledge of students.



-  Remedial Sessions had been of lot of help to students who could not secure at least the passing Minimum in the Semester Examinations. These Sessions not only equipped them with sufficient details of the subject concerned but also paved way for their success in the Examinations, much high above their expectations.
-  Seminars under the auspices of various Associations were organized to expose students to learn more authentic about the subject to enlarge the dimensions of their subject know-how.
-  The computer-assisted learning had been an additional learning tool for students.

6.3.3 Examination and Evaluation






-  Being an affiliated college, the Institution had no freedom to frame its own Examination and Evaluation mechanism.
-  The college conducted Examinations as per the University schedule for students of UG, PG and M.Phil., Courses.
-  Teachers rendered maximum help to the University by officiating as Additional Chief Superintendents, as Members of the Inspection Squad and as Invigilators for the Examinations.
-  They also were instrumental along with teachers of other colleges in evaluating students' performance as Chairmen of different Boards of Examiners, as Chief Examiners and as Additional Examiners for the Examinations conducted by Thiruvalluvar University.

6.3.4 Research and Development






-  The research activities had been propelled to zoom to greater heights with the financial support extended by prominent Funding Agencies.
-  The DBT had sanctioned sum of Rs.90 lakhs to the Bio-Tech Lab of the college for a Major Research Project.
-  The ICAR had granted sum of Rs.80 Lakhs for a Major Research Project undertaken by the same Lab.
-  The DBT had sanctioned sum of Rs.40.3 Lakhs to the Nano Tech Division of the College for yet another Major Research Project.
-  The Defence Research and Development Organization had sanctioned sum of Rs.17 Lakhs for a Major Research Project undertaken by the Bioactive Organic Molecule Synthetic Laboratory.

-  Scores of Papers were presented by teachers and research scholars at several State and National-Level Seminars.
-  Several Papers had the distinction of getting published in various Journals of National and International standing.


6.3.5 Library, ICT and physical infrastructure / instrumentation




-  The floor of the portico and the passage in front of the college office were given a ‘face lift’ by fixing marble plates and by spreading mosaic to provide a safe path to the Staff, Students and Parents.
-  Few more computers were installed in the office to expedite all official routine and to streamline the process of preparing bills, notifications etc.
-  More number of books had been purchased for the Central Library not as decorative pieces but as the sprightly sources of more and more learning.
-  The Departments were given funds to enrich the Departmental Libraries by purchasing texts and research-oriented reference volumes.
-  Subscription was paid to some more e-Journals to provide first hand and authentic information to standardize what is known to Staff, Researchers and Students.

6.3.6 Human Resource Management




-  The Career Guidance and Placement Cell played a pivotal role in generating more employment opportunities for students of Final Year UG and PG Courses during 2013-2014.
-  In the Campus Interview conducted by ICICI Bank, Chennai, 18 of our students were selected as Sales Officers.
-  6 students were selected in the Job Interview organized by M/s. TUVSUD, Bangalore.
-  12 students were recruited by M/s. Code Mantra, Chennai, in the Campus Interview.
-  10 students were selected in the Job Interview conducted by M.A.K.H. Tanneries Ltd., Ranipet.

6.3.7 Faculty and Staff recruitment






-  The Govt. of Tamil Nadu had been gracious enough to grant permission to fill the existing 27 regular vacancies in different departments.

-  27 qualified teachers were appointed in the Departments of Urdu, Tamil, History, Commerce, Economics, Physics, Chemistry, Mathematics, Zoology and Botany.
-  3 regular vacancies existing in the lab and the college office were also filled by appointing qualified Non-Teaching Staff with the kind co-operation extended by the State Government of Tamil Nadu.
-  Qualified Teachers were appointed as Management Staff by filling up the vacancies existing in the Self-Financing Stream to streamline uninterrupted work in the classrooms and labs.


6.3.8 Industry Interaction / Collaboration

-  The college had established links with some of the Top Concerns to provide in-service training to students for whom such a training had been a compulsory component.
-  Students of Final Year B.Com., (Corporate Secretaryship) had been deputed to undergo in-service training at BHEL, Thirumalai Chemicals, Vellore Sugar Mills etc.
-  Their Project Reports were assessed by the External Examiners as part of the University Examinations.

6.3.9 Admission of Students

-  The college had strictly adopted the State Government's Reservation Policy in preparing the Select-List of students for admission into various First Year UG and PG Classes and the M.Phil., Programme.
-  As many as 720 students were admitted in various First Year Aided and Unaided UG Courses during 2013-2014.
-  100 Students were given admission in the First Year PG Courses during the year under review.
-  27 M.Phil., Scholars in various disciplines were admitted during 2013-2014.
-  As the demand for seats was more, permission had been obtained from the University and the Government to accommodate more number of students in the First Year UG Courses.

6.4 Welfare schemes for

 The Welfare Schemes initiated by the State Government of Tamil Nadu had been implemented for the wellbeing of the Teaching and Non-Teaching Staff and also for the welfare of students.

A) Teachers: Govt. of Tamil Nadu New Health Insurance Scheme 2012.

Rs. 150 per Month: Insurance amount, 4,00,000: Period covered: 4 Years.

B) Non-Teaching Staff: Govt. of Tamil Nadu New Health Insurance Scheme 2012.

Rs. 150 per Month: Insurance amount, 4,00,000. Period covered: 4 Years.

C) Students: Students' Safety Insurance Policy.

UG (3 Years): One-time Payment of Rs. 36.05 at the time of admission.

PG (2 Years): One-time Payment of Rs. 24.05 at the time of admission.

M.Phil (1 Year): One-time Payment of Rs. 12.05 at the time of admission.

6.5 Total corpus fund generated

--Nil--

6.6 Whether annual financial audit has been done Yes ☒ No ☐

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No	---	Yes	---
Administrative	No	---	Yes	---

6.8 Does the University/ Autonomous College declares results within 30 days?

For UG Programmes Yes ☒ No ☐

For PG Programmes Yes ☒ No ☐

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

Not Applicable


6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

Not Applicable





6.11 Activities and support from the Alumni Association

 The Alumni Association had its Annual Meet on the Republic Day.






 The Association had presented brand new Folders to the New Graduates.

 The Alumni had their representation at every Centralized Function of the college.




6.12 Activities and support from the Parent – Teacher Association



-  As a bridge connecting two ends, the Parent-Teacher Association had been a cordial linkage in finding solution to students' late coming.
-  Long absenting.
-  Avoiding Tests and Model Exam.
-  Irregularity in attending to the lab work and so on.

6.13 Development programmes for support staff

-  The support staff of the college are almost the backbone of the administration of the college.
-  Such of the office staff who had no knowledge of computers were given intense training by the teachers of the Dept. of Computer Science and Applications to help them to go ahead with their official routine avoiding common errors and to expedite the work assigned to them.
-  The Non-Teaching Staff were given freedom to practise Sports & Games in their free time and Sports Events were conducted at the end of the Academic Year as part of the Sports Day Celebrations and Prizes were given to the Winners.
-  Each of them was permitted to contribute the monthly premium of Rs.150 to the Govt. of Tamil Nadu New Health Insurance Scheme for which the sum assured was Rs.4 lakhs.
-  The support staff had the pleasure of free access to the library to peruse the Weeklies, Monthlies and Dailies in Tamil, Urdu and English and even to borrow books of their choice.

6.14 Initiatives taken by the institution to make the campus eco-friendly






-  The Enviro Club functioning on the campus initiated healthy measures to maintain a dust and dirt-free campus round the year.
-  The college had employed women-sweepers to keep the campus, classrooms, labs, office, canteen and the departments clean and hygienic.
-  The NSS Volunteers planted saplings in association with the Principal and the NSS Programme Officers on the Independence Day, Republic Day and the NSS Day to transform the campus into a lush green landscape of peace and health.





-  A vigilant eye was focussed on the proper maintenance of the R.O. Plants in the canteen and in the ground floor and the first floor of the college main building to provide pure drinking water to the Staff and Students.
-  Sufficient number of Supervisors were appointed by the college to monitor the work of the ministerial staff of the college to make the campus eco-friendly.

Criterion – VII






7. Innovations and Best Practices







7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

-  Hon'ble General Secretary of the Melvisharam Muslim Educational Society which is maintaining the College and Ten more institutions of amazing popularity had been honoured with the Best Educationist Award on behalf of his great grandfather, Nawab C.Abdul Hakeem Saheb, a Philanthropist and Educationist of National standing. The Award was presented by the New College in the august presence of hon'ble Vice-President of the Country, His Excellency Hameed Ansari.
-  For the first time, the college conducted the State-Level Examination on Gandhiji under revised rules and regulations of the Gandhi Study Centre, Chennai. The restructured pattern of Exam had been a soul's joy as it compelled an intense study of Gandhiji's life and achievements. As many as 143 students took the Exam and all of them passed, each pocketing a First Class.
-  Students whose aggregate scoring in Plus II (Intermediate) Exam had been 80 per cent and more were admitted in different I U.G. Courses with an incentive of free education which had been highly appreciated by the parents.
-  For the benefit of students of B.Com; B.Com (Corporate Secretaryship) and B.B.A., the college had introduced the value added Programme, Tally ERP 9 Version as an additional qualification to seek a better job.
-  For the first time, an exhibition of herbs was organized on the campus in which 300 herbs were displayed and their medicinal value had been explained in detail by the Experts to help students to cultivate the habit of taking herbal medicines for the upkeep of the physique.

-  The Aquatic Animal Health Laboratory obtained a research grant of Rs. 80 Lakhs for a Major Project from the ICAR.
-  The same Lab had obtained yet another grant of Rs. 90 Lakhs from the DBT, Govt. of India, New Delhi, for its one more innovative research.
-  The Unit of Nanotechnology and Bioactive Natural Products, functioning on the campus, had the pleasure of getting a grant sanctioned to the tune of Rs. 40.3 Lakhs by DBT.
-  The Polymer Nonocomposite Division of the College obtained a grant of Rs. 17 Lakhs to carry out an innovative research on Polymers. The grant was sanctioned by the Defence Research and Development Organization.

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year:

-  Weekend Tally Classes, apart from providing an additional qualification, helped students to qualify for some more jobs there by increasing the chances of their employability after their Graduation.
-  Intense training in Co-Curricular activities promoted students' interest in Competitions such as Quiz, Oratory, Essay and News Reading in Tamil, Urdu and English.
-  Students, in these competitions had won an amazing record of 33 prizes including one Rolling Cup, 5 Shields, 2 Medals and Cash Awards to the tune of Rs. 25,000. One student pocketed the First Prize in the Elocution-Contest organized by the Red Cross Society as part of the Tamil Nadu Chief Minister's Birthday Celebrations. In the State-Level literary contests, two students lifted the first two prizes. One students won the Rolling Cup in the State –Level Drawing Competition.
-  As a result of the intense training for the State-Level Examination on Gandhiji, as many as 143 students participated and all of them passed, each pocketing a First Class.
-  Students were exposed to the State-Level Examination on Vegetarianism by imparting necessary coaching and three of them won the State- Level Prizes.

-  Special coaching Classes for slow-learners materialized many of them to equip themselves with the sound knowledge of the texts to fair well in the Examinations. Unstinted efforts of teachers and 'Students' total commitment had worked out miracles.
-  Rigorous training in Sports & Games promoted the athletes' zeal to win. The college bagged Gold Medals in the State-Level weight Lifting Tournament held at Mannargudi; in the Distivit-Level Athletic Meet held at the VIT University, Vellore and in the Thiruvalluvar University Inter-Collegiate Tournament. The College Weight-Lifting, Power-Lifting and Best Physique Teams secured Over all Championship. In high appreciation of their superfine talents, 28of our super athletes were selected as University Blues.
-  Special classes to promote the linguistic skills of students with an emphasis on the Basics of English Grammar as the bridge Course had been beneficial academic exercises to the students whose medium of instruction at the school-level had been Tamil.
-  Ample training in Poster preparation and presentation to students of U.G. science classes had equipped students with the necessary skill of preparing and presenting Best Posters and created a means to win First Prizes in Inter-Collegiate Poster Competitions. The College Annual Report 2013-2014 is a testimony to authenticate such winnings.
-  Plans to organize one International Seminar in Urdu fruitioned with the financial support of Rs. One Lakh by the NCPUL, Ministry of Human Resource Development, Govt. of India, New Delhi. 55 Delegates from different countries attended the Seminar and 35 Scholars presented Papers.
-  Sensible planning to train Non-Urdu Knowing students to learn Urdu had also been successful with the sum of Rs. 4,79,700 sanctioned by NCPUL to train 90 Non-Urdu knowing students to qualify for the Diploma in Urdu Language and 102 Non-Arabic Knowing students to qualify for the Certificate and Diploma in Arabic Language.

7.3 Give two Best Practices of the institution (*please see the format in the NAAC Self-study Manuals*)

1. Best Practice

The Blazing Torch of Research & Academic Excellence.

2. Goal

Please see Annexure - I

3. The Context

Please see Annexure - II

4. The Practice

Please see Annexure - III

5. Evidence of Success

Please see Annexure - IV

6. Problems encountered and Resources required












Please see Annexure - V

7. Notes (Optional)

Please see Annexure - VI

7.4 Contribution to environmental awareness / protection















The college evinces keen and an ardent interest in promoting environmental awareness among students and the public. Its Service-Oriented Units propagate the message, 'Preserve the environment to preserve humanity' by:

-  Organizing meetings in nearby colonies and villages.
-  Distributing pamphlets on environment.
-  Conducting classes in nearby Primary Schools.
-  Planting saplings on the campuses of temples, mosques, churches, schools, offices and hospitals
-  Undertaking door to door canvassing in adjacent colonies.
-  Inviting Forest Officials to address NSS Volunteers on environment.
-  Keeping the college campus dirt-free.
-  Taking out rallies to stress the importance of environment.
-  Popularizing Hon'ble Chief Minister's Programme of harvesting rain water.
-  Encouraging students to keep their homes dust-free.
-  Organizing oratorical and Essay-Writing Competitions on the means of preserving the environment.


7.5 Whether environmental audit was conducted? Yes ☒ No ☐

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

The College established in 1965, has grown bigger over the years by winning a golden niche in the hearts of its students and their parents. It commands the same demand as it enjoyed in its initial years even to-day in spite of the mushroom growth of Arts & Science Colleges in and around Melvisharam. The only reason is its absolute commitment to shape the academic ability of its students to excel in Exams and in every other field of activity for societal progress.










-  Though the college is a Muslim Minority Institution, students of all castes and communities are admitted to promote the secular spirit in the larger interest of the doctrine that human race is one.
-  Maximum teachers in regular vacancies possess Ph.D., qualification in different disciplines to expose students to quality education.
-  Well furnished classrooms fitted with all academic amenities.
-  Well instrumented labs with sophisticated and latest instruments.
-  The college Central Library with more than 45,000 volumes and more than 52,000 e-books.
-  Spacious Research Labs with sensitive instruments.
-  Maximum number of Ph.D., Scholars in the whole of Thiruvalluvar University.
-  Ph.D., Programme in almost all the Departments.
-  Scope for teachers to attend the Orientation and Refresher Courses at the Academic Staff Colleges of different Universities.
-  Huge sums of money by way of Research Grants from the prestigious Funding Agencies such as UGC, DBT, FIST etc.
-  National and International Research Collaborations.
-  Shields & Trophies, Medals & Overall Championships every year in State and National-Level Tournaments.
-  First Prizes and Cash Awards in scores of Inter-Collegiate District and State-Level Literary Competitions.
-  Sterling efforts by NCC Cadets and NSS Volunteers.

 Maximum Paper-Presentations at National and International Seminars, Workshops and Symposia.

 Maximum Publications in Journals of National and International standing.

8. Plans of institution for next year

As proper planning is the backbone of progress, the college has chalked out plans for further development in all the segments that deserve a boost. The plans of the college for 2014-2015 are:

-  To obtain Autonomy to design and strengthen its own curriculum to expose students to need based quality education.
-  To encourage students to pursue the Ph.D., Programme in their suitable subject to foster authenticated research to achieve National Goals of higher education.
-  To depute more teachers to benefit from Orientation and Refresher Courses at different Academic Staff Colleges.
-  To open an Islamic Library to help students to get exposed to more learning about Religion, Values and Ethics.
-  To encourage teachers to present more Papers at the Seminars to uphold the image of the college on the canvas of National and International Seminars.
-  To host Inter-Collegiate and Inter-Divisional Tournaments in Sports & Games as already the college has made its indelible mark in several Tournaments.
-  To contribute to more number
-  of e-journals to help the Researchers on the campus to be fed on most updated details.
-  To increase the infrastructural facilities for students' progress.

Name Dr. A. Abdul Rahuman

Name Dr. S.Y. Anver Sheriff

Signature of the Coordinator, IQAC

Signature of the Chairperson, IQAC

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Name Dr. A. Abdul Rahuman

Name Dr. S.Y. Anver Sheriff

Signature of the Coordinator, IQAC

Signature of the Chairperson, IQAC

7.3 Best Practices (Contd...)

2. Goal:

The College aims at transforming higher learning into a profitable academic venture for the benefit of the society and the Nation. Though the backdrop of the college is rurality, its Vision and Mission are of paramount significance as both the Vision and the Mission are the base on which stands the massive edifice, C. Abdul Hakeem College. In its 51 Years of solid existence, the college had seen horrifying hurdles on its road to progress and also feathery ladders to climb to touch greater heights in Academics and Research. The obstacles had been venerated as challenges and trials and tribulations had been respected as opportunities to grow and prosper. One Pre-University Course in 1965 had given rise to 34 Courses in 2016. One success in the initial years had mesmerized scores of successes in all the realms of higher education. Generous Management with a heart overflowing with goodwill, efficient Principals with a mission to strive, qualified teachers with a passion to compete and disciplined students with a purpose to shine had been and even now are the sane architects of the academic excellence and research eminence of the college. Thousands of Graduates, thousands of Post-Graduates, hundreds of M.Philians and scores of Ph.D.s have been rolled out of the portals of the college to excel as contented and talented work force of humanity.

3. The Context

The Age of Science compels every institution of higher learning to develop research culture on its campus. Darwin's Theory of the 'Survival of the Fittest' can also be applied to educational institutions. The institutions that rise up to the standards as stipulated by UGC and NAAC will be like beautiful islands in the sea of institutions. It is because they not only generate erudite Academicians but also talented Researches who bloom into a gaudy band of Scientists and Academic Experts to achieve the National goals in higher education. Our college, being one such institution, has redefined the spirit of searching and researching. With maximum number of Ph.D., Scholars in the whole of Thiruvalluvar University; with amazing research findings for societal progress; with huge sums of money as research grant sanctioned by Funding Agencies such as UGC, DBT, FIST, DRDO etc; with maximum faculty priding in their Ph.D., qualification; with Collaborations, both National and International; with scores of sensitive and sophisticated instruments; with well furnished and well equipped labs; with quite a good number of Papers presented at various National and International Seminars and with maximum participation in Workshops and Orientation and Refresher Programmes, the college has overcome all the hurdles on its way to scientific progress and research harvest with the munificent co-operation extended by the distinguished Members of the College Committee and sufficient Grants released by the Funding Agencies.

4. The Practice

The College has grown up to be a research hub in these parts of Tamil Nadu. The various labs on the campus are buzzing with research activities earning more and more popularity to the college. the Departments of Arts such as all the three Language Departments, the P.G. and Research Dept. of History and the P.G. and Research Department of Commerce are exploring to trace new vistas in the subjects concerned by guiding their Ph.D., Scholars so carefully like the cow leading her calf. The strenuous efforts are continuous and even pinching to the brain but these hard strivings are yielding a rich harvest of rewards and recognitions. The Research Departments are enrolling M.Phil., Scholars in various disciplines and are moulding the intellectual efficiency of the Scholars like a talented pot-maker creating wonderful pots out of base clay. The number of Ph.D., Scholars is swelling year by year as a fitting testimonial to the consistent literary and scientific toiling of the Guide-Supervisors in the college. This is why, the campus is having maximum number of Ph.D., Scholars in the whole of Thiruvalluvar University. Collaborations with Research Departments at the National and International levels speak volumes about the continuous intellectual labour the college is witnessing round the clock. The Aquatic Animal Health Laboratory, the Unit of Nanotechnology and Bioactive Natural Products, the Polymer Nanocomposite Division and the Bioactive Organic Molecule Synthetic Laboratory on the campus are planting the banners of fame of the college in the fertile soil of persistent research activity and perennial investigation to innovate that what is beneficial to the society, directly or indirectly. These labs are even pioneers in certain segments that their help is sought by the research departments functioning in the colleges near by. The OIE Lab is an exemplary model of a National Lab with all the research equipment on hand and with all its world wide recognition. Sincere investigation anchored on honesty is a fabulous sapphire adorning the crown of success of the research empire spread out on the lushgreen campus. The NAAC Peer Team that had been gracious enough to visit the college in 2012, was all praise for the research labs in the college. The Team had been benevolent enough to appreciate the work that was in progress in the OIE Laboratory. Their words of appreciation and thorough investigation of the details of research on the campus, gave a boost to research to strengthen

its spirit and expedite its work. Since 2012, the research work in the departments had picked up momentum and the results of research during 2013–2014 had been splendid. As progress and achievements are the defining qualities of the standards maintained on a campus, our college excels in many of its academic exercises and research excellences. More than 600 New Graduates and Post-Graduates receive their Diplomas at every Graduation Day Function which amounts to good percentage of Passes in the Final Year Examinations. Research and academic excellence are the two remarkable segments in the functioning of the college and in both these segments the college has the pride and prestige to admit that it has conquered what it has aimed at and that it has hit the target which it has placed before it.

5. Evidence of Success





















The legends, not mere stories, of success were very many in 2013-2014 like the bees buzzing around a honey comb. In Academics, students pocketed so many Prizes that the image of the College had been elevated at the District and State Levels. In Literary Competitions, the college bagged more than 33 Prizes including one Rolling Cup, 5 Shields, 2 Medals and Cash Awards to the tune of Rs.25,000. The College Super Stars in Sports & Games won Gold Medals, Silver Medals, Shields and Overall Championships in the State-Level Weight Lifting Tournament; in the District-Level Athletic Meet, in the Thiruvalluvar University Inter-Divisional Tournaments, in the All India Inter-University Weight-Lifting Tournament and in several other Tournaments. Scores of Papers were presented by the Staff and Researchers at various Seminars organized by Colleges and Universities and won rich encomiums. Likewise, Research Papers penned by the Staff and Research Guides on the Campus had the pristine privilege of getting published in various National and International Journals and the Journal of Humanities and Social Science. The Research segment also witnessed spell binding achievements during the year under review. The ICAR sanctioned sum of Rs.80 Lakhs for a Major Project undertaken by the Aquatic Animal Health Laboratory. The same lab had also the pleasure of receiving yet another grant of Rs.90 Lakhs from the Department of Bio-Technology, Govt. of India, New Delhi, for one more Major Project. The DBT sanctioned Rs.40.3 Lakhs to the Unit of Nanotechnology and Bioactive Natural Products to accomplish a Major Research Project. The Bioactive Organic Molecule Synthetic Laboratory had also been sanctioned sum of Rs.17 Lakhs by the Defence Research and Development Organization towards a Research Project. And thus, the academic and research activities had been propelled to zoom to greater heights with the solid encouragement given by the distinguished College Committee, the Principal and the financial support to researchers extended by prominent Funding Agencies. The College had been placed most meritoriously on the National and International Map of recognition and reverence because of the sensible strivings of scores of Students, Researchers and Guide-Supervisors.

6. Problems encountered and Resources required

To be honest, the college had no opportunity of encountering or experiencing any problem of whatsoever magnitude because of the sterling goodwill exhibited by the most exalted Members of the College Committee. They were like Good Samaritans at every hour of need and on every occasion of necessity. Minor Problems that came up like rains in summer ended up as soap bubbles. The Management had the magnanimity of appointing teachers to steer the class work in the departments in which vacancies were existing. The Funding Agencies had been prompt in advancing grants to accomplish, several Major Projects in time. In times of emergent need, the Management extended its helping hand, so generously, to continue the research work with no break. The sound and massive infrastructure had been an additional facility for the Staff, Students and Researchers. The uninterrupted power supply had been facilitated by the college to avoid the difficulties posed by the frequent power shut downs. The pure drinking water, the dire need of these days of water pollution, had been made possible by the college Alumni by installing R.O. Plants in select places on the campus. The R.O. Plants were fixed at the request of the college to the Alumni which always evince keen and maximum interest in catering to the hygienic needs of the Staff and Students. Community based Students' Scholarships, to the tune of Rs.23,54,765, had been sanctioned by the State Government of Tamil Nadu with no delay at all and that had been a great help to such students and their parents. The college took pleasure in placing on record its deep sense of gratitude to the State Government of Tamil Nadu for sanctioning the Scholarships in time.

7. Notes (Optional)









Every Best Practice is a ladder to reach greater heights of excellence and popularity. Every campus has its own Best Practice nourished by the waters of code of conduct and nurtured by effective classroom instruction. Such practices should not be one but very many because no one can ride a scooter on one wheel. The list of Best Practices is long and includes:

-  Academic Excellence.
-  Research Expertise.
-  Secular Spirit.
-  Computer-based teaching-learning process.
-  Developing proficiency in Sports & Games.
-  Cultivating manners like a kitchen garden.
-  Moulding students' inherent skills.
-  Emphasis on job oriented need based Courses.
-  Promoting scientific temper.
-  Converting classroom instruction into practical reality.
-  Inculcating the spirit of humanness.
-  Mind-broadening and not mind-blasting exercises.
-  Free education to Top Scorers.
-  Soft Skills to harness Life Skills.
-  Fostering Communication Skills.
-  Developing Creative Vision.
-  Cutting free from regular routine.
-  Imparting Vocational guidance.
-  Accelerating personal initiatives.
-  Putting success before anything else.

Our college recommends some of these or other Best Practices that will surely convert every institution into an Eden Garden of effective teaching and efficient learning.

7. Analysis of the Feedback

The feedback on ‘Curriculum and Semester Pattern of Study’ obtained from students, parents and other stakeholders had been thoroughly analyzed by the Principal and Heads of Departments. The suggestions put forth in the feedback had been given a serious thought and it was resolved to implement the suggestions in framing the syllabus, once the college was given academic freedom. The gist of the feedback is furnished below:

-  Majority of the parents had expressed their satisfaction over the functioning of the college, its admission process and the Syllabi for all the courses.
-  Two of them came forth with the suggestion to include the biographies of great men of letters and science as Non-Detailed Study in Tamil, Urdu and English, for students of I UG Classes to be a source of inspiration to students.
-  Almost all of them wanted the college to conduct weekend classes in the ‘Basics of English and Spoken English’ to develop students’ ability to speak in English.
-  Almost all the students endorsed their opinion about the Semester Pattern of study hailing it as a good system that insists on intense study of limited portions.
-  They were all happy with the allocation of Internal Marks: 15 for Units Tests; 5 for regularity in attendance and 5 for Periodical Assignments.
-  Some students of Arts & Commerce expressed that portions in their allied papers were long and heavy semester consisting of 90 contact days.
-  Some of the Industrialists wished that the college should initiate measures to expose all students to management studies either as Non-Major Papers or Electives as such studies would open the doors for more recruitment of students by Companies and Top Agencies in the country.
-  The Alumni favoured that students’ progress should be measured not only by conducting Written Tests but also by organizing Oral Tests on the lines of the American System of higher learning

Some of the old students wished that the Syllabi should not only be a Degree fetching means but also be a beneficiary to the society as the ultimate aim of education culminates in the welfare of the society and the wellbeing of man.

THE COLLEGE ALMANAC 2013 - 2014**Saturdays & Sundays are Weekly Holidays****Any unexpected Holiday will be compensated on the following Saturday****JUNE 2013**

4	Tue	
5	Wed	World Environment Day
6	Thu	
7	Fri	
8	Sat	
9	Sun	
10	Mon	
11	Tue	
12	Wed	
13	Thu	
14	Fri	
15	Sat	
16	Sun	
17	Mon	
18	Tue	
19	Wed	
20	Thu	College reopens after summer vacation
21	Fri	
22	Sat	
23	Sun	
24	Mon	
25	Tue	Shab-e-Barath – Holiday
26	Wed	
27	Thu	
28	Fri	
29	Sat	
30	Sun	

No. of Working Days in June – 06

JULY 2013

1	Mon	
2	Tue	
3	Wed	
4	Thu	
5	Fri	
6	Sat	
7	Sun	
8	Mon	
9	Tue	
10	Wed	
11	Thu	World Population Day
12	Fri	
13	Sat	
14	Sun	
15	Mon	
16	Tue	
17	Wed	
18	Thu	
19	Fri	
20	Sat	
21	Sun	
22	Mon	
23	Tue	
24	Wed	
25	Thu	
26	Fri	
27	Sat	
28	Sun	
29	Mon	
30	Tue	
31	Wed	

No. of Working Days in July -23

AUGUST 2013

1	Thu	
2	Fri	
3	Sat	International Friendship Day / Ramzan – Holidays Begin
4	Sun	
5	Mon	
6	Tue	
7	Wed	
8	Thu	World Senior Citizens' Day
9	Fri	Ed-ul-Fitr (Ramzan) – Holiday
10	Sat	Adi- Krithigai – Holiday
11	Sun	
12	Mon	College reopens
13	Tue	
14	Wed	
15	Thu	Independence Day Holiday
16	Fri	
17	Sat	
18	Sun	
19	Mon	
20	Tue	
21	Wed	
22	Thu	
23	Fri	
24	Sat	
25	Sun	
26	Mon	
27	Tue	
28	Wed	Krishna Jayanthi – Holiday
29	Thu	
30	Fri	
31	Sat	

No. of Working Days in August – 15

SEPTEMBER 2013

1	Sun	
2	Mon	
3	Tue	
4	Wed	
5	Thu	Teachers' Day
6	Fri	
7	Sat	
8	Sun	World Literacy Day
9	Mon	Vinayaka Chaturthi – Holiday
10	Tue	
11	Wed	
12	Thu	
13	Fri	
14	Sat	
15	Sun	
16	Mon	
17	Tue	
18	Wed	
19	Thu	
20	Fri	
21	Sat	
22	Sun	Rose Day (Welfare of Cancer Patients)
23	Mon	
24	Tue	
25	Wed	
26	Thu	
27	Fri	
28	Sat	
29	Sun	
30	Mon	

No. of Working Days in September – 20

OCTOBER 2013

1	Tue	
2	Wed	Gandhi Jayanthi - Holiday
3	Thu	
4	Fri	
5	Sat	
6	Sun	
7	Mon	
8	Tue	
9	Wed	
10	Thu	
11	Fri	
12	Sat	Working Day
13	Sun	Ayudha Pooja - Holiday
14	Mon	Vijayadasami - Holiday
15	Tue	Arafath – Holiday
16	Wed	Eid-ul-Azha (Bakrid) – Holiday
17	Thu	Holiday
18	Fri	Holiday
19	Sat	
20	Sun	
21	Mon	
22	Tue	
23	Wed	
24	Thu	
25	Fri	
26	Sat	
27	Sun	
28	Mon	
29	Tue	
30	Wed	World Thrift Day
31	Thu	National Integration Day

No. of Working Days in October - 18

NOVEMBER 2013

1	Fri	
2	Sat	Deepavali – Holiday
3	Sun	
4	Mon	
5	Tue	
6	Wed	
7	Thu	
8	Fri	
9	Sat	Working Day
10	Sun	
11	Mon	
12	Tue	
13	Wed	Terminal Holidays begin
14	Thu	10 th Muharram – Holiday
15	Fri	
16	Sat	
17	Sun	
18	Mon	
19	Tue	
20	Wed	
21	Thu	
22	Fri	
23	Sat	
24	Sun	
25	Mon	
26	Tue	College reopens after Terminal Holidays
27	Wed	
28	Thu	
29	Fri	
30	Sat	

No. of Working Days in November - 9+5

DECEMBER 2013

1	Sun	World AIDS Day
2	Mon	
3	Tue	
4	Wed	
5	Thu	
6	Fri	
7	Sat	
8	Sun	
9	Mon	
10	Tue	Human Rights Day
11	Wed	
12	Thu	
13	Fri	
14	Sat	
15	Sun	
16	Mon	
17	Tue	
18	Wed	
19	Thu	
20	Fri	
21	Sat	
22	Sun	
23	Mon	
24	Tue	
25	Wed	Christmas - Holiday
26	Thu	
27	Fri	
28	Sat	
29	Sun	
30	Mon	
31	Tue	

No. of Working Days in December – 21

JANUARY 2014

1	Wed	New Year Day - Holiday
2	Thu	
3	Fri	
4	Sat	
5	Sun	
6	Mon	
7	Tue	
8	Wed	
9	Thu	
10	Fri	
11	Sat	Working Day
12	Sun	National Youth Day
13	Mon	Bhogi – Holiday
14	Tue	Meelad-Un-Nabi – Holiday / Pongal - Holiday
15	Wed	Thiruvalluvar Day - Holiday
16	Thu	Ulavar Day - Holiday
17	Fri	Holiday
18	Sat	
19	Sun	
20	Mon	
21	Tue	
22	Wed	
23	Thu	
24	Fri	
25	Sat	
26	Sun	Republic Day – Holiday
27	Mon	
28	Tue	Founder's Day – Working Day
29	Wed	
30	Thu	Martyrs's Day
31	Fri	

No. of Working Days in January - 18

FEBRUARY 2014

1	Sat	
2	Sun	
3	Mon	
4	Tue	
5	Wed	
6	Thu	
7	Fri	
8	Sat	
9	Sun	
10	Mon	
11	Tue	
12	Wed	
13	Thu	
14	Fri	
15	Sat	
16	Sun	
17	Mon	
18	Tue	
19	Wed	
20	Thu	
21	Fri	
22	Sat	
23	Sun	
24	Mon	
25	Tue	
26	Wed	
27	Thu	
28	Fri	National Science Day

No. of Working Days in February – 20

MARCH 2014

1	Sat	
2	Sun	
3	Mon	
4	Tue	
5	Wed	
6	Thu	
7	Fri	
8	Sat	International Women's Day
9	Sun	
10	Mon	
11	Tue	
12	Wed	
13	Thu	
14	Fri	
15	Sat	World Consumer Rights Day
16	Sun	
17	Mon	
18	Tue	
19	Wed	
20	Thu	
21	Fri	
22	Sat	World Day for Water
23	Sun	World T.B. Day
24	Mon	
25	Tue	
26	Wed	
27	Thu	
28	Fri	
29	Sat	
30	Sun	
31	Mon	Telugu New Year – Holiday

No. of Working Days in March – 20

APRIL 2014

1	Tue	
2	Wed	
3	Thu	
4	Fri	
5	Sat	
6	Sun	
7	Mon	World Health Day
8	Tue	
9	Wed	
10	Thu	
11	Fri	
12	Sat	
13	Sun	Mahaveer Jayanthi - Holiday
14	Mon	Tamil New Year / Ambedkar's Birth Day – Holiday
15	Tue	
16	Wed	
17	Thu	
18	Fri	Good Friday – Holiday
19	Sat	
20	Sun	
21	Mon	
22	Tue	
23	Wed	
24	Thu	
25	Fri	
26	Sat	
27	Sun	
28	Mon	
29	Tue	
30	Wed	

No. of Working Days in April – 7

ODD SEMESTER		EVEN SEMESTER	
Month	No. of Working Days	Month	No. of Working Days
June – 2013	06	November	05
July	23	December	21
August	15	January – 2014	18
September	20	February	20
October	18	March	20
November	09	April	07